

TARAKESWAR DEGREE COLLEGE

Tarakeswar, Dist.-Hooghly, West Bengal, PIN-712410

Phone : (03212) 276269, Fax : (03212) 279398

www.tarakeswardegreecollege.org

E-mail : info@tarakeswardegreecollege.org

(Affiliated to The University of Burdwan)



NAAC Track ID : WBCOGN13289

Self Study Report 2014

In respect of
Re-Accreditation : 2nd Cycle



Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
P.O. Box No: 1075, Nagarbhavi, Bangalore-560072



Ph. 03212-276269, Tele/Fax : 03212-279398
NSOU : (03212) 279628

TARAKESWAR DEGREE COLLEGE

Tarakeswar • Hooghly • West Bengal • Pin-712410

Ref. No. TDC-423(NAAC/SSR)/2014

Date. 18/10/14.....

To
The Director
National Assessment and Accreditation Council (NAAC),
Nagarbhavi, Bangalore-560072
Karnataka
India.

Sub:- Submission of 5 copies of Self Study Report (SSR)

NAACTrack ID : WBCOGN13289

Ref:- NAAC/NR-KR/WBCOGN22167/2014 Dated 07th October 2014

Sir,

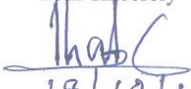
With reference to your letter Ref. No. NAAC/NR-KR/WBCOGN22167/2014 Dated 07th October 2014 I am sending herewith 5 (five) hard copies and one soft copy (CD) of Self Study Report 2014 in respect of 2nd cycle re-accreditation of our college to your office for your kind perusal and necessary action. The suitable time slots for the visit of the NAAC Peer Team to our college may be 20th-22nd January 2015, 3rd- 5th February 2015 and 12th-14th February 2015.

We shall be highly obliged if you kindly let us know the probable time/date for the visit of the NAAC Peer Team to our college.

Expecting an early reply.

With regards,

Your sincerely


18/10/14
(Dr. Amal Kanta Hati)
Principal

Enclosure:-

- 1) Five copies of SSR
- 2) Soft copy of SSR (CD)



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Preface

It's an opportunity to submit Self Study Report (SSR) of our college to National Assessment & Accreditation Council (NAAC), Bangalore, for Re-Accreditation (Cycle-II) in order to achieve further sustenance, enhancement and improvement of quality of our college. The internal quality assurance cell, established in the year 2007 after the first accreditation, has been playing a vital role in adopting and implementing diverse quality enhancement measures during the post accreditation period trying its level best to comply with almost all the recommendations of the Peer Team in a systematic manner.

Tarakeswar Degree College is a relatively new college as compared to other colleges in the neighbourhood. It was established twenty seven years ago on 5th September a day celebrated as the Teachers' Day in memory of Dr. Sarvopally Radhakrishnan, a renowned Indian Philosopher and educationist. Our Silver Jubilee was celebrated during the year 2011-12 through various academic as well as cultural activities and programmes. The college started its journey with six departments (General) having only 37 students. Today we have more than 5000 students pursuing both General and Honours curricula in as many as eighteen departments. Needless to say, our institute has done a commendable job in the field of infrastructure, contributed remarkably to the all round development of the students and has enhanced the social commitment through various extension activities.

In view of the above, the institution looks forward to getting validated and accredited as well as getting into the process of institutional self-development through cycles of re-accreditations.

Asserting our firm conviction in the methodology of NAAC assessment, I cordially invite the NAAC Peer Team to help us in our onward journey towards further improvement and sustenance of quality.

Dr. Amal Kanta Hati
Principal
Tarakeswar Degree College

Executive Summary

Tarakeswar Degree College is a relatively new college as compared to other colleges in the neighbourhood.

It was established twenty seven years ago on 5th September- a day celebrated as the Teachers' Day in memory of Dr. Sarbapally Radhakrishnan, a renowned Indian philosopher and educationist.

The founders of the college worked relentlessly to transform their dreams into reality, to enlighten and ignite the minds of a large section of uneducated off-springs of peasant families.

His Holiness Sri Srimat Dandiswami Hrishikesh Ashram Mahanta Maharaj of Tarakeswar Math with his kindness and generosity donated 3.5 acres of prime land for the purpose of establishing the college campus.

Kind support from the Hon'ble Member of Parliament, Sri Anil Basu and Hon'ble Minister of Fire & Emergency Services Department, Govt. of West Bengal, Sri Pratim Chatterjee, Sri Shankar Ray Chowdhury, Ex-General of Army & Member of Rajya Sabha, who made liberal contributions from their Local Area Development Funds became instrumental in shaping the college.

The spontaneous help of the rank and file of Tarakeswar and the surrounding villages, the active co-operation of Tarakeswar Municipality and the new mass- oriented higher education policy of West Bengal Government combined to bring this centre of learning into existence.

The college never boasts of being a centre of excellence but it has definitely served as a model college in this region. In recognition of the above and of its potential to excel as a centre of learning the college was recognised under Section 2F & 12B of the UGC on Jan 24,1991.

Despite several odds, the college has made conspicuous progress in terms of physical expansion, diversification of the subject combinations and number of students getting enrolled.

CRITERION –I: CURRICULAR ASPECT

Being an affiliated college, the college does not have the flexibility of developing curriculum. However, every effort is taken by the college for effective delivery of the curriculum. IQAC in particular, conducts workshops with faculties for curriculum enrichment and effective use of ICT. Student centric learning mechanism, including case studies, group discussion etc. are put in place.

Feedback on curriculum is taken online from the website and is communicated to the university through the members of the Board of Studies.

	1 st cycle	2 nd cycle
Core curriculum	8 programmes	14 programmes
Curriculum development	Nil	Nil
Certificate courses	Nil	Certificate course in Functional & Communicative English
Career oriented courses	Nil	B.B.A.(H)
Self-financial courses	Nil	B.B.A. (H)
Curriculum flexibility	N.A.	N.A.
Feedback on curriculum	Students	All Feedback
Board of studies	One	Two

CRITERION II: TEACHING, LEARNING AND EVALUATION

Improvement in the quality of teaching learning has been the focused local area of the college in the recent past. Accordingly, a number of measures have been introduced. In addition, a dedicated monitoring mechanism has also been put in place in the form of mid-term review of the academic progress.

Admission is conducted online. Profile mapping exercise is conducted after the examination to understand the profile of the students and to take care of any improvements as necessary for the next year.

Awareness programs, such as gender awareness, environmental awareness, ICT awareness etc. are conducted by the respective bodies/cells set up in the college. Student feedback is taken online. Links have been put in place in the college website.

	1 st cycle	2 nd cycle
Admission process	Manual	On-Line
Admission advertisement	College Notice Board	Website Notice Board
Women empowerment	No Special empowerment programme	Kanyashree Prokalpo of W.B. Govt. has been introduced.
Catering diverse needs	The college catered to the diverse needs of students, teaching as well as non-teaching staff	Same as 1 st Cycle
Academic planning	Before commencement of each session every department prepares	Same as 1 st Cycle

	an Annual Academic Plan and convene term review meeting and at the end of the session submits an annual report to the IQAC.	
Teacher's quality	As laid down by the UGC	Same as 1 st Cycle
Seminars	One National Seminar was organized and faculty members were encouraged to attend and present papers in various International, National and State Level seminars.	Six National Seminars & Three State Level Seminars were organized and faculty members were encouraged to attend and present papers in various International, National and State Level seminars.
Academic audit	Nil	Has been done

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

A research committee has been set up to encourage faculties for research and take care of any logistics requirements. Number of Ph.D. and M.Phil. faculties has increased over last couple of years. The number of research publications, and major and minor research projects has also increased.

Although there is no formal consultancy provided by the college, many faculty members are engaged in providing consultancy at individual levels to other entities.

	1 st cycle	2 nd cycle
Research committee	Nil	Yes
Research qualification	Ph.D.-5 M.Phil-3	Ph.D.-12 M.Phil-19
Research output	One Minor Research Project College Research Project	Four Minor Research Project College Research Project
Research pursuit	One	Six
Research seminars	One	Nine
Research publications	20	58
Papers presented	02	44
Seminars attended	12	147
Resource persons	Nil	03
Consultancy	Nil	One
Extension activities	6	21
Collaboration in Organizing Seminar	Nil	13

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

Tarakeswar degree college recognizes the importance of infrastructural support for quality teaching and learning. Being an affiliated institution, there are financial challenges. However, the college has introduced a number of facilities such as ICT-equipped advanced computer lab, GIS lab, Wifi campus, Internet access for students and faculties, subscription to INFLIBNET and other journals etc.

	1 st cycle	2 nd cycle
Physical facilities	Campus Area-3.4 Acres Build-up area-1377 sqmtr	3.4 Acres 2999.7 sqmtr
Extra curricular activities	NSS Units-3 NCC 3/3 coy	Units-4 NCC 3/3 coy
Infrastructure planning	Need based annual planning	Need based annual planning
ICT	Yes	Yes, but upgraded and widened
Library	Partly computerized Books-10000 Space- 72 sqmtr	Fully computerized Books-17600 281 sqmtr
MIS/ERP	Not introduced	Introduced with epaathsala.com
Internet facilities	Selective facilities	Maximum facilities with Wi-fi connectivity
Maintenance	No formal arrangement	Agreements with Modern Computers Centre, MSS, Skillhut, Somenet for maintenance

CRITERION V: STUDENT SUPPORT AND PROGRESSION

Tarakeswar degree college has always been a pioneer in providing support to students. To understand the students better, profile mapping exercise is conducted. Health support scheme is made available to the students. Students progression data is maintained. The college also has active NCC and NSS units.

From 2014, the college has introduced online entry to services program to support final year students for competitive examinations.

	1 st cycle	2 nd cycle
Student support	Student strength-1560	4572
Scholarships	Students-723 Amount Rs.617200/-	Students-1777 Amount Rs.13463700/-
Healthcare facilities	Member of Students' Health Home & Health check-up centre	Same as 1 st Cycle

Welfare schemes	Students accidental Insurance	Students' Aid Fund, Accidental Insurance
Remedial coaching	Nil	Yes (UGC Sponsored and recognised, continuing during the last seven years)
Entry to services	Nil	Yes
Placement service	Nil	The college has subscribed for the placement services through online placement portal campusplacementmanager.com.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Tarakeswar Degree College practices the principle of quality enhancement and quality assurance through participative management. In addition, leadership is groomed through responsibility and accountability.

Accordingly, the Principal, alongwith the IQAC coordinator, has created a quality monitoring strategy for teaching and learning. Performance appraisal of all faculties are conducted using 360 degree feedback approach by taking feedback from all stakeholders such as Students, Self, Colleagues and Principal using an online software. For academic planning and monitoring quality, IQAC has introduced a system of mid term review of academic progress. Teachers are given responsibility as coordinators of various committees and made accountable for task delivery as a part of grooming leadership at various levels.

Another focus area for the college has been adoption of ICT technology for Governance and Quality Assurance. The college recognizes that with the inadequate number of staff members, often it is impossible to introduce new tools and techniques without embracing technology.

Quality policies have been created and adopted keeping in mind the overall vision and mission of the college. Perspective plan is also created.

	1 st cycle	2 nd cycle
Quality improvement strategy	NA	IQAC has put in place an active quality monitoring and quality enhancement strategy
Faculty empowerment	As per UGC norms	As per UGC norms
IQAC	Nil	Yes
Financial management	Audits conducted	Audits conducted
Administrative Audit	No	Yes

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

Green audit has been conducted this year by an auditor certified CISA by ISACA, US. The college has used the findings of the audit report as an opportunity to improve the environmental awareness and make the campus eco-friendly.

A number of innovations have been introduced across teaching learning and governance to improve the overall quality. In addition, to meet with the demand for ICT resources, advanced lab has been introduced that is shared across departments.

	1 st cycle	2 nd cycle
Green audit	NA	Green audit is conducted
Faculty empowerment	As per UGC norms	As per UGC norms
IQAC	Nil	Yes
Financial management	Audits conducted	Audits conducted
Administrative Audit	No	Yes
Innovation & Best Practices	Teaching Learning	Bio-diversity Lab, ICT in Teaching Learning

SWOT ANALYSIS

Criteria 1:

<p>Strength The college identifies its role of imparting peripheral curriculum beyond the domain of core learning.</p>	<p>Weakness The teaching faculty is not adequately competent [most naturally] to impart peripheral curriculum.</p>
<p>Threat Edu-business agencies are offering the peripheral courses at high prices for the students.</p>	<p>Opportunity The process of assessment by NAAC is creating that awareness among teachers and is expected to provide opportunities of empowerment of teachers.</p>

Criteria 2:

<p>Strength</p> <p>The college has identified the role of systematizing the process of core learning and has gone a long way in designing academic planning and executing the same with proper documentation and innovating modular curriculum to help and evaluate the students' understanding of the syllabus at the minutest possible level.</p>	<p>Weakness</p> <p>The inability of teachers to impart technology aided teaching-learning-evaluation partly due to lack of proper training of computer aided teaching, and partly due to lack of necessary infrastructure is definitely a weakness.</p>
<p>Threat</p> <p>Students in general will be getting increasingly aware of the utilities of the computer aided teaching and for them the value of institution in terms of these new age requirements may come down.</p>	<p>Opportunity</p> <p>The process of reassessment and reaccreditation we believe, will provide us with the opportunity to empower all teachers.</p>

Criteria 3:

<p>Strength</p> <p>The college understands that it needs to extend its role beyond the campus, beyond time and self and has gone a long way in involving itself in institutional research and community-oriented extension activities.</p>	<p>Weakness</p> <p>The college is constrained to enhance such institutional research and extension activities as the teachers who could be the prime mover of such activities are limited in number and therefore cannot take additional workload.</p>
<p>Threat</p> <p>Students in general will be getting increasingly aware of the utilities of the computer aided teaching and for them the value of institution in terms of these new age requirements may come down.</p>	<p>Opportunity</p> <p>The process of reassessment and reaccreditation will provide us with the opportunity to empower teachers and motivate them to undertake research works in greater numbers.</p>

Criteria 4:

<p>Strength Whatever be the amount of learning resources and physical resources, the college is prepared to utilize them with utmost judiciousness and care at all levels.</p>	<p>Weakness Paucity of fund and limited opportunities of drawing fund from donating sources [including the alumni] is indeed a limitation for our college.</p>
<p>Threat There are a number of colleges within the radial distance of 20-30 kms with better infrastructural set-up and more attractive programmes and, therefore, the college is facing threat of losing students.</p>	<p>Opportunities The locational advantage of the college and the consistently high success rate in the university examinations have made it a favourite destination of admission seekers at the U.G. level. NGOs are taking interest to tie up with the college and are expected to help the college to play various civic roles.</p>

Criteria 5:

<p>Strength The college not only provides the students with various support measures [as mentioned in the prospectus] but also identifies its role in empowering them to face the challenges of work places. For this purpose it holds empowerment workshops and value-added career building seminars/ programmes at regular intervals.</p>	<p>Weakness The college does not maintain any horizontal or vertical progression data as a result of which the college is not in a situation to quantify its success in terms of the output it delivers.</p>
<p>Threat All colleges are aware of providing add-on support and the inability of our college to deliver in this regard may pull down our students' strength.</p>	<p>Opportunities Various educational agencies are expressing their willingness to collaborate with the college for opening various self-financing courses to provide additional support to the students for their progression to workplaces.</p>

Criteria 6:

<p>Strength The college understands the necessity of leadership role in vision setting so that quality of service in both the academic and the administrative units is guided by quest for quality-improvement.</p>	<p>Weakness The college is constrained by the shortcoming of the management to deliver optimally in the quality front and therefore its quest for quality improvement is somewhat thwarted.</p>
<p>Threat The time has come when the organization is required to run itself on the lines of economic viability. In the years to come the college is required to mobilize its own resources failing which the institute can fail to run various add-on courses which may become the mainstay of higher educational institutes very soon.</p>	<p>Opportunity NGOs are taking interest to tie up with the college and are expected to help the college to serve various civic roles.</p>

Criteria 7:

Strength

Of late the college has realized that quality would be the defining element of higher education in near future. We feel that this realization itself is a strength as it would lead to quality awareness which in turn would lead to quality sustenance and enhancement in the long run.

Weakness

The college is constrained by short coming of the management to deliver optimally in the quality front and therefore its quest for quality is somewhat thwarted.

Threat

The time has come when the organization is required to run itself on the lines of economic viability. In the years to come the college is required to generate its own resources failing which college can fail to run various add-on courses which may become the mainstay of higher education institutes very soon.

Opportunity

We feel NAAC assessment methodology provides us with the best opportunity to achieve, enhance and sustain quality.

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated /~~Constituent~~ College

1. Name and Address of the College:

Name: TARAKESWAR DEGREE COLLEGE		
Address: Tarakeswar, Hooghly		
City: Tarakeswar	Pin: 712410	State: West Bengal
Website: www.tarakeswardegreecollege.org		

2. For Communication:

Designation	Name	Telephone With STD code	Mobile & Fax	Email
Principal	Dr. Amal Kanta Hati	O: (03212) 276269 R: (033) 2664-4692	9433357752 Fax-(03212) 279398	principal@tarakeswardegreecollege.org
Vice Principal	Nil			
Steering Committee Co-ordinattor	Md. Shanawaz	O: (03212)276269 R: (03214) 256053	9475196191	Shanawaz.57@gmail.com

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i) For Men	
ii) For Women	
iii) For Co-Education	✓

b. By Shift

i) Regular	
ii) Day	✓
iii) Evening	

5. It is a recognized minority institution?

Yes	
No	✓

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of Funding :

Governing	
Grant-in-aid	✓
Self-financing	
Any other	

7. a. Date of establishment of the college: **05/09/1986**

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

The University of Burdwan

Annexure-1

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i.2(f)	F-8-29/90(CPP-1) dt. 24.01.1991	
ii.12(B)	F-8-29/90(CPP-1) dt. 24.01.1991	

(Enclose the Certificate of recognition u/s2(f)and 12(B)of the UGC Act) – Annexure-2

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE,NCTE,MCI,DCI,PCI,RCIetc.) **Not Applicable**

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm- yyyy)	Validity	Remarks
i.	Nil			
ii.	Nil			
iii.	Nil			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC),on its affiliated colleges?

Yes

No

If yes,has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. By UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition:.....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency.....and

Date of recognition:.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Semi Urban
Campus area in sq.mts.	13904.75 sq.mts. (3.4 Acre)
Built up area in sq.mts.	2999.7 sq.mts.

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities :✓
- Sports facilities
 - * playground :✓
 - * swimming pool
 - * gymnasium :✓
- Hostel
 - * Boys'hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities(mention available facilities)

*Girls' hostel ✓

- i. Number of hostels : **1 (One)**
- ii. Number of inmates : **Nil**
- iii. Facilities : No of seats- 60

* Working women's hostel

- i. Number of inmates
- ii. Facilities(mention available facilities)
 - Residential facilities for teaching and non-teaching staff
(give numbers available—cadre wise)
 - Cafeteria ✓
 - Health centre ✓

First aid, Inpatient, Outpatient, Emergency care facility,

Ambulance.....Health centre staff-

Qualified doctor	Full time <input type="checkbox"/>	Part-time <input checked="" type="checkbox"/>
Qualified Nurse	Full time <input type="checkbox"/>	Part-time <input type="checkbox"/>

- Facilities like bankin , postoffice ,book shops: **Banking**
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- Generator or other facility for management/regulation of electricity and voltage
- Solid waste management facility
- Waste water management
- Water harvesting

12. Details of programmes offered by the college (Give data for current academic year)

Sl no	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ approved Student Strength	No. of Students admitted*
Programme Level : Under Graduate						
A) B.A. Honours						
1	Bengali	3 years	50% of aggregate & 55% subject	Bengali	67	70
2	English	3 years	5% of aggregate & 55% subject	English & Bengali	67	66
3	History	3 years	50% of aggregate & 55% subject	English & Bengali	67	68
4	Philosophy	3 years	50% of aggregate & 60% subject	English & Bengali	47	39
5	Geography	3 years	60% of aggregate & 65% subject	English & Bengali	31	32
6	Sociology	3 years	50% of aggregate	English & Bengali	67	50
7	Sanskrit	3 years	50% of aggregate & 60% subject	Sanskrit, English & Bengali	36	33
8	Music	3 years	50% of aggregate	English & Bengali	25	14
B) B.Sc. Honours						
9	Computer Science	3 years	50% of aggregate & 50% in Math.	English & Bengali	40	18
C) B.Com. Honours						
10	Accountancy	3 years	45% of aggregate & 50% subject	English & Bengali	61	45
D) General Course						
11	B.A.	3 years	HS & Equivalent examination Pass marks	English & Bengali	1099	1250
12	B.Com	3 years			150	61
13	B.Sc.	3 years			100	23
E) B.B.A. Honours (Self financing)						
14	B.B.A.	3 years	HS & Equivalent examination Pass marks	English & Bengali	40	14
F) Certificate Course						
15	Functional & Communicative English	6 months	Running UG student of this college	English	30	30
Post-Graduate			Nil			
Integrated Programmes PG			Nil			
Ph.D.			Nil			
M.Phil.			Nil			

Ph.D	Nil			
UGDiploma	Nil			
PGDiploma	Nil			
Any Other	Nil			

* based on 1st year admission -2014-15

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many? : [**One**] **B.B.A. (Honours)**

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No		Number	05
-----	-------------------------------------	----	--	--------	----

- i) B.B.A.(H) Session-2008-09
- ii) Computer Science(H) Session-2009-10
- iii) B.Sc. General Session-2009-10
- iv) Sanskrit (H) Session-2012-13
- v) Music (H) Session-2014-15

15. List the departments (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes Like English, regional languages etc.)

Faculty	Department	UG		PG	Research
		Hons.	General		
Science	Computer Science	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Physics		<input checked="" type="checkbox"/>		
	Mathematics		<input checked="" type="checkbox"/>		
	Chemistry		<input checked="" type="checkbox"/>		
Arts	Bengali	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	History	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Philosophy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Sociology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Sanskrit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Music	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Political Science		<input checked="" type="checkbox"/>		
	Physical Education		<input checked="" type="checkbox"/>		
	Economics		<input checked="" type="checkbox"/>		
	Education		<input checked="" type="checkbox"/>		
Commerce	Accountancy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

Other	B.B.A.		✓		
Distance Course Netaji Subhas Open University Study Centre	Bengali	✓		✓	
	English	✓		✓	
	History	✓		✓	
	Geography	✓		✓	
	Sociology	✓			
	Mathematics	✓		✓	
	Commerce	✓		✓	
	Library Science	✓		✓	
	Political Science			✓	
	Education			✓	
MSW			✓		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. Annual system	14
b. Semester System	
c. Trimester system	

17. Number of Programmes with

a. Choice Based Credit System	N.A.
b. Inter/Multidisciplinary Approach	N.A.
c. Any other (specify and provide details)	N.A.

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details(if applicable)

Notification No.:.....Date:

.....(dd/mm/yyyy)Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the

programme(s).....(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details(if applicable)

NotificationNo.:.....Date:

.....(dd/mm/yyyy)Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor**		Assistant Professor					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the / State Government Recruited	-	-	-	-	27 Including principal		23		2	
	1 principal	-	3	2	6	5	17	3	2	0
Yet to recruit	-	-	-	-	10		3		-	-
Sanctioned by the other authorized bodies#	PTTs & CWTTs (Govt. Approved)						-	-	-	-
	Male			Female						
	13			8						
Sanctioned by the Management##	Guest/Contractual Teachers						5	0	0	0
	Male			Female						
	17			1						

**Associate Professor Posts are not sanctioned but five teacher were promoted to the posts through Career advancement Scheme (CAS) as designated by UGC regulations from time to time

#Part-time Teachers & Whole Time Contractual Teacher (West Bengal Govt. Approved)

##Guest Faculty & Casual Staff

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							16
D.Sc./D.Litt.							
Ph.D.			1	1	2	3	7
M.Phil.			2	1	2	1	5
PG			3	2	6	5	16
Part-time teachers & CWTs (Govt. Approved)							21
Ph.D.					2	0	2
M.Phil.					5	4	9
PG					13	8	21
Guest/Contractual Teachers							18
Ph.D.					1	0	1
M.Phil.					1	0	1
PG					17	1	18

22. Number of Visiting Faculty/ Guest Faculty engaged with the College.
18 (Eighteen)

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year	2010-11		2011-12		2012-13		2013-14	
		Male	Female	Male	Female	Male	Female	Male	Female
SC	1st	162	94	178	117	231	171	253	143
	2nd	113	53	143	86	156	104	182	151
	3rd	89	64	101	48	124	79	119	91
ST	1st	26	11	55	22	74	37	77	34
	2nd	23	11	22	10	51	21	64	30
	3rd	29	7	19	11	18	7	38	16
OBC	1st	51	38	59	47	84	85	68	46
	2nd	39	40	36	34	50	43	61	75
	3rd	22	30	37	36	27	31	43	40
General	1st	550	606	588	604	664	721	528	613
	2nd	417	367	453	534	462	518	483	606
	3rd	287	370	366	325	381	487	359	452
Others									

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	100	Nil	Nil	Nil	100
Students from other states of India	Nil		Nil	Nil	
NRI students	Nil	Nil	Nil	Nil	
Foreign students	Nil	Nil	Nil	Nil	
Total					

25. Drop out rate in UG and PG (average of the last two batches)

UG— **Batch-1 :- 10.29%** PG— **N.A.**
Batch-2 :- 12%

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual)divided by total number of students enrolled)

(a) including the salary component

Rs. 5887.00

(b) excluding the salary component

Rs. 861.00

27. Does the college offer any programme /in distance education mode (DEP)?

Yes No

If yes,

a) is it are registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

Netaji Subhas Open University

c) Number of programmes offered

18

d) Programmes carry there cognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered

Faculty	Department	Teacher Student ratio	
		Honours	General
Science	Computer Science	14 : 1	7 : 1
	Physics		35 : 1
	Mathematics		83 : 1
	Chemistry		10 : 1
Arts	Bengali	26 : 1	490 : 1
	English	12 : 1	25 : 1
	History	34 : 1	481 : 1
	Philosophy	16 : 1	440 : 1
	Geography	27 : 1	50 : 1
	Sociology	24 : 1	257 : 1
	Sanskrit	30 : 1	352 : 1
	Music		43 : 1
	Political Science		497 : 1
	Physical Education		630 : 1
	Economics		120 : 1
	Education		220 : 1
Commerce	Accountancy	14 : 1	14 : 1
Other	B.B.A.	15 : 1	

29. Is the college applying for

Accreditation: Cycle1 Cycle2 Cycle3
 Cycle4

Re-Assessment:

30. Date of accreditation*(applicable for Cycle2, Cycle3, Cycle4 and re-assessment only)

Cycle1:31/03/2007 Accreditation Outcome/Result B Grade .

Cycle2:(dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle3: (dd/mm/yyyy) Accreditation Outcome/Result.....

****Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an Annexure-3***

31. Number of working days during the last academic year.

224

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

195

33. Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC
: 15/10/2007

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

i. AQAR	2007-08 submitted to NAAC on 31/07/2010	(DD/MM/YYYY)
ii. AQAR	2008-09 submitted to NAAC on 17/04/2014	(DD/MM/YYYY)
iii. AQAR	2009-10 submitted to NAAC on 22/04/2014	(DD/MM/YYYY)
iv. AQAR	2010-11 submitted to NAAC on 22/04/2014	(DD/MM/YYYY)
v. AQAR	2011-12 submitted to NAAC on 22/04/2014	(DD/MM/YYYY)
vi. AQAR	2012-13 submitted to NAAC on 22/04/2014	(DD/MM/YYYY)

35. Any other relevant data (not covered above) the college would like to include.(Do not include explanatory/descriptive information)
Tarakeswar Degree College has a Biodiversity Research Centre under which One project is running : “Preparation of People’s Biodiversity Register (PBR) of Tarakeswar Municipality of Tarakeswar Block of Hooghly District”, Sanction by West Bengal Biodiversity Board, Department of Environment, Government of West Bengal. Please refer to Annexure-4.

CRITERION –I: CURRICULAR ASPECT

1.1 Curriculum Planning and Implementation

1.1.1. State the vision, Mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders:

Vision:

- From Quality Awareness to Quality Assurance to Quality Sustenance

Mission:

- Dissemination of Learning among all members of the society across narrow barriers of caste, creed and religion and also among the economically challenged.

Communication to the stakeholders

The vision and mission of the college is provided in the College prospectus and College Website for communication to students, teachers, staff and Parents.

1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

A structured process is in place for effective implementation of the curriculum.

To begin with, the academic council meeting is held at the beginning of each session and the academic plan is prepared taking input from faculties and IQAC.

The academic council also takes into account the formal or informal feedback from the stakeholders related to curriculum implementation from previous year, if available, and incorporates it into the academic plan as well as plan on delivering curriculum. Specific usage of ICT and advanced techniques are also discussed and communicated to the concerned faculties as applicable.

Finally, the academic plan is incorporated into the academic calendar and the academic calendar is communicated to all stakeholders.

See Annexure-5

The head of the department reviews the implementation of the academic plan and the progress on the coverage of the syllabus. Principal also takes feedback from the students.

In case the coverage of syllabus is not adequate, supplementary classes are arranged by the departments.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

The teachers are encouraged to take part in Faculty Development Programs(FDP), Seminars, Symposia and other faculty-oriented programs from time to time so that they are aware of and get themselves updated about the new developments in the subject for their personal and also the students' benefit.

In addition, teachers also participate in syllabus-oriented workshops organized by the University and receive training, provided by the college, on competent usage of latest ICT techniques for effective dissemination of curriculum.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provide by the affiliating University or other statutory agency.

The institution constantly keeps in touch with its affiliated university. Regular formal and informal meetings are conducted by departments throughout the academic sessions to keep abreast with the latest trends in their fields of study.

Moreover, most of the faculty in our college participate in seminars, workshops and conferences (State, National and International levels), thereby inculcating the ability for development of the curriculum and its operation.

The teachers are required to submit session plans at the beginning of each session. The Principal reviews the academic progress by taking feedback from all departments and checks if there is any deviation. If there is any deviation, corrective actions are taken.

The heads of the departments also give emphasis on using ICT techniques such as projectors, smart classes etc. Additional learning aids such as maps and charts etc. are also used where applicable.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum.

There is no formal mechanism to interact with industry or research bodies. However, faculties interact with industries informally, attend national, international seminars and webinars and keep themselves updated about the latest industrial trends. The knowledge is shared as part of the operationalization of the curriculum.

1.1.6. What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The college had 2 faculties who are members of Board of Studies and are engaged with curriculum development for the university.

Sl. No.	Name	Board/Bodies	Departments
01	Dr. Amal Kanta Hati	Board of Studies	Defence Studies
02.	Dr. Srabani Sen	Board of Studies	Music

Feedback on the curriculum is taken from the students and communicated to the university.

The college also invites faculties of national repute for guest lectures and takes feedback on a number of aspects related to curriculum. The relevant recommendations are communicated to the stakeholders.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give the details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution does not design curriculum. However, additional need-based skill-oriented courses such as Communicative English, computer and internet skills are offered to the interested students.

For these courses, curriculum is developed in consultation with industry experts. Feedback is taken from the students and changes are incorporated accordingly.

1.1.8. How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation.

The College prepares a detailed academic map in the beginning of the academic year for the smooth transaction of curriculum. To assess the outcome of the stated objectives of curriculum, the college conducts unit tests, selection tests and collects informal assessments/observations from the students from time to time. Periodic meetings are held with the HoDs to assess the success and achievements of the curriculum.

1.2 Academic Flexibility

1.2.1. Specify the goals and objectives and give details of the certificate/diploma/skill development courses etc., offered by the institution.

The college is offering skill development course in English language. Interested students may apply through the career guidance cell.

We have also identified the need for additional skill based courses for helping students for entry to services. Accordingly, the college has offers entry to services coaching online to interested students.

1.2.2. Does the institution offer programs that facilitate twinning/dual degree? If 'yes' give details

The institution currently does not offer any dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability.

- The Range of Core/Elective options offered by the University and those opted by the college
Choice of electives is available for degree courses (Hons and Gen).
- Choice based Credit System and range of subject options
Not Applicable
- Courses offered on modular form
Not applicable
- Credit transfer and accumulation facility
Not applicable

- Lateral and vertical mobility within and across programmes and courses
Not applicable
- Enrichment courses
Career guidance cell organizes workshops and seminars.

1.2.4. Does the institution offer self-financed programmes? If ‘yes’ list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary, etc.

The Institution offers one self-financing programme at present :**Three years Honours course in B.B.A. (Bachelor of Business Administration)**

1.2.5. Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries

The college is in the process of offering skill oriented courses on computer science and Communicative English for the interested students. The objective of these courses is to improve the employability of the students after they pass out.

1.2.6. Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institute take advantage of such provision for the benefit of students?

No such provision exists for distance mode of education for the regular students. 75% classes in an academic year for the students has been made mandatory by the University for them to be able to appear at the University examination.

1.3. Curriculum Enrichment

1.3.1. Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated

The college regularly conducts add-on activities as a part of curriculum delivery. For example, participative learning mechanisms such as group discussion and case studies are conducted for a number of courses where it is applicable. Additional field work is conducted for certain courses.

The institution has also set up an advanced laboratory for GPS for Geography students. An inter disciplinary computer lab, equipped with hardware and software has also been set up for the students.

The college encourages its students and staff to take part in co-curricular activities. The college conducts from time to time and also takes part in debate, quiz, dramatics, games and sports at local and University levels to expose the talent of students in different fields. In addition, the students are taken to industrial visits and excursions to gain onfield knowledge on the subject.

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experience of the students and cater to needs of the dynamic employment market?

Please refer to the Answer of 1.3.1

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum

The college has variety of clubs and committees to bring about awareness on Gender biasness, and Environmental Education. Any Gender related issues are taken care of by the Women's Cell., Awareness about Environment and its different aspects is taken up by the NSS units and the Bio-diversity committee of the college. Various Guest lectures are organized from time to time on environment and biodiversity related issues that are faced or being faced at the National and Local levels.

ICT club has also been set up to help the students learn effective use of internet technologies. ICT club meetings are conducted periodically.

1.3.4. What are the various value-add courses/enrichment programmes offered to ensure holistic development of student?

Life skills and Employment : The college is in the process of offering skill oriented courses on computer science and Communicative English for the interested students. The objective of these courses is to improve the employability of the students after they pass out.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.

The college uses various feedback mechanisms to obtain the feedback from the stakeholders to improve the curriculum delivery. They include mechanisms like

taking responses from the students orally, other formats like evaluation of the performance of teachers by the students, meetings with the staff and students and also meetings with the students who are passing out from the college (graduating). The feedback is also communicated to the management.

Feedback is also taken from national and international level faculties who visit the campus for delivering guest lectures and participating in national seminars. The feedback is communicated to the university.

A link is also provided in the college website to give feedback to the college

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

As such, the institution does not offer additional enrichment program.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Refer answer to Question No. 1.1.6 given above

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programme.

There is no such formal mechanism for obtaining feedback from the students and also from the stakeholders on the curriculum. However, at an informal level feedback is through discussions with parents and students. Such feedback obtained is communicated to the university and is also discussed during the curriculum revision, in which our faculty members take part.

Feedback is also taken from national and international level faculties who visit the campus for delivering guest lectures. The feedback is communicated back to the management and the university.

A link is also provided in the website for giving feedback to the college.

Sample feedback format is attached in Annexure-6

1.4.3 How many new programmes/Courses were introduced by the institution during the last 4 years? What was the rationale for introducing new courses/programmes?

There were 3 programs introduced during last 5 years.

Course	Year of introduction	Purpose of starting the course
B.B.A. Honours	2008	The Science programmes and the job-oriented course (BBA) were introduced to satisfy the long standing demands of the students of the locality (Tarakeswar) and the surrounding areas.
B.Sc. Honours in Computer Science	2009	
B.Sc. General	2010	

Any other relevant information regarding curricular aspects which the college would like to include.

Even though the college does not have any direct control over the design and development of the curriculum, it has taken a number initiatives on co-curricular and extracurricular activities the effect of which leads to curricular enrichment.

One of the problems the college encounters frequently is the socio-economic condition of the students. Many students cannot afford to attend college full time, due to which effective curriculum delivery gets affected.

In addition, the admission process is usually controlled centrally by the university. Quality of student is also a concern, due to which, many skill oriented or enrichment programs cannot be offered.

Number of teaching-learning days is another concern. Often due to reasons beyond the control of the college such as general elections and natural disasters (like flood) college remains closed and the faculties encounter a difficult time to complete the curriculum within the stipulated time.

CRITERIA II : TEACHING LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The admission dates are published in the college website as well as the local cable news channels.

The admission process is controlled by college. Students apply online in the college website. The final list of students is compiled by the college and displayed in the college website.

2.1.2 Explain in detail the criteria adopted and process of admission.

The admission process is controlled by the college. Students apply online in the college website. The one and only criterion adopted for admission is merit. The final list of selected students is prepared on merit basis after departmental counseling and displayed in the college website.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The minimum percentage for entrance to each course is 45%. There is no maximum percentage of marks for admission at the entry level.

Within the district, the minimum percentage for admission to courses for other colleges is also 45%.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The institution has a mechanism to review the admission process and student profile as follows.

- At the end of the admission process for each year, an analysis report is prepared for the new batch to analyze the student profile. The student profile report is created using admission software. The student profile is reviewed by the Governing Body and the Principal.
- The admission process is also reviewed and inputs are collected from the departments, office staff and also the students.

- The admission process is made online as a result of the review and the entire process has become transparent and student friendly.

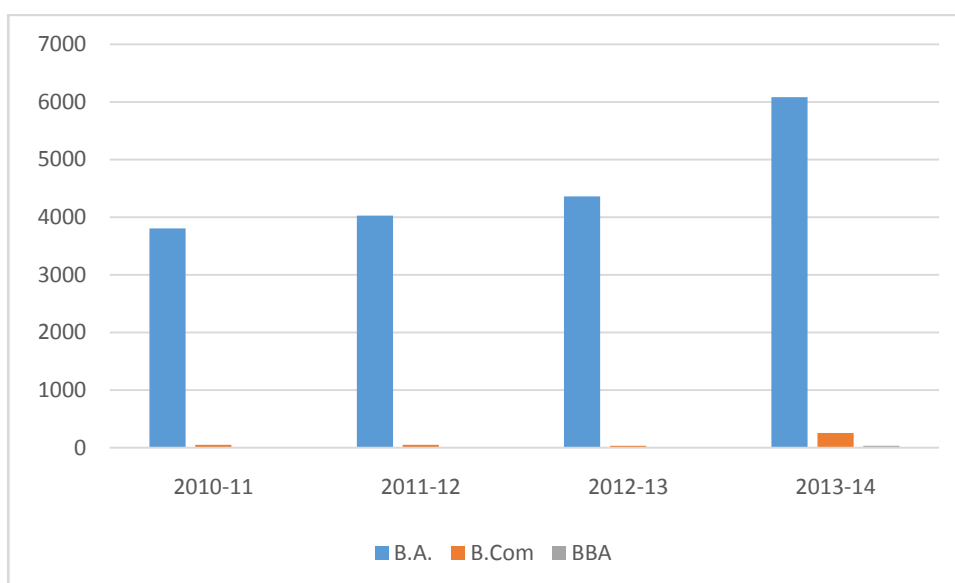
2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

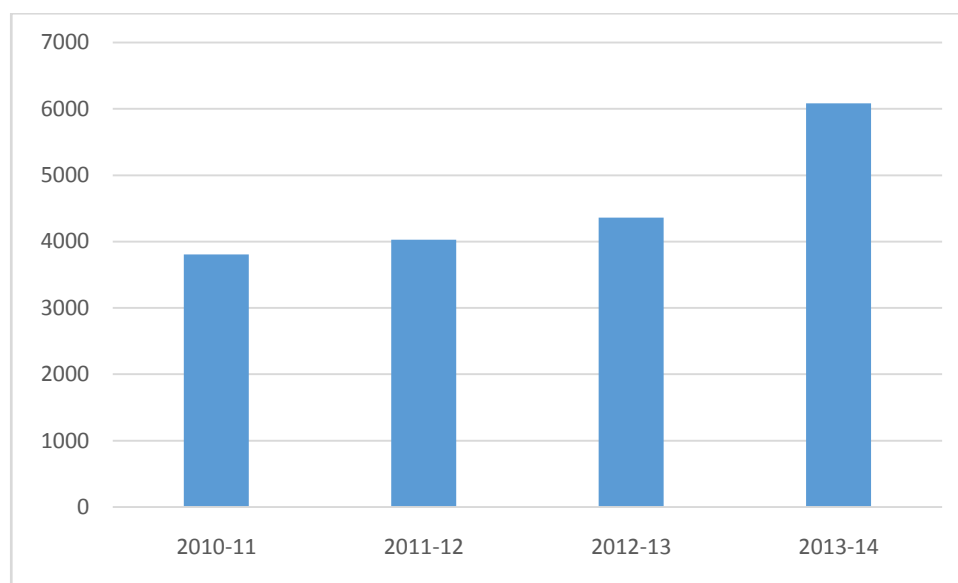
The institution follows the statutory reservation policy of the Government regarding SC/ST/OBC/PH. There is no reservation policy for minority community, women or any other groups. However, at the end of the admission process, the college reviews the student profiles by a number of parameters and if the representation of any group of students is found to be inadequate, corrective actions are discussed to be implemented for the next year admission process.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends, i.e. reasons for increase/decrease and actions initiated for improvement.

Student application trend for BA BSc and BCom



Student application trend for BA



Programmes		Number of applications				Number of students admitted				Demand Ratio			
UG		2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14
B.A. (Honours)													
1	Bengali	1313	1376	1209	3040	85	79	59	54	1:24	1:25	1:22	1:22
2	English	682	755	533	733	54	59	49	51	1:17	1:19	1:12	1:15
3	History	400	405	497	380	53	62	60	54	1:8	1:8	1:9	1:6
4	Philosophy	376	378	315	204	30	30	28	20	1:15	1:13	1:10	1:6
5	Geography	808	879	924	973	28	39	30	27	1:40	1:40	1:37	1:35
6	Sociology	225	235	78	117	47	44	54	19	1:4	1:4	1:2	1:2
7	Sanskrit	Nil	Nil	803	635	Nil	Nil	38	25	Nil	Nil	1:24	1:18
B.Sc. (Honours)													
1	Computer Science	31	26	21	158	31	26	21	21	1:1	1:1	1:1	1:4
B.Com (Honours)													
1	Accountancy	49	52	36	258	49	52	36	24	1:1	1:1	1:1	1:4
General Course													
1	B.A.	1252	1535	3074	2590	1115	1213	1633	1373	1:2	1:2	1:4	1:3
2	B.Com	25	44	50	35	25	44	50	35	1:0.5	1:1	1:1	1:0.8
3	B.Sc.	10	17	11	24	10	17	11	24	1:0.5	1:1	1:1	1:1
B.B.A. (Honours)													
1	B.B.A. (Hons.)	10	6	7	36	10	6	7	36	1:1	1:1	1:1	1:1

2.2. Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institution fosters an inclusive academic ambience and caters to the specific needs of the differently abled students keeping in mind the Government regulations. As of now, the institution does not have any differently abled students. However, there is a policy to attend to the learning needs of differently abled students and make special arrangements in terms of physical facilities, special books in the library, arranging separate tutorial classes etc.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The students' need in terms of knowledge and skills is assessed in two ways before the commencement of the program.

- Before the commencement of the program, the students' profile is reviewed and the students requiring special assistance are identified. For example, the college has observed that science students opting for economics would require special coaching classes before the commencement of the program.
- MCQ test is carried out for the new batch of students and accordingly, students who would require special assistance are identified.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Orientation program is organized for all freshers.

In addition, once the students who would require special assistance are identified, tutorial classes and remedial courses are organized for such students to enable them to cope up with the programme they have chosen.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college looks forward to fostering an inclusive academic ambience. Accordingly, the Women Cell and NSS organize workshops/seminars on issues such as gender, environment etc. to sensitize the staff and the students.



2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified through the day-to-day interaction in the class as well as through the examination results. For the advanced learners

- Teachers provide additional guidance after the class hours;
- Students are nominated to attend conferences, workshops etc. outside the college;
- Students are often provided books and study materials by the faculties from their personal collection.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The students who are at the risk of dropout are identified by

- Analyzing the students' profile and identifying the students from economically or socially challenged backgrounds
- Through day-to-day interaction at the classes
- Results of the academic examinations

The academic performance of such students are monitored regularly by the heads of the departments. If required, special counseling is provided to such students by the faculties to motivate them to continue studies. The college also provides free studentship to economically weaker students to enable them to continue their studies.

2.3. Teaching Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Before the commencement of the program, in the month of June, the Principal takes input from the heads of the departments and prepares an academic calendar for the entire year. The academic calendar is communicated to the departments.

The head of the department, in consultation with the teachers, allocates course to the faculties.

After allocation of course, each faculty is required to submit a session plan for each of the session. Accordingly, time table is also created.

The session plan is reviewed by the heads of the departments and forwarded to the principal and the IQAC coordinator.

After each session, the faculties submit the activities for that session to the head of the department, which in turn is forwarded to the Principal.

A mid-term review is conducted to detect deviation from the academic plan, if any.

Evaluation blue print is also created by each faculty. In this, the faculty submits a plan for the internal assessment (MCQ/otherwise). For some subjects question bank is also created and MCQ type examinations are conducted.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC monitors the overall academic plan and progress, and reviews deviation if any.

In addition, IQAC also sets quality parameters for each of the courses and monitors the progress with respect to the quality.

IQAC organizes informal workshops with the faculties to promote the use of ICT.

IQAC reviews the list of cocurricular and extension activities planned by the departments and suggests changes if necessary.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The principal promotes student centric learning in the institution. Accordingly, support services are provided to the faculties as follows:

- IQAC regularly organizes workshops to make faculties aware of the student centric learning methodology;
- ICT workshops are organized regularly to promote the use of technology during regular teaching learning;
- Internet access and access to computer are provided to the faculties for development of course material;
- IQAC actively encourages faculties to implement new methodologies such as group discussion, case studies etc. during regular curriculum delivery.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution gives focus on making the students more open to their natural ideas. The students are often motivated by the faculties to take part in co-curricular, extra curricular activities like debate, quiz, group discussions, cultural activities and also many extension activities which will help them to be more confident, and also to develop artistic temper among them. Likewise, to encourage the students to develop their scientific temper, they are asked to involve themselves in continuous assignments which are both written and oral.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college has been focussing on increased use of modern multi-media aids in teaching like LCD projectors, smart classes etc. Power-point presentations are given by faculties when necessary for the purpose of teaching the students in a more effective way.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Seminars and lectures are organized by the college to update/upgrade the students' and teachers' knowledge. This helps the faculties to know the latest things in their respective subjects. Academicians and industry experts are also invited as guests to give lectures which benefit the students in many ways.

- The faculties are also asked to attend the FDP programmes (orientation and refresher courses) which help them to deliver the curriculum in a better way.
- The faculties are also advised to present papers/attend seminars; this helps both the students and the faculties very effectively.

2.3.7 Detail process and the number of students (benefitted) on the academic, personal and psycho-social support and guidance services (professional Counselling/mentoring/academic advise) provided to students?

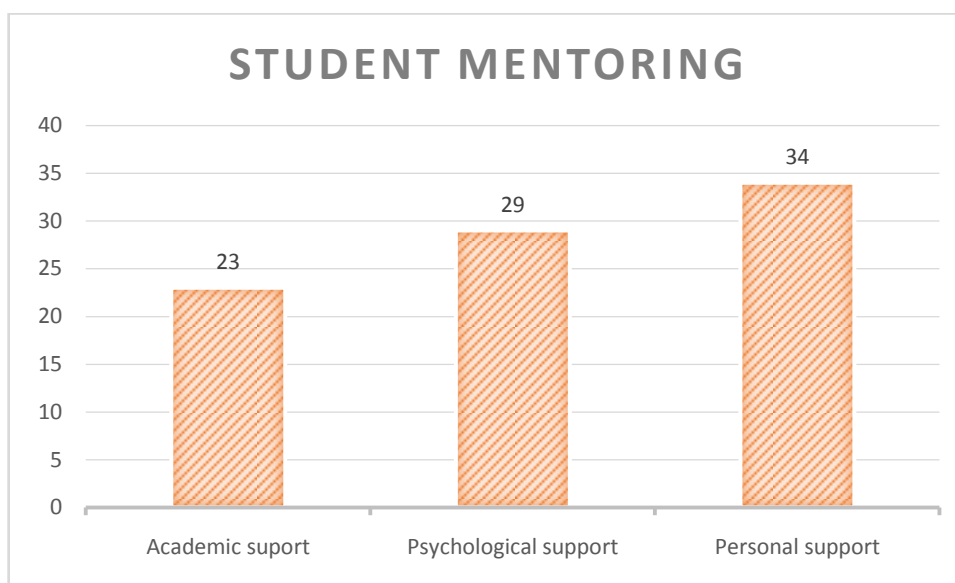


Fig: Student mentoring over last 2 years

- The mentoring of students by the faculty members in departments and also the orientation courses which the students attend after their admission to the college are the academic, personal and psycho-social support systems created in the college.
- The students who have enrolled themselves in extension activities like NSS/NCC get more exposure through the various camps they attend.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The institution helps the faculty to update and to keep themselves informed about the current technologies and latest developments in their respective fields or

branches, and also to improve these skills, they are also encouraged to use computers and internet facilities to deliver better and effective curriculum.

Also, the college is equipped with computers which can be used by faculties to better their delivery of curriculum which helps the students in better understanding of the subject. However, the college being the one which stresses on the overall development of the students, mentoring of students by faculties is put in place. The faculty members are also very much encouraged to attend the seminars and conferences. The faculties who attend these seminars and conferences often share their knowledge and also their experience with the colleagues who also get motivated to attend these seminars and conferences and it also helps them to better their knowledge.

2.3.9. How are library resources used to augment the teaching-learning process?

The College has a well equipped central library.

This library also helps the students with the latest information of books available. The lists of new entries are also displayed. Books and magazines are also purchased by the college to facilitate the students.

The students are often encouraged by the faculties to use the library extensively.

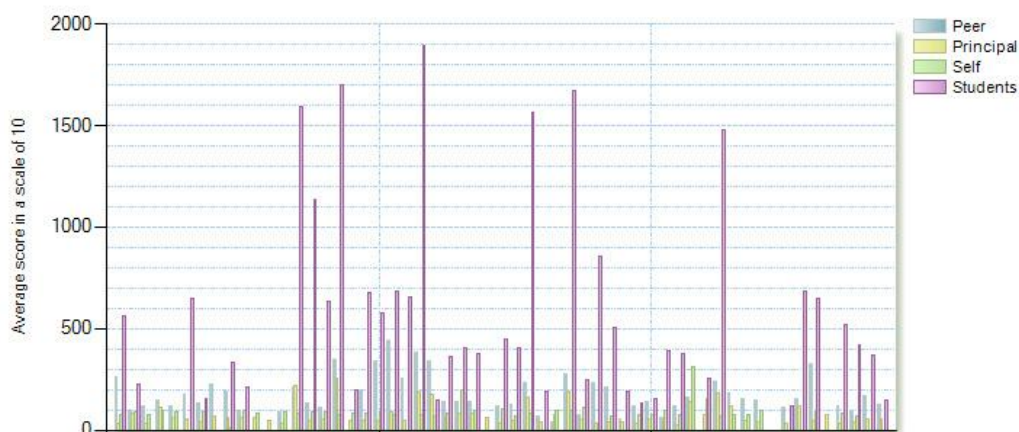
2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

As the college has a well planned system to ensure the delivery of curriculum the faculties do not face any difficulty in finishing the curriculum. If there is any instance where the faculties cannot finish the syllabus in prescribed time they are advised by the HOD and the principal to take extra classes when necessary.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

The feedback from students, colleagues, self and principal is taken and the institution evaluates the quality of teaching learning from this feedback.

There is also regular interaction between the students, management and the principal in an informal level to keep a check on the quality of teaching-learning.



<u>NameOfDesignator</u>	<u>Peer</u>	<u>Principal</u>	<u>Self</u>	<u>Student</u>
Abhik Sinha Roy	6.81	4.25	7.2	7.11
Abhinandan Roy	9.5	6.83	10	8
Amit Dutta	6.5	3.22	7.3	5.7
Ananda Khamaru	7.2	6.52	9.9	6
Animesh Pan	5.52	7.11	9.2	7.2
Arnab Basu	5.77	6.37	8	7.38
Arundhati Moulik (Ray)	6.55	5.12	7.90	7.94
Chandan Kumar Maity	7.25	6.8	8.1	7.5
Debajyoti Rakshit	6.82	6.66	9	8.12
Dola Pal	10	6.44	9.5	7.74
Dr. Ajoy Kumar Sil	8	7.25	8.5	6
Dr. Amit Kumar Sarkar	9	5.8	9.3	6
Dr. Nirmal Chattopadhyay	7.13	6.25	8	8.03
Dr. Ratanlal Bhowmik	6.18	6.12	9.2	8.47
Dr. Sanjukta Chakraborty	8.07	4.90	8.36	7.18
Dr. Sonali Mukherjee	7.25	6.89	7.8	8.22
Dr. Srabani Sen	6	5.875	8	9.38
Dr. Surajit Sengupta	5.96	6	9.55	6.60
Dr. Sutanuka Ghosh Roy	7.51	5.22	6.57	6.96
Dr. Tapan Kumar Ghosh	7.875	7.33	7.5	8.53
Gourav Chatterjee	7.22	7.5	7.7	8.57
Harendranath Kole	7.64	6.62	8.11	8.93
Indira Samaddar	6.60	4.94	7.77	7.57
Jagannath Koley	7.66	7.75	8.1	9.02
Jyotirmoy Mazumdar	7.88	8	7.53	9.04
Md. Shanawaz	5.91	7.36	8.08	6.28
Mihir Ranjan Ghosh	8	7.25	7	7.2
Mohua Mandal	5.75	3.22	6.93	6.32
Moumita Chatterjee	6.47	5.55	6.5	6.47
Netai Chandra Mondal	7.34	6.36	8.88	7.51
Nita Banerjee	7.1	5.57	8.1	8.59
Palash Kumar Das	3.7	5.14	10	7
Paramita Bandyapadhyay	6.57	5.78	7.23	7.56
Pintu Shee	6.08	6.87	7.92	8.13

Rama Nag (De)	6.88	3.6	6.7	7.16
Rik Sarkar	7.27	5.85	6.9	6.98
Rishika Paul	4.30	4.55	8	6.26
Samarpita Ghosh	5.85	4	7.09	7.38
Saumen Mandal	7.15	5.181	7.2	8.55
Sd. Sha Taukirul Islam	5.8	4.66	9.6	7.33
Selim Babu	6	5	7.4	6.18
Soma Saha	7.61	7.31	8.05	8.1
Somsubhra Moulick	6	5.64	7.28	8.46
Soumen Mukhopadhyay	7.43	7.24	6.8	8.45
Soumendu Banerjee	8.8	6.15	7.8	7
Sourav Ghosh	6.82	5.62	7.18	7.4
Souvik Banerjee	6.90	4.62	8.16	8
Subhrasri Bera	5.5	4.14	7.8	6.38
Sudip Banerjee	7.47	6.31	6.8	7.23
Sumalya Ghosh	7.71	6	7.90	8.08
Suprakash Dhara	7	8.44	7.3	7
Surajit Saha	6.05	4.71	8.4	6.82
Suvro Sarkar	9.2	4.77	7.66	7.94
Swati Rakshit	5.12	4.727	7.2	6.2
Umesh Biswas	6.25	5.1	7	8.16

2.4. Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							16
D.Sc./D.Litt.							
Ph.D.			1	1	2	3	7
M.Phil.			2	1	2	1	5
PG			3	2	6	5	16
Part-time teachers & CWTs (Govt. Approved)							21
Ph.D.					2	0	2
M.Phil.					5	4	9
PG					13	8	21
Guest/Contractual Teachers							18
Ph.D.					1	0	1
M.Phil.					1	0	1
PG					17	1	18

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Although the faculties are recruited through College Service commission, the college also appoints several guest and contractual faculties as per UGC norms to provide quality learning. The college advertises for teaching posts in local and national dailies and in the college website too. The college also invites experienced people from the industry to teach the students.

2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

The institution has sent the following number of teachers for enhancing their quality through Faculty Development Programmes of UGC during the last four years.

a) Nomination to staff development programmes

Sl. No	Academic Staff Development Programmes	Number of Faculty Nominated			
		2009-10	2010-11	2011-12	2012-13
1	Refresher courses	2	2	2	Nil
2	HRD programmes	Nil	Nil	Nil	Nil
3	Orientation programmes	2	1	Nil	4
4	Staff training conducted by the university	Nil	Nil	Nil	Nil
5	Staff training conducted by other institutions	Nil	Nil	Nil	Nil
6	Summer/ winter schools, workshops, etc.	1	4	1	Nil
7	TOTAL	5	7	3	4

b) Number of Faculties pursuing Ph.D and completed course work.

Sl.No	Name of Faculty	Department	Status
01	Soma Saha Assistant Professor	Economics	Complete
02	Rama Nag(De) Assistant Professor	Commerce	On going

c) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technologies for improved teaching-learning

The college organizes various ICT based training programmes for the faculty members to empower and enable the use of LCD Projector, Internet access and Computers for improved teaching-learning process.

d) Teaching learning methods

The college organizes training which would be useful for the faculties to keep themselves updated on the new technologies and also to learn new things about their respective subject/branches. The college has also provided the faculties with access to use the computer and internet facilities available in the campus to help them understand the subject in a more efficient way. This also helps the students to understand the subjects/lectures better.

The college also encourages the faculties to take part in various national/international seminars and conferences.

Gender sensitisation issues are taken care of /addressed by the womens' cell. Many awareness programs are also organised by the college.

Environmental awareness is brought about in the college by NSS and Bio-diversity committee.

2.4.4. What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Research aptitude is encouraged among the faculties efficiently. A research cell is put in place by the college which advises the faculties to take up research projects Study leave is also provided to the faculties who want to pursue their Ph.D

Proper infrastructure is provided by the college to organise seminars and conferences (state/national/international level.).

Many faculties of the institution have received grants from UGC for research under its Minor/ major Research Projects.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Nil

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

The college has introduced a system of 360 degree feedback. Feedback is taken from the peers, self, students and management for each faculty and the data is tabulated using an online platform.

There is also an interaction with the students from final years about the evaluation of the faculties. This feedback is considered and analysed and the faculties are advised accordingly for their betterment in curriculum delivery.

2.5. Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The academic calendar is prepared by the college which contains the details about the tests and exams conducted during a particular session.

After the exams (college level) are conducted by the college the evaluated answer-scripts are shown to the students which helps them to fare better in the for the coming exams. This also helps the college to get better results in the university exams.

Parent-teacher meetings are conducted by the college where the faculties give the parents adequate information about the performance of their wards.

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The college follows all the rules and regulations of the affiliated university when it comes to conduct external exams (university exams).

However, the college follows a different form of evaluation to help the students for betterment in the university exams.

Unit tests and internal assessments, MCQ tests are conducted by the faculties which help them assess the understanding of the students when it comes to the subject.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college follows the reforms in the evaluation system introduced by the university. However, it also follows different strategies for effective evaluation deliverance. Teacher council meetings are held by the college to decide on different strategies as to improve the standard of the teaching process. These processes and reforms are implemented by the faculties to help the students to achieve greater heights when it comes to scoring and also to help them to get better jobs.

The students' evaluation is monitored by maintaining the attendance of the students. Only those students who have 75% of attendance are allowed to sit for their university exams (as per university rules). The parents are also informed if their ward has a shortage of attendance.

2.5.4. Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Continuous assessment is in order in the college in the form formative evaluation which has internal assessment, group discussions, unit tests etc.

Many practice exams are also conducted before the actual university exams and the results are analysed and the students who score less are given the help required which helps them score well ultimately

Due to these reforms it is seen that the overall pass percentage is better and also the students find it easier to crack the university exams.

2.5.5. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

As our college is university affiliated college not much can be done when it comes to evaluation and assessment but the college has taken various measures in the conduct of internal assessment, unit tests etc, and these help the students to score well in the external examinations.

2.5.6. What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The college is affiliated to a university and the affiliating university has its own set of rules. Hence the graduate attributes are determined mostly by the University rules.

But the college on its own has a different way of looking at the attributes of the score by college students. The college also thinks it necessary to make the students a better person. This kind of approach helps the college in making the students more employable.

2.5.7. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

If the students have any discontentment in the way their internal papers are evaluated they can get back to the respective teacher and get it evaluated again.

If there are any other issues or grievances among the students they can also go and speak to their respective HoD's or also to the principal. These issues are redressed as soon as possible

2.6. Student Performance and Learning Outcomes

2.6.1. Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The college has a very clearly stated learning outcome; it focuses on making the students more employable and also better persons.

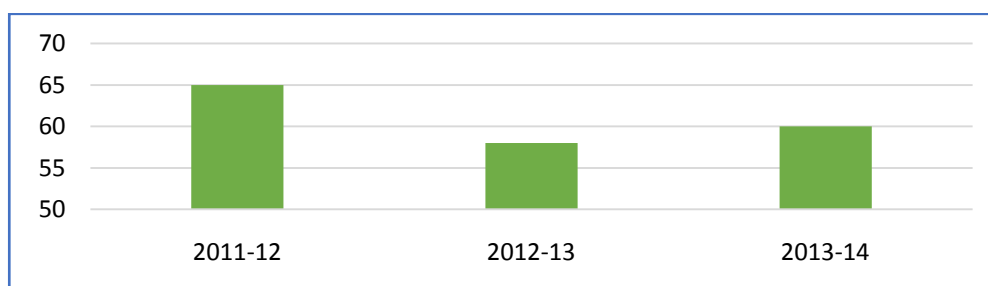
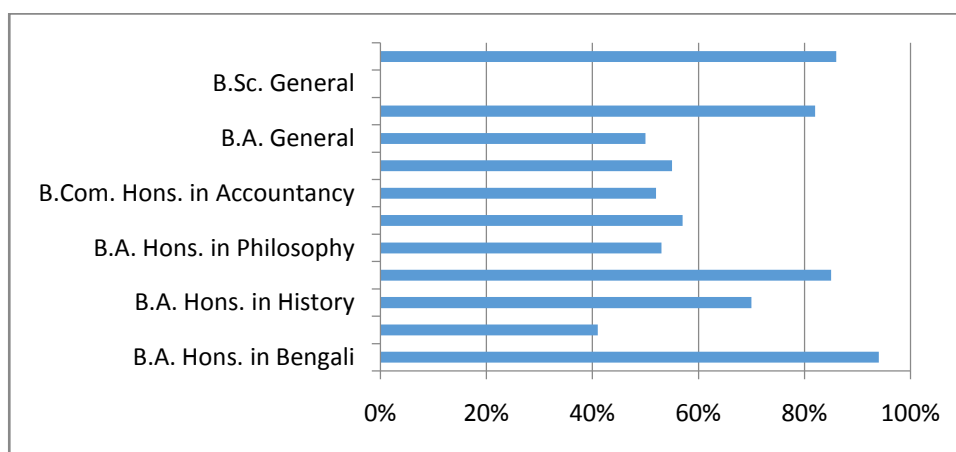
2.6.2. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The students are assessed and the gradual progress is monitored by conducting unit tests, MCQ tests, internal assessment etc. The college also keeps records of the students' performance in these tests and internal assessments and these are analysed and the weaker students are identified through this and special attention is given to them to help them clear their university exams successfully.

University Results in Last Four Years

SL No	Name of the Programmes	2009-2010		2010-2011		2011-2012		2012-2013	
		Appeared	Pass %	Appeared	Pass %	Appeared	Pass %	Appeared	Pass %
1	B.A. Hons. in Bengali	48	94 %	57	91 %	48	83 %	69	94 %
2	B.A. Hons. in English	29	69 %	34	68 %	43	60 %	37	41 %
3	B.A. Hons. in History	42	71 %	53	77 %	44	70 %	44	70 %
4	B.A. Hons. in Geography	24	83 %	19	89 %	18	94 %	20	85 %
5	B.A. Hons. in Philosophy	12	100 %	20	45 %	20	45 %	15	53 %
6	B.A. Hons. in Sociology	43	70 %	37	76 %	32	47 %	30	57 %
7	B.Com. Hons. in Accountancy	11	73 %	10	50 %	7	71 %	21	52 %
8	B.Sc. Hons. in Computer Science	Nil	Nil	Nil	Nil	Nil	Nil	11	55 %
9	B.A. General	534	61 %	572	65 %	668	57 %	818	50 %
10	B.Com General	9	89 %	8	88 %	11	55 %	17	82 %
11	B.Sc. General	Nil	Nil	Nil	Nil	Nil	Nil	2	0 %
12	B.B.A. Honours	Nil	Nil	27	96 %	13	100 %	7	86 %

Chart showing Pass Percentage



2.6.3. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

As a person's overall development also deals with his physical development the college gives importance to extension activities like NSS, NCC etc. The students are encouraged to join these extension activity groups; they are also encouraged to participate in games and sports at the college, university, district and state levels.

The students are also asked to take part in group discussions, debates, cultural competitions, quiz contest etc. This helps them improve their presentation skills.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The college has taken many other initiatives which include projects and field trips. All the data and information that are available by these studies are analyzed to make the syllabus more effective and student friendly.

2.6.5. How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

After the college tests and internal assessments the results are analysed and the students are helped where necessary.

There are other measures, like remedial coaching and tutorial classes for weaker students, followed by the college which also help the students in the university exams.

2.6.6. How does the institution monitor and ensure the achievement of learning Outcomes?

Summative and formative examinations are conducted for the students. The result of the students is monitored by the faculties and IQAC to ensure achievement of the learning outcomes.

Faculties also conduct additional tutorial and remedial classes for academically weaker students. If required, personal and psychological mentoring is also provided to the students.

2.6.7. Does the institution and individual teachers use assessment/ evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes provide details on the process and cite a few examples

The teachers use the assessment and evaluation as an indicator for evaluating the students' performance.

However the evaluation of students is not based only on this internal assessment. It is also based on their participation in extra curricular activities and extension activities which help them become better as persons.

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

- **Current state**

There is no Research Centre recognized by the University as of now,

- **Future plans**

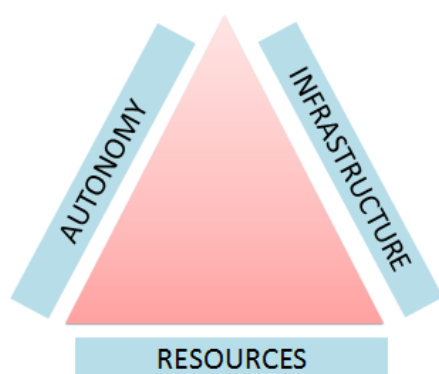
The IQAC has recommended to set up a fully functional research center. The college management and its authorities are taking serious measures to plan out a research center for faculties and students in the near future.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

- **Current state**

The college has a research committee which helps the faculties with their minor and major research projects. The research committee also takes care of knowledge and logistics of students and faculties.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?



The college promotes research using AIR (Autonomy, Infrastructure, Resource) approach.

- autonomy to the research scholar
The research scholar is given a free hand to pursue the study.

- timely availability or release of resources
The resources are made available as and when required.
- Permission to faculties to undertake consultancy work within research projects commissioned by International, national, regional bodies
- adequate infrastructure and human resources
Despite the limited availability of infrastructure and human resources, research activities are pursued continually by faculty.
- time-off, reduced teaching load, special leave etc. to teachers
Minor research and major research activities are conducted within the regular frame of things in the college. Special leave are provided to faculty pursuing doctoral research. Faculty pursuing doctoral studies have an option for availing the UGC-FDP scheme.
- support in terms of technology and information needs
The institution under the aegis of the UGC and other funding agencies has procured equipments and computers, printers, internet facilities etc. The college Library has a good collection of books and resources coupled with INFLIBNET for supporting research work in the college. Faculty cutting across disciplines avail these to conduct their studies.
- facilitate timely auditing and submission of utilization certificate to the funding authorities
The college regularly audits and dispatches utilization certificates to the funding authorities.
- any other
Nil

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The faculties as well as the students are encouraged to participate in seminars and conferences. This also helps to promote research culture in the college as they spend time on the topic they have chosen for these seminars and conferences.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Sl. No.	Name of Faculty	Title of Project	Present Status
01	Nirmal Chattopadhyay Part-time Lecturer in Bengali	Bengali Ekanka Natak Samaj Biksha (Ph.D. Dissertation)	Awarded on July 2011

02	Surajit Sengupta Part-time Lecturer in Commerce	The role of self help group in the Economic Empowerment of Backward classes of people : A case study of Hooghly and Burdwan District of W.B. (Ph.D. Dissertation)	Awarded on October 2012
03	Swati Rakshit Part-time Lecturer in Philosophy	Darsan, Sahitya O Samaj Biggyaner Dristikon theke Bardhakya. (Ph.D. Dissertation)	Running 4 years
04	Dola Pal Part-time Lecturer in Sanskrit	Satsandarbha Rasatattva Samiskha (Ph.D. Dissertation)	Running 2 years
05	Selim Babu Part-time Lecturer in Philosophy	Perception and Sense Data : A study into the Mind- World Relation. (Ph.D. Dissertation)	Running 2 years
06	Prof. Soma Saha Assistant Professor of Economics	Common Property Resources, Poverty and Environmental Degradation : A Case Study in West Bengal	Submitted in February 2014
07	Prof. Rama Nag (DE) Assistant Professor of Commerce	Performance Analysis of Selected State Level Public Enterprises of West Bengal : A Study of the Post Reform Era.	Running 2 months

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

The IQAC cell of the institution conducts a number of internal workshops to promote research culture among the faculties.

- The Heads of the Departments informally encourage the faculties to apply for major and minor research projects.
- The IQAC conducts quarterly review meetings with all departments to check the progress of major and minor research projects, if any, and encourages faculties to apply for research.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

As such, there is no specific areas of research and expertise available in the institution. However, the faculties do take up major and minor research project on subject related areas.

Considering the socio-economic conditions of the surrounding areas, the IQAC has recommended the college management to build up research expertise to contribute towards the economic and social development of the locality and promote social inclusiveness.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college and the individual departments often invite speakers who are experts in their fields to deliver lectures to both students and faculties.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

No faculty has utilized sabbatical leave for research as of now. However, the college encourages its faculties to take up more and more minor and major research projects.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

As such there is no such initiative for lab to land. However, the institution has conducted a number of research projects based on socio-economic survey. The findings of such research projects are shared with appropriate authorities and institutions.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

No such budget is earmarked for research. However, the college is taking measures to see to that a budget is earmarked for research in the near future.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

NA

3.2.3 What are the financial provisions made available to support student research projects by students?

The college has self-financed courses which has options to support the projects by students of research.

However, the other courses are not providing any such provision and the students maintain themselves when it comes to field trips, industrial trips etc.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The departments collaborate with each other to conduct inter disciplinary research projects.

In recent past, Departments of Economics and Commerce, Bengali and English, Bengali and History have collectively organized seminar, workshop, special lectures by eminent scholars.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college has put in a strategy where the equipments and resources like computers are pooled in which has resulted in the optimal use of them. .Book

pooling is also in place so that any rare expensive books can be bought and can be used in an efficient way by the different departments.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

Sl. No	Name of the heads	Funding agency	Amount (In Rs.)	
			Sanctioned	Received
1	Additional Grant Equipment (Phase-1)	UGC	2500000	2250000
2	Additional Grant Equipment (Phase-2)	UGC	2500000	2250000
3	Five National Level Seminar Grant	UGC	750000	562500
4	Faculty Development Programme	UGC	778938	778938
5	Higher Education Department State Level Seminar Grant	Govt. of West Bengal	36000	36000
6	Establishment of UGC Network Resource Centre	UGC	136000	97200
7	Career and Counselling Cell in Colleges	UGC	500000	260000
8	Books Journal & Equipment (12th Plan)	UGC	400000	400000

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The ongoing research projects of our faculty members include the following:

Sl. No	Name of the Faculty	Title of the Project	Amount (In Rs.)	
			Sanctioned	Received
1.	Dr. Sonali Mukherjee Associate Professor of Bengali	Bangali Narir Rajnaitik O Arthik-Samajik Chetana Bikashe Mahila Sampadita Bangla Samyik Patra Vumika (Park Sadhinata Parba)	Rs. 73000/-	Rs. 51500/-
2.	Dr. Amit Kumar Sarkar Assistant Professor of Physical Education	A Study on different limb Frequencies as Predictive Measure of Running Stride Frequency	Rs. 148800/-	Rs. 139400/-

3.	Dr. Srabani Sen Assistant Professor of Music	Bangla Ganar Bainsyabo Dhara	Rs. 71000/-	Rs.58000/-
4.	Prof. Arundhati Moulik (Ray) Associate Professor of History	Bangali Meyeder Atmakatha O Lekhay Unish Satak O Bish Sataker Meyejibon O Samajchitra	Rs. 300000/-	Rs. 245000/-

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- The department of Geography has set up an advanced lab for GPS with required hardware and software.
- The department of computer science has set up an advanced laboratory to be used by students across multiple disciplines.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college and its teaching and non-teaching support staff regularly update themselves through trainings to meet the ever growing challenges of technological and academic acceleration. The conversion of few classes on an experimental basis to e-classes with inter-active boards is an example to cite in this regard.

The IQAC regularly encourages faculties to take online classes and update themselves about the latest developments in their subjects.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

As such, there is no collaboration on research facilities outside the campus.

The IQAC has advised management to actively consider options for signing MoUs with other universities/colleges/research institutes to make advanced research facilities available to students as applicable to the institution.

The management has also signed MoU with a local library to make additional resources available to the students.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

A Wi-fi zone has been introduced in the campus. The faculties are also given access to the internet in the college which they can use for research work and also for obtaining better knowledge on the subject they handle.

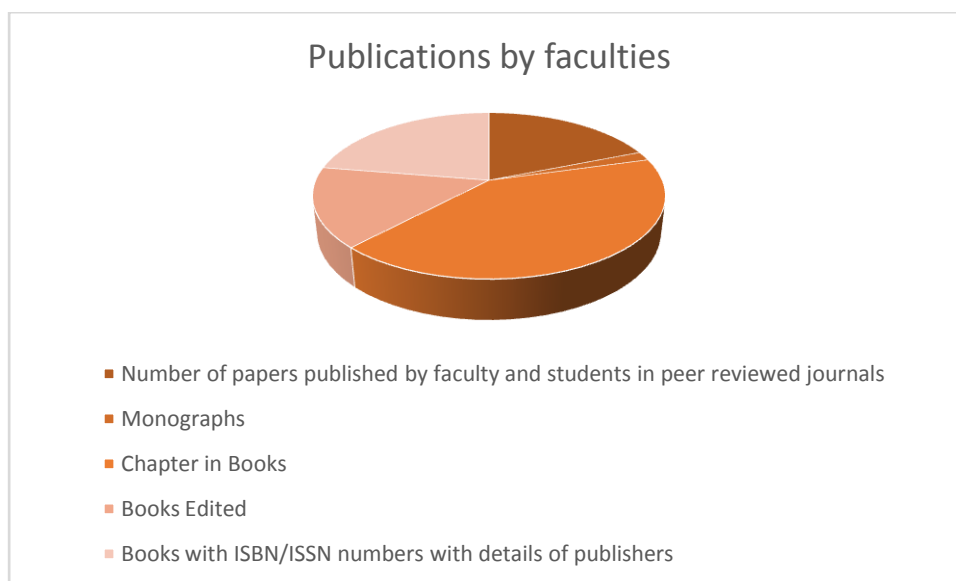
The management has also signed MoU with a local library and a neighbouring college to make additional resources available to the students.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The institution has set up advanced computer laboratory with updated hardware and software. The computer laboratory is used by students of all disciplines. The laboratory has provisions for faculties as well.

3.4 Research Publications and Awards

Sl. No.	Detail Publication	No. of Publication
1	Number of papers published by faculty and students in peer reviewed journals	11
2	Monographs	01
3	Chapter in Books	24
4	Books Edited	09
5	Books with ISBN/ISSN numbers with details of publishers	13
6	Total	58



3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product): **NA**
- * Original research contributing to product improvement: **NA**
- * Research studies or surveys benefiting the community or improving the services: **YES**
- * Research inputs contributing to new initiatives and social development:
Tarakeswar Degree College has a Biodiversity Research Centre under which one project is running : “Preparation of People’s Biodiversity Register (PBR) of Tarakeswar Municipality of Tarakeswar Block of Hooghly District”. The project is sanctioned and funded by West Bengal Biodiversity Board, Department of Environment, Government of West Bengal.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.4 Give details of publications by the faculty and students:

- a) Publication per faculty
- b) Number of papers published by faculty and students in peer reviewed journals (national / international)
- c) Number of publications listed in International Database (for Eg: Web of

Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- d) Monographs
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN/ISSN numbers with details of publishers
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

Faculty	Dept.	a	b	c	d	e	f	g	h	i	j	k	l
Dr.Sonali Mukherjee	Bengali					4	01	01					
Nirmal Chattopadhyay	Bengali							01					
Netai Chandra Mondal	Bengali					02							
Dr Tapan Kumar Ghosh	English		02	21	01	10	07	09					
Dr. Sutanuka Ghosh Roy	English		2	11		9							
Rama Nag(dey)	Commerce			01		01							
Dr.Surajit Sengupta	Commerce			01		04							
Abhik Sinha Roy	Commerce					01							
Subhrasree Bera	History					01							
Sanjukta Chakraborty	Mathematics		06	06									
Jyotirmoy Mazumder	B.B.A					01							
Amit Kumar Sarkar	Physical Education		04		01		01	01					
Sd. Sha Taukirul Islam	Political Science				01			01					

Books with ISBN/ISSN numbers with details of publishers

Sl. No.	Faculty Name	Title, Publishers & ISBN/ISSN
1	Dr.Sonali Mukherjee	Bangla Galpe Apradhaner Pradhanya(1901-1922), Avijan Publishers, Kolkata-124. April, 2008. ISBN-978-81-906088-3-1
2	Dr. Nirmal	Bangla ekanka nataker samajbiksha

	Chattopadhyay	Sahajatri, 8, Patuyatola Lane, Kol-09, Year-2014 ISBN- 978-81-924076-9-2
3	Dr Tapan Kumar Ghosh	Arun Joshi's Fiction: The Labyrinth of Life (New Delhi, Prestige Books, 1996). ISBN- 81-7551-003-X Salman Rushdie's Midnight's Children: A Reader's Companion (New Delhi, Asia Book Club, 2004). ISBN : 81-7851-010-3 Doris Lessing's The Golden Notebook: A Critical Study (New Delhi, Prestige Books, 2006). ISBN : 81-7551-174-5 Shashi Tharoor's The Great Indian Novel: A Critical Study (New Delhi, Asia Book Club, 2004). ISBN : 81-7851-031-6 The Fiction of Kiran Desai (New Delhi, Prestige Books, 2009). ISBN : 81-7851-054-5 Doris Lessing's The Grass is Singing: A Critical Study (co-edited with Abhishek Bhattacharyya) (New Delhi, Prestige Books, 20012). ISBN : 978-93-82186-01-4 Chinua Achebe's Things Fall Apart: A Critical Study (New Delhi, Prestige Books, 2012). ISBN : 978-81-922089-2-3 In Pursuit of Amitav Ghosh: Some Recent Readings (co-edited with Prasanta Bhattacharyya) (New Delhi, Orient Blackswan, 2013). ISBN-8788125051664 Chetan Bhagat: The Icon of Popular Fiction (Delhi & Sydney, Prestige Books International, 2014). ISBN : 978-93-82186-32-8
4	Amit Kumar Sarkar	Effect of block spacing on acceleration speed, Lambert Academic Publishing, Zermany, 2013-14, ISBN – 978-3-659-40416-0
5	Sd. Sha Taukirul Islam	Samya Chinta : Purba O Paschima, Art Publishers, Kolkata, ISBN-97-81-9218800

3.4.4 Provide details (if any) of

- * research awards received by the faculty : **Nil**
- * recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally : **Nil**
- * incentives given to faculty for receiving state, national and international recognitions for research contributions. : **Nil**

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

NO

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Though the institution has no strict written/stated policy to promote consultancy it does provide a positive support to any such initiatives that come at intervals. The respective faculty members whose expertise is looked by the seeking agency is given a free hand to deal with the programme.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

As mentioned above in the question (3.5.2), the college supports its faculties to give the expertise in their respective fields.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

NA. The institute has this as an area that it can develop in the pipeline in near future.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

NO

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The College serves as an overall centre for information dissemination in the neighbouring areas. Through various extension activities the faculties and the students strive towards the betterment of the community

And they serve as an intermediate link between the college and the other stakeholders.

The NSS regularly organizes camps in neighboring villages which has a positive impact.

The bio-diversity committee also undertakes programmes that involve the local community.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The students actively take part in NSS & NCC activities which helps them develop ethical values and social responsibility.

Since the activities are primarily undertaken under the supervision of the teachers, the details are always tracked.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The parents, alumini, students are the few stake holders that help in better assessment of the college in terms of performance. The comments and the feedbacks from each of these stakeholders are taken into consideration to intronduce changes if needed.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college has four NSS units. Each unit has 100 volunteers. Each year the NSS units receive State Government grant of Rs. 22000/- for normal activities and Rs. 22500/- for special camp. They perform various normal activities like Cleaning of college campus, Plantation, Awareness Programmes, Blood Donation Camp through out the year and organize Special Camp once a year in the adopted villages on particular themes. These activities help the volunteers to develop their personality and encourage them to involve themselves in community service.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC and other National/ International agencies?

Provisions are made to the students to help them participate better in the various activities of NSS, NCC.

The students also attend various camps outside the college which help them to become more adaptable.

Workshops are regularly organized to communicate the benefits of the programs to the students at an informal level. Word of mouth publicity also plays an important role to encourage new students to join the extension and outreach programs.

In addition, the management also recognizes the efforts of the students through awards and concessions in tuition fees.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Sl. No.	Project Title	Project Area	Funding Agency & Project cost	Student participation	Name of supervisor	Year
01	Beggary is a Social Problem in Tarakeswar	Tarakeswar	Tarakeswar Degree College Rs. 5000/-	5	Animesh Pan	August-September 2010
02	Survey on Types, Storage and Disposal of 'Domestic Wastes'	Tarakeswar Municipality	Tarakeswar Degree College Rs. 5000/-	10	Animesh Pan	July 2011
03	A survey on 'Culture of consumerism—Impact and Development'	Tarakeswar Degree College student	Tarakeswar Degree College Rs. 4000/-	15	Animesh Pan	December 2012
04	Malaria is an epidemic condition at every monsoon	Parambua Sahabazar Gamm Panchayat	Tarakeswar Degree College Rs. 5000/-	10	Soumendranath Chatterjee	August 2013

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The objective of the college is to promote the concept of responsible citizenship. Rather than producing just a scholar, the college creates an environment in which each student passing out of the college becomes a responsible citizen contributing towards the development of the society.

Keeping this in mind, various programs are organized to promote holistic development of the students.

Various extension activities are conducted by the college which bring about a sense of social responsibility among the students. For instance, the blood

donation camps, the campus cleaning drive, the community service drive, the various community based projects etc., help the students to imbibe the mission of making responsible citizens for the larger community.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The reach out programs are carefully organized to ensure benefit of the local community. In this regard, the members are also advised to communicate the benefits of the programs to the local community. The local community members are made aware of the program, and in many cases, they are present in the operational committee to ensure that the program design benefits the local community.

The outcome of the outreach programs is monitored to ensure that the objectives are achieved.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

NSS Units of our college have organized various community development programmes in their adopted villages and Tarakeswar Municipality during the last four years. The programmes are as follows :

Sl. No.	Title of the programme	Organized by	Period of programme	Place of programme
01	Pulse Polio Vaccination Campaign	NSS	28/12/2010	Guria, Santoshpur Gram Panchayat
02	Aids Awareness Programme	NSS	12/01/2011	Bhatta, Santoshpur Gram Panchayat
03	Gender Sensitization Programme	NSS	22/01/2011	Guria, Santoshpur Gram Panchayat
04	Thalasemia Awareness Programme	NSS	07/10/2012	Guria, Santoshpur Gram Panchayat
05	Campaign against Use of Polythine	NSS	07/03/2012	Guria, Santoshpur Gram Panchayat
06	Programme on Girls child protection	NSS	20/03/2014	Tarakeswar Municipality
07	Town Cleaning	NSS	04/09/2013	Tarakeswar Municipality

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Please provide details – certificates/recognitions from panchayat etc.

See Annexure-7.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The collaborative efforts of the different departments within the campus and with other institutes from the region and outside have percolated in creating a stable research environment.

However, there is no formal mechanism to collaborate outside the college.

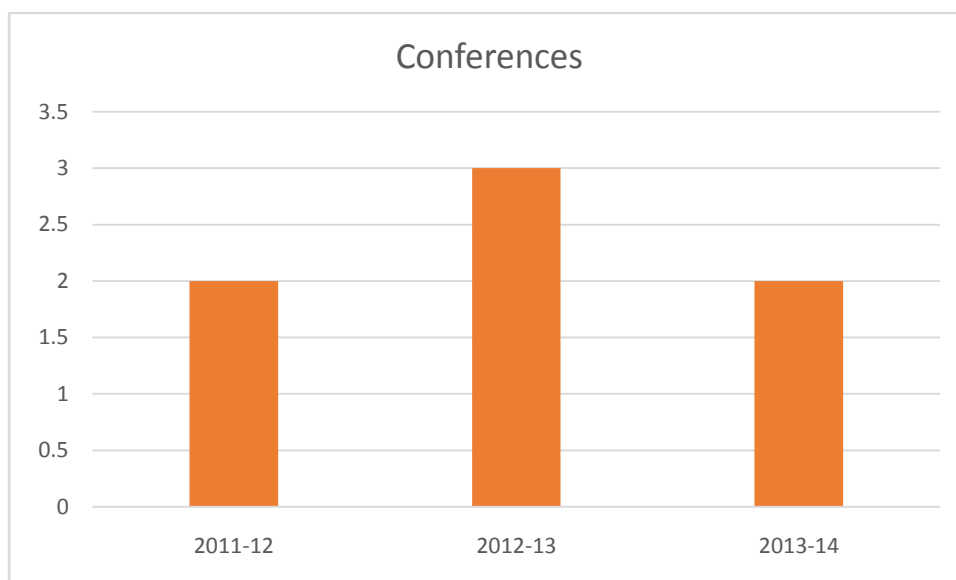
3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The institute has signed a MoU with Rabindra Mahavidyalaya at Champadanga, Hooghly. The institution is also looking for signing MoU with other institutions of national repute in future.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college has subscribed for the placement services through online placement portal campusplacementmanager.com. The placement officer logs in online to check for the jobs available and makes it available to the students on a periodical basis.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.



Sl. No.	Seminar/Conference	Date	Resource Person
1	One day State Level Seminar "Impact of Assessment & Accreditation by NAAC on College Education" Sponsored by UGC	April 24 2009	Prof.Arup Chattopadhyay <i>Dean of Arts, Commerce, Management & Law etc, Burdwan University</i> Dr. Dipak Bhattacharya, Member Secretary, Higher Education Council Dr.Udayan Sarkar <i>Principal, Asansol B.B. College</i> Dr. Basudeb Karmakar <i>Principal, Serampore Girls' College</i>
2	One day StateLevel Seminar Sponsored By Deptt. of Higher Education West Bengal on 'Human Rights and Human Development in India'	25April (Saturday) 2009	Dr. Debkumar Panja, Inspector of Colleges, Burdwan University Dr. Sarit Kumar Sadhu, Head of the Department Law, Buardwan University Dr. Rajashri Basu, Department of Political Science, Rabindra Bharati University Smt. Sarbani Goswami <i>Research Officer, School of Women's Studies, Jadavpur University</i> Dr. Pranab Kumar Dalal <i>Reader, Nataji Mahavidyalaya, Arambagh</i>
3	One day State Level seminar on 'Empowering students for the emerging challenges of 21st century work places' Sponsored by UGC.	March 21 2011	Prof.Arup Chattopadhyay, Dean of Arts, Commerce, Management & Law etc. The University of Burdwan Pratip Kumar Chowdhury Former D.P.I., Retd. Prof of Physics, Presidency College, Dr. Partha Sarkar

			Assistant Prof., Teacher-In-Charge Department of Business Administration (H.R.), CMS, B.U. Mr. Chiranjib Das Deputy Director (Studies), The Institute of Cost & Works Accountants of India.
4	Two day National Level Seminar on the topic 'Amitav Ghosh : A Writer Extra-ordinary' organized by Department of English, in collaboration with Department of English, Rabindra Mahavidyalaya, Champadanga, Hooghly, W.B., Sponsored by UGC.	25th & 26th March 2011	Professor Makarand Paranjape, Jawaharlal Nehru University, New Delhi. Dr Sumit Chakraborty, Dept. of English, Rabindra Bharati University Prof. Anjali Gera Roy Humanities Department, Indian Institute of Technology, Kharagpur. Sri Samik Bandyopadhyay Eminent Scholar and Critic
5	Two day National level Seminar on 'Resource Utilization in India : Environmental Impacts and Sustainable Development' organized by Department of Geography, Collaboration with Department of Geography, Vivekananda Mahavidyalaya, Haripal, Sponsored by UGC.	19th & 20th March 2012	Dr. Guru Prasad Chattopadhyay Professor & Head, Department of Geography, Visva-Bharati University Prof. Anis Chattopadhyay Director of Public Instruction & Ex-officio Secretary, Higher Education Department Dr. Anuradha Banerjee Associate Professor, Centre for the Study of Regional Development, School of Social Sciences, Jawaharlal Nehru University Dr. Bhaswati Das Assistant Professor, Centre for the Study of Regional Development, School of Social Sciences, Jawaharlal Nehru University Dr. Krishnendu Gupta, Asstt. Professor, Department of Geography, Visva-Bharati University Anasuya Das, Project Fellow, UGC Major Research Project Dr. N.C. Jana, Professor & Head, Department of Geography, The University of Burdwan Dr. Gopa Samanta Reader, Department of Geography, The University of Burdwan Dr. Soumendranath Chatterjee Assistant Professor, Parasitology and Microbiology Laboratory, Department of Zoology, The University of Burdwan
6	Two day National Level Seminar on 'Environmental History in India : Recent Trends' organized by Department of History, Collaboration with Department of History, Sambhu Nath College, Labpur, Birbhum, Sponsored by	on 26th & 27th March 2012	Prof. Syamal Chakrabarti Dept. Of Chemistry, University of Calcutta Prof. Dipak Mukherjee, Ex-Principal, Vivekananda Mahavidyalaya, Haripal, Ex-Member Secretary, Higher Education Council Prof. Mahua Sarkar, Dept. Of History, Jadavpur University Prof. Sajal Nag, Dept. Of History, Assam University, Silchar Prof. Arabinda Samanta, Head. Dept. Of History, University of Burdwan Dr. Sudeshna Banerjee, Head, Dept. Of History,

	UGC		Jadavpur University Prof. Biswajit Ghosh, Dept. Of Sociology, University of Burdwan Dr. Sumana Bandaypadhya, Reader, Dept. Of Geography, University of Calcutta
7	Two day National level seminar 'Indian Economy : Challenges and Opportunities' organized by Department of Economics, Collaboration with Department of Economics, Rabindra Mahavidyalaya. Champadanga, Hooghly, Sponsored by UGC.	30th & 31th March 2012	Prof. Jaydeb Sarkhel, Professor, Dept. of Commerce, Burdwan University Prof. Purnendu Sekhar Das, Former Professor of Economics Vidyasagar University Midnapore & Professor of Economics & Management, VGSOM,IIT, Kharagpur Dr. Ruma Kundu, Dept. of Economic Studies & Planning, Sikkim University Dr. Soumendranath Chatterjee, Assistant Professor of Zoology, Parasitology and Microbiology Laboratory The University of Burdwan Prof. M. P. Bezbaruah, Professor & Head, Dept of Economics, Gauhati University Prof. Arup Chattopadhyay, Dean, Faculty of Arts, Commerce, etc. Professor, Dept. of Economics, Burdwan University Prof. Pravat Kumar Kuri, Associate Professor, Dept of Economics, Burdwan University
8	Two day National level seminar on 'Uttor O Uttor-purba Bharatar Sishu Kishore Saithya : Lok theka Adhanik' organized by Department of Bengali, Collaboration with Department of Bengali, Vivekananda Mahavidyalaya, Haripal, Sponsored by UGC.	2nd & 3rd October 2013	Dr. Rabiranjana Chattopadhyay, Minister, Govt. of West Bengal Dr. Sumita Chakraborty Ex-Professor, The University of Burdwan Dr. Biswatosh Chowdhury, Professor, Assam Central University Tarakant Jha, Hindi & Maithali Language Specialist Dr. Amitava Das, Head of the Department Bengali, The University of Burdwan Ramkumar Mukhopadhyay, Director, Biswabharati Publication Dept. Suman Gun, Professro, Assam Central University Dr. Soma Bandopadhyay, Professor, Hindi Department, Calcutta University Bharati Nandi, Orisha Language specialist
9	Two day National level seminar on ' <i>Global Warming and its Social & Economic Effect</i> ' organized by Department of Commerce, Collaboration with Department of Commerce, Swami Niswambalananda Girls' College, Sponsored by UGC.	2nd & 3rd December 2013	Dr. Debkumar Panja, Inspector of Colleges The University of Burdwan Dr. Apurba Ratan Ghosh, Department of Environment, Burdwan University Dr. Pralay Kanti Halder, Department of Commerce, Tripura University Sebak Jana, Vidyasagar University Dr. Soumyendra Kishore Datta, Department of Economics, University of Burdwan Dr. Uttam Kumar Dutta, Dept. of Commerce, W.B. State University. Prof. Anando Mohal Pal, Dept. of Business Management, University of Calcutta Debashish Biswas, Explorer, Income Tax Officer

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new certificate courses
- l) Student exchange
- m) Any other

There is no formal MoU signed with any external agencies. However, for Student Placement, the college has collaborated with a placement agency in Kolkata to provide employment to the students.

Through this collaboration, the college has been able to provide placement opportunities to a number of students.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

There is no formal MoU signed with any external institution or agencies. However, the IQAC regularly reviews the possibility of collaboration with other institutions of national repute and advises management accordingly.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

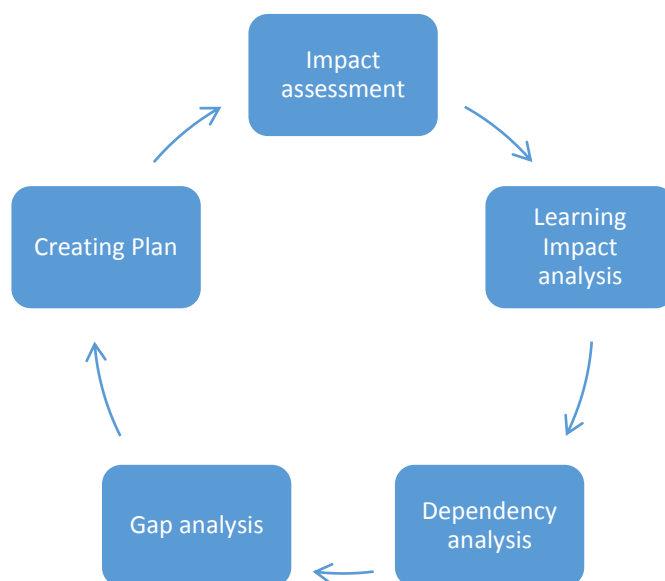
Yes, Commerce Department of our college give consultancy service to Tarakeswar Municipality

Criterion IV: Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institution has set up a standard process for creation and enhancement of infrastructure for teaching and learning.



The goal of the college in terms of education depends on the infrastructure. The college has had its infrastructural facilities upgraded with LCD projectors etc.

A seminar cum conference room has also been set up in the college to facilitate and host seminars and conferences without much difficulties.

4.1.2 Detail the facilities available for

a) Physical Facilities

i)	Class Room	:	Our college has 35 spacious classrooms with proper lighting facility and proper ventilation. The college has 2 technology enabled learning space and 6 well equipped e-class rooms. Most of the Honours departments use these class rooms alternatively.
ii)	Seminar halls	:	The College has one seminar hall and one conference room. These halls are used for conducting seminars, workshops by different departments.
iii)	Tutorial spaces	:	Out of 35 rooms, 15 rooms are used for tutorial purpose for ST, SC & OBC students of the college.
iv)	Laboratories	:	The College has 6 well equipped laboratories for conducting practical classes and carrying project works by students as well as teachers. The science laboratories are equipped to carry out project works.

v)	Garden	:	The college has a small medicinal plant section. The trees available within the campus are labeled with scientific names to familiarize students with their use. The NSS department also organizes programmes on world Environment Day to inculcate Environmental consciousness among the students and to create an ambience for protecting environment.
vi)	Library	:	The Central library is fully digitalized and INFLIBNET facility is available to students as well as the staff.

a) Extra Curricular Facilities

i)	Sports	:	The institution strongly advocates holistic development of its students. All students are encouraged to take part at least in one activity of the college. To enable the students to participate in sports the college has very good physical facilities for sports and games. Outdoor : 1 full size football playground, 1 Volleyball Court. Indoor : 2 TT Boards, Carom Boards, Chess, and one Badminton court are available for the students.
ii)	NSS	:	The College has four NSS Units
iii)	NCC	:	The college has boys' and girls' units under 3 Bengal Bn. N.C.C. of Group-B, Fort William at Calcutta.
iv)	Cultural activities	:	The college organizes various cultural programmes such as Rabindra Jyonti, Nazrul Jyonti, International Language Day, Teacher's day celebration, Harmony day, College social etc.
v)	Public speaking:	:	The College organizes programmes like, debate, elocution, extempore lecture etc.
vi)	Communication skills development	:	To develop the communication skills of the students, the college publishes Wall Magazines and a College Magazine.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

Every year, the institution collects data on utilization of all resources and percentage of utilization. IQAC also collects information about the session plans. Based on the data, IQAC reviews whether all resources are optimally utilized.

During the last four years much resource was spent on teaching aids to ensure better teaching-learning facility. In all classrooms ordinary chalkboards have replaced by green boards.

Department of Geography has set up a new laboratory for GPS. An advanced computer laboratory has also been set up.

Please refer to Annexure-8 for Master Plan

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In order to make the office user-friendly, especially for students with physical disability, railings have been built in the stair case of the administrative building.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – The College has a Girls’ hostel in the 2nd campus. The capacity of the hostel is 60 and application has been invited from willing candidates to stay in the Hostel as Boarder.
- College is ready to provide table tennis, chess, carom, gymnasium, badminton, volleyball and football on the campus.
- Security guards are posted at the gate round the clock.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college has made available First Aid kits. When necessary a vehicle is made available to cater to the needs of anyone who is sick.

Clean and purified drinking water is available on campus with proper toilet facilities.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like

Facilities like Women’s Cell, IQAC, Grievance Redressal Cell, and Canteen for the staff and students’ are made available. Pure and safe drinking water is made available to all the students and faculties.

The details of these is given below:

S. No.	Unit	Place of location	Teacher-in Charge
1	IQAC	Ground Floor of the Administrative Building	Md. Shanawaz
2	Grievance Redressal Cell	Ground Floor of the Administrative Building	Dr. Tapan Kumar Ghosh
3	Women’s Cell	Ground Floor of the Music Building	Dr. Sonali Mukherjee
4	Career Counseling Cell	1 st Floor of Administrative Building	Dr. Sutanuka Ghosh Ray

6	Students' Health Home	One room beside canteen.	By secretary, IMA, Trakeswar Branch
7	Canteen	Left side of the main college gate.	Pintu Shee
9	Safe drinking water facility	i)East-South corner of the Play ground and 1 st floor of Honours Building, Administrative Building, Science Building, Canteen.	Haradhan Kundu
10	Seminar Hall Conference room	Gr. Floor & 1 st floor of Administrative Building	Md. Shanawaz

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library advisory Committee is composed of the following seven members:

- 1) Surupa Ghosh (Librarian)
- 2) Smt. Arundhuti Ray (Moulik)
- 3) Md. Shanawaz
- 4) Dr. Ratanlal Bhowmik
- 5) Sri Somsubhra Moulik
- 6) Smt. Reba Bhattacharyya
- 7) Student Representative

The implementations by the Committee :

- a) Open Access for Books (only for teachers)
- b) Open Access for Journals (only for teachers)
- c) OPAC (Online Public Access Catalogue)
- d) E – Library facility
- e) Internet connection to Library
- f) CCTV
- g) Display of current journals

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.): 281 Sq. Mts.
- * Total seating capacity: 40 seats for students and 20 seats for teachers.
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation):

Working days	:	10:30 AM to 5:00 PM
Holiday	:	Closed

Before Exam days : 10:30 AM to 5:00 PM
 During Exam days : 10:30 AM to 2:30 PM
 During Vacation : 10:30 AM to 2:30 PM

- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

The Library provides space for :

- Individual reading carrels: Nil
- Lounge area : 40 seats
- IT zone for accessing e-journals: 8 seats

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Purchase of reading materials in the library is ensured as the demands placed by students and teachers and as per allocation of funds discussed in Library Committee.

Library holdings	Year -1		Year – 2		Year - 3		Year – 4	
	April 2010 to March 2011		April 2011 to March 2012		April 2012 to March 2013		April 2013 to March 2014	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	1169	209153	1360	215348	1009	160146	162	56800
Reference Books	552	197786	146	30833	244	88135	84	31055
Journals/ Periodicals	17 Issued 123	2731	23 Issued 163	4095	23 Issued 199	10190	23 Issued 199	10190
e-resources							N – LIST	5041
Any other								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC : Yes, OPAC is made available through 8 computers.
- * Electronic Resource Management package for e-journals : we have subscribed to N-LIST
- * Federated searching tools to search articles in multiple databases- Yes
- * Library Website-Yes
- * In-house/remote access to e-publications: Yes, we have such facility
- * Library automation -Yes
- * Total number of computers for public access : 4 computers
- * Total numbers of printers for public access-one
- * Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB) : **2mbps**
- * Institutional Repository: It is with our Research Cell
- * Content management system for e-learning-Yes
- * Participation in Resource sharing networks/consortia (like Inflibnet): members of N-List

4.2.5 Provide details on the following items:

- * Average number of walk-ins: 185 users / day
- * Average number of books issued/returned : 145 / day
- * Ratio of library books to students enrolled: Books: students = 3:5
- * Average number of books added during last three years: 1000/year
- * Average number of login to opac (OPAC): 100 users/day
- * Average number of login to e-resources:
- * Average number of e-resources downloaded/printed:
- * Number of information literacy trainings organized:
- * Details of “weeding out” of books and other materials: In on average 50 books/year which are back edition and fragile books.

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts -NO
- * Reference Library presides reference service of different types
- * Reprography -No
- * ILL (Inter Library Loan Service) -No
- * Information deployment and notification - Yes
- * Download - Yes
- * Printing - Yes
- * Reading list/ Bibliography compilation - No
- * In-house/remote access to e-resources - Yes
- * User Orientation and awareness - Yes
- * Assistance in searching Databases - Yes
- * INFLIBNET/IUC facilities –Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- a) Books circulation
- b) Journals circulation
- c) text books guide
- d) Journals guide
- e) OPAC assistance
- f) Internet resources search assistance

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- a) Special care provided
- b) Easier borrowing facilities
- c) There are no visually challenged persons as such.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?):

Yes, feedback is taken from the library through:

- a. Survey process by the various users
- b. Suggestions are also collected from the suggestion box provided in the library. These suggestions are considered valued and analysed and any changes, if necessary, are implemented.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration

	Name of Lab	No of Computers	RAM	HDD	Processor
1	Principal's Office	01	01	01	01
2	Account Office	03	03	03	03
3	Central Library	08	08	08	08
4	Office	12+2 (Laptop)	14	14	14
5	Computer Science Lab	21+1 (Laptop)	22	22	22
6	BBA Comp. Lab	02+1 (Laptop)	03	03	03
7	Functional English	01	01	01	01
8	Teachers	17	17	17	17
9	IQAC Office	01	01	01	01
10	Geography Lab	10	10	10	10
11	Commerce Lab	10	10	10	10

- Computer-student ratio for **Computer Science Dept.- 1:3, Geography Dept- 1:4**
- Stand alone facility
- LAN facility: **In the Library and some departments.**
- Wifi facility :**Yes**
- Licensed software : **Yes**
- Number of nodes/ computers with Internet facility : **11**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The students and faculties are given free access to the internet facility in the college

There are also many other internet centres cyber cafe's outside the campus for them to access internet.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The college upgrades the IT facilities yearly based on the requirements. The various needs of the stakeholders and also the growing strength in students. are considered and the college tries to fulfill them as much as possible.
- Internet facilities are made available by the college which can be used by the students as well as faculties for academic and research purposes and also downloading various materials related to study etc.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Item	2009-10	2010-11	2011-12	2012-13
Computers	Rs. 300000.00	Rs 400000.00	Rs 450000.00	Rs. 600000.00
Laboratory equipments	Rs. 250000.00	Rs 800000.00	Rs 1000000.00	Rs. 1200000.00

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- BBA Hons., Computer Science Honours, Commerce, Geography Honours use computers more. Functional Communicative English has one computer for staff and students. There is at least one laptop in each department and there are seven printers & three Xerox-cum printers in the college on sharing basis.
- Departments have established LCD projector, Smart Boards and other facilities to aid the students and also faculties.
- The seminar hall is equipped with LCD projector to help powerpoint presentations and other lectures.
- Others like the Administrative and Financial staff have been given computers to ensure quick and efficient service.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The faculties are trained adequately on ICT technology.
- Computers with Internet Connections are provided in Library for the use of faculties and students.

- The other management staff are technologically challenged and are trying their best to learn and make use of ICT.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not available.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

S. No.	Infrastructure	2009-2010	2010-2011	2011-2012	2012-2013
a.	Building	100000	150000	250000	300000
b.	Furniture	20000	30000	50000	100000
c.	Equipment	40000	50000	60000	60000
d.	Computers	10000	30000	40000	50000
e.	Lab equipments	20000	40000	50000	60000
f.	Office equipment	10000	20000	25000	35000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The institution has entered into annual maintenance contract with service providers for maintenance and upkeep of its resources, details of which are available as follows.

- Members of the Building sub committee of the college supervise the works of the buildings and as per necessity they determine the work to be done for maintenance.
- Maintenance of Computer and lab equipments agreement is done annually on contract basis by various agencies.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Each department maintains the record/list of equipments. At the end of every year inventory check is carried out to assess the existing equipments of the department. Besides, there is a general stock register in the college office that records all the equipments/instruments used in the college.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Annual maintenance contracts are in place for maintenance and upkeep of each resource. The following steps are also taken:

- Laboratory assistant usually maintains the chemicals and other equipments (scientific)
- Safe keeping of the chemicals and other costly and sensitive equipments is done by the departments respectively. .
- Electrician takes care of electrical equipments and other things related to this.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Prospectus is published every year by the institution. In the prospectus, detailed information is provided about the courses available, fees for each program, student support services available, facilities available, availability of different committees such as grievance redressal cell, women's cell etc.

A detailed academic calendar is prepared and attached alongwith the prospectus. The academic calendar contains datewise details such as dates for examination (internal and external), dates for project submission etc. Usually, classes and examinations are conducted according to this academic calendar.

The prospectus is made available in the website as well as in printed form.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time.

A number of scholarship schemes introduced by the State Govt. are made available to the students of our college.

- State Merit Scholarship
- Minority scholarship
- Higher Education Scholarship

Financial support for students for the last five years

FREESHIPS / SCHOLARSHIPS

Year	Government Scholarships		College Freeships		Other Sources	
	No.	Amount	No.	Amount	No.	Amount
2009-2010	485	1184000.00	409	244572.00	32	96000.00
2010-2011	60	2248800.00	428	187400.00	34	102000.00
2011-2012	895	3181600.00	643	253920.00	24	72000.00

2012-2013	1154	5559900.00	642	253440.00	15	45000.00
2013-2014	1177	13463700	412	85140	6	18000.00

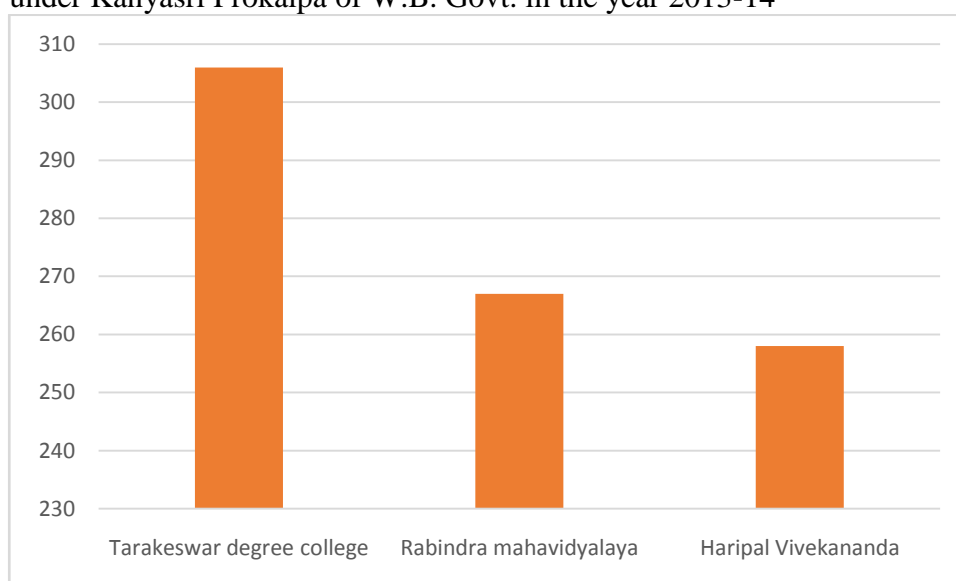
5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	Percentage of Students
2009-2010	31.11%
2010-2011	31.78 %
2011-2012	39.73 %
2012-2013	39.07 %
2013-2014	34.78 %

5.1.4 What are the specific support services/facilities available for

- ✓ *Students from SC/ST, OBC and economically weaker sections*
 - i. For SC/ST and OBC students, Govt. Scholarship is available.
 - ii. The college tries to help out the economically weaker students with various options such as concession on tuition fees, providing free books and learning material etc.
 - iii. Girls students between 18 & 19 years belonging to economically backward family receive financial assistance under the Kanyashri Prokalpa of West Bengal Government.
 - iv. Meritorious students received Merit-cum-Means Scholarships from West Bengal Government.

Comparative chart showing students support provided by the neighbouring college under Kanyashri Prokalpa of W.B. Govt. in the year 2013-14



- ✓ *Students with physical disabilities*
 - i. The college offers scribe facilities to blind students during examinations. Students with physical disabilities are also provided with priority services in the library and in the office.
- ✓ *Overseas students*

There is no overseas student.
- ✓ *Students to participate in various competitions/National and International*

Students are encouraged to participate in various national and state level competitions. Where applicable, financial assistance is also provided by the college.

In addition, students are also encouraged to participate in various events organized by NSS and NCC.
- ✓ *Medical assistance to students: health centre, health insurance etc.*

Students are enrolled in Student Health Home at the time of admission.
- ✓ *Organizing coaching classes for competitive exams*

The college has started online entry to services coaching from this year.
- ✓ *Skill development (spoken English, computer literacy, etc.,)*

The college has been conducting a certificate course in Functional/Communicative English for the last five years.
- ✓ *Support for “slow learners”*

Each department of our institution takes initiative to provide additional coaching classes for slow learners. These are conducted by the departments concerned after regular/scheduled working hours.
- ✓ *Exposures of students to other institution of higher learning/ corporate/business house etc.*

Students from our institution are given opportunity to attend and participate in the programmes conducted by other educational institutions. Such as seminars, conferences and workshops.
- ✓ *Publication of student magazines*

In each academic year the college union publishes a students’ magazine. The editorial board includes editor, students and staff representatives. This annual publication provides opportunity to the students to express their creativity and ideas.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

There is no such arrangement.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

The college promotes the active participation of the students in various co-curricular activities through the following:

- ✓ Sports & Games:
College has its own infrastructure such as playground with football field, volley ball court, etc. By utilizing these facilities students ensure participation at district, university and state level competitions. An indoor sports complex is under construction and will be completed very soon.
- ✓ Arts & Cultural activities:
Annual cultural programme conducted by Students' Union offers scope for various competitions related to dance, music, drama and other popular cultural activities .
- ✓ Debate and Quiz competitions:
Such competitions are conducted by the college. These programmes facilitate students to express their views and ideas. The academic seminars and workshops also offer a platform for debates and discussions.
- ✓ Additional academic support, flexibility in examinations
As per university rule a candidate failing in one subject can appear at supplementary exam next year without year loss. One can appear three times in all the three parts of U.G course. But the course should be completed within seven years.
- ✓ Special dietary requirements, sports uniform and materials
Sports materials are supplied to the students to improve their performance in different sports events.

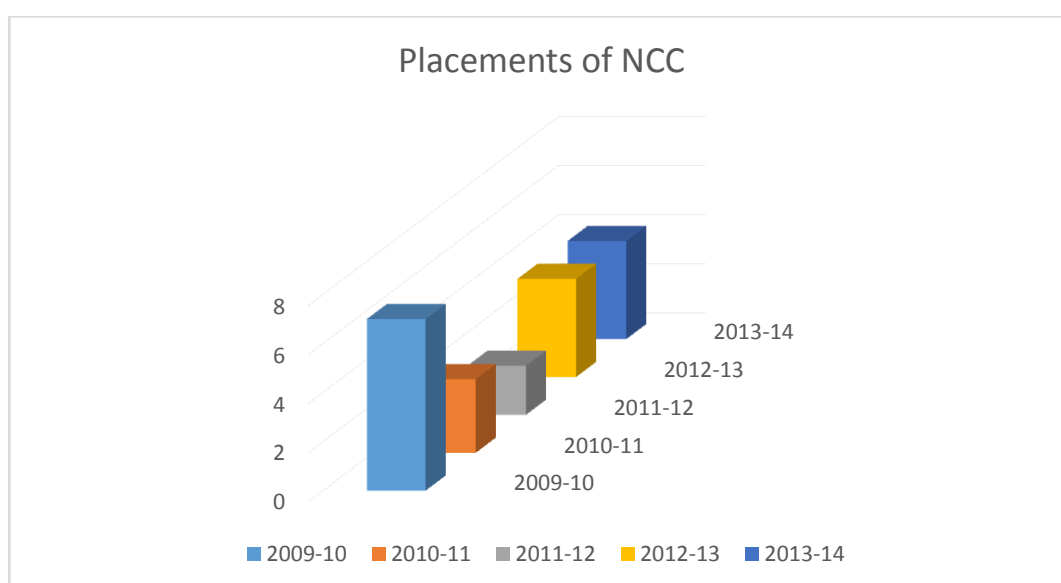
5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/ Central /State services, Defense, Civil Services, etc.

The college has introduced online entry to service coaching to interested students using a cloud based platform.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Career counselling is provided by Career Guidance and Placement cell. Academic and Personal counselling is given by the individual teachers.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).



The college has subscribed for the placement services to online placement portal campusplacementmanager.com. The teacher in charge of placement cell logs in online to check for the jobs available and makes it available to the students on a periodical basis.

Career Guidance and Placement Cell is functioning in the college and acts as a centre for identifying job opportunities in different sectors. The career guidance cell also conducts profile mapping of the final year students through an online software and accordingly provides career guidance.

Entry to services assistance is provided to the students through e-learning modules for a number of examinations such as SSC, CAT, Rail, Bank etc.

This cell provides the following facilities to the students:

- ✓ Assistance is given to the students to apply for competitive examinations.
- ✓ Student enrichment training programmes are conducted.

- ✓ One campus recruitment drive was conducted. Two candidates were selected.

The Activity Report of Career Guidance and Placement Cell is appended below:

2010-14: Major Initiatives at a Glance

- ✓ Campus interviews were conducted and a few placements were given to students
- ✓ Career orientation classes are organized.
- ✓ Career notifications in the government and quasi-government sectors are displayed on the notice board.
- ✓ The college subscribes to a number of standard magazines and newspapers to help the students to improve their general knowledge on current affairs and to prepare for competitive examinations.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

A Students' Grievance Redressal Cell has been functioning in the college for the past ten years. The cell includes the principal, selected staff members and students' representatives. The Staff Council also plays an important role in enforcing discipline as well as redressing students' grievances.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

No such cell exists in the college at present. Occasion for such cell, however, never arose in the campus.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Cases of ragging are rarely reported to the college. There is no anti-ragging cell at present. The grievance redressal cell generally looks after such matters.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- ✓ Freeship granted to the poor students
- ✓ Free browsing facility
- ✓ Free Health check-up
- ✓ Students' Health Insurance

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

The college has a registered Alumni Association. There are two meetings per year organized by the alumni association. The association publishes a directory every year.

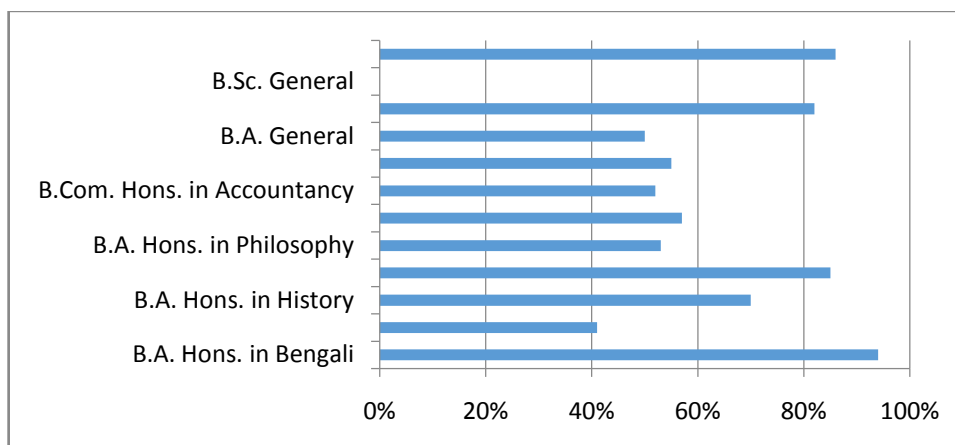
Alumni association gives valuable suggestions for students’ welfare and development of the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

The college does not maintain any record of students’ progression. However, from year 2014, IQAC has decided to maintain students’ progression data using online software.

5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.



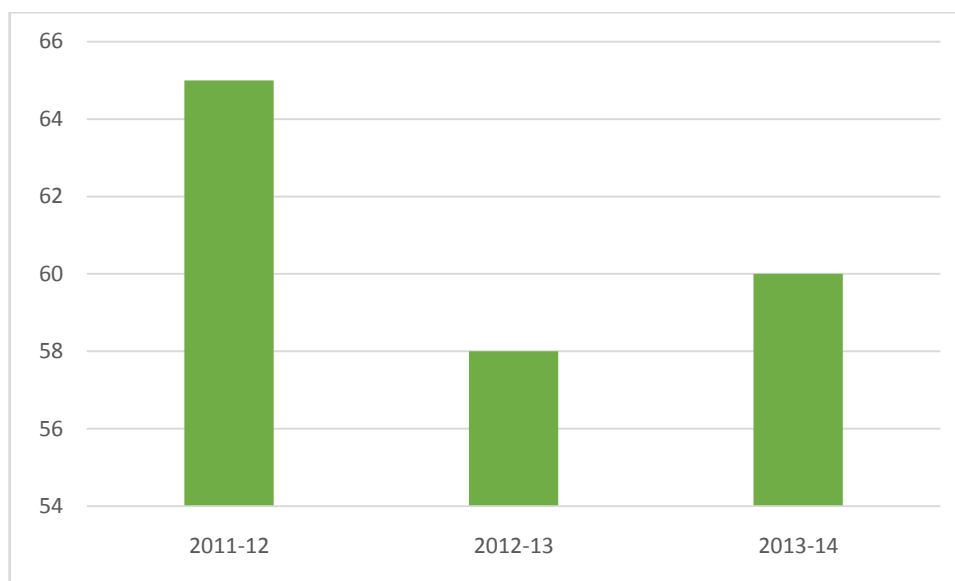


Fig: Pass percentage trend

Result Analysis from 2009 to 2013

SL No	Name of the Programmes	2009-2010		2010-2011		2011-2012		2012-2013	
		appeared	Pass %	Appeared	Pass %	Appeared	Pass %	Appeared	Pass %
1	B.A. Hons. in Bengali	48	94 %	57	91 %	48	83 %	69	94 %
2	B.A. Hons. in English	29	69 %	34	68 %	43	60 %	37	41 %
3	B.A. Hons. in History	42	71 %	53	77 %	44	70 %	44	70 %
4	B.A. Hons. in Geography	24	83 %	19	89 %	18	94 %	20	85 %
5	B.A. Hons. in Philosophy	12	100 %	20	45 %	20	45 %	15	53 %
6	B.A. Hons. in Sociology	43	70 %	37	76 %	32	47 %	30	57 %
7	B.Com. Hons. in Accountancy	11	73 %	10	50 %	7	71 %	21	52 %
8	B.Sc. Hons. in Computer Science	Nil	Nil	Nil	Nil	Nil	Nil	11	18 %
9	B.A. General	534	61 %	572	65 %	668	57 %	818	50 %
10	B.Com General	9	89 %	8	88 %	11	55 %	17	82 %
11	B.Sc. General	Nil	Nil	Nil	Nil	Nil	Nil	2	0 %

BBA Result

Result Analysis from 2009 to 2013

SL No	Name of the Programmes	2009-2010		2010-2011		2011-2012		2012-2013	
		Appeared	Pass %	Appeared	Pass %	Appeared	Pass %	Appeared	Pass %
1	B.B.A. Honours	Nil	Nil	27	96%	13	100%	7	86%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Entry-in services coaching center is functioning to provide guidance for employments using an online cloud based platform where every student can login and appear for practice test online.

Carrier Guidance and Placement Cell is functioning in the college and acts as a centre for identifying job opportunities. Students are also informed of the institutions for higher education and application procedures.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Remedial Coaching Classes for SC/ST/OBC and Minorities (UGC Funded) have been instrumental in considerably reducing the dropout rate of our students and in improving their academic performance. Each department conducts remedial coaching for weaker students and special counseling classes are arranged to avoid the problem of drop out.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Here is a list of sports, games, cultural and other extra curricular activities available to the students

Participation List 2013-14

Level of Competition	Event	Name of participation	
National Level	Volleyball Women	Shilpa Goswami	
		Shukla Bhowmick	
		Falguni Khanra	
		Priyanka Si	
	Karate Boys	Ashanoor Rahaman Mallick	
State Level	Volleyball Women	Juhi Shaw	
		Shilpa Goswami	
		Shukla Bhowmick	
		Falguni Khanra	
		Priyanka Si	
State Level	Athletics	Purna Murmu	
		Subhas Porel	
	Athletics	Mahua Pal	
		Monisha Mondal	
		Swapn Koley	
University Level	Volleyball Women	Tuya Mondal	
		Priyanka Si	
		Ishita Parui	
		Runu Bera	
		Pampa Dey	
		Falguni Khanra	
		Shukla Bhowmick	
		Shipla Goswami	
		Juhi Shaw	
		Suchismita Samanta	
		Sonali Das	
		Soma Ghosh	
		Football Men	Narayan Hembrom
			Souvik Koley
	Debjit Hansda		
	Prasenjit Samanta		
	Goutam Hembram		
	Sumanta Dewan		
	Sugrub Mudi		
	Jayanta Dhara		
	Sandip Koley		
	Chayan Bag		
	Swapn Porel		
	Rishav Koley		
	Suvhayu Das		
	Barun Hembram		
	Rajaram Hembram		
	Bikash Hembram		
	Mangal Murmu		
	Jayanta Malik		
	Athletics Men	Sudipto Roy	

		Avijit Purkait
		Purna Murmu
		Debashis Dey
		Tarakeswar Prosad Thakur
		Haradhan Goswami
		Somnath Singh
		Ramesh Pramanik
		Uday Pakhira
		Subhas Porel
		Mousam Nandy
		Mriganka Pakhira
		Swapn Koley
	Athletics Women	Monisha Mondal
		Sonali Das
		Mohua Das
		Kakoli Das
		Soma Ghosh
District Level	Athletics Men	Purna Murmu
		Subhas Porel
		Avijit Purkait
		Sudipta Roy
		Swapn Koley
	Athletics Women	Mahua Pal
		Manisha Mondal

Participation List 2012-13

Level of Competition	Event	Name of participation
National Level	Athletics Women	Mahua Pal
	Volleyball Women	Ishita Parui
	Volleyball Men	Milan Malkhandi
		Ananda Paswan
State Level	Athletics Men	Purna Murmu
	Athletics Women	Monisha Mondal
University Level	Athletics Men	Debashis Dey
		Somnath Baskey
		Abhishek Bandey
		Abhijit Purkait
		Saikat Karmakar
		Debasish Maji
		Purna Murmu
		Subhas Porel
		Sagar Chandra Koley
		Prabir Porel
		Rohul Singha
		Abhilash Hembram
		Dinesh Patra
		Mriganka Pakhira
Rajkumar Mondal		
Tarasankar Dey		

		Susanta Maji
		Surajit Mondal
	Athletics Women	Monisha Mondal
		Brithi Singha Roy
		Mahua Pal
		Jesmin Khatun
		Kakali Das
		Football Men
	Tanmoy roy	
	Kaushik Maji	
	Sandip Koley	
	Debjit Hansda	
	Prasanjit Samanta	
	Debabrata Naskar	
	Souvik Koley	
	Indranil Samanta	
	Susanta Maji	
	Suman Maji	
	Jayanta Dhara	
	Goutam Hembram	
	Kuntal Kanrar	
	Monoj Singh	
	Rupchand Murmu	
	Brozil Mandi	
	Kabaddi Men	Tarasundar Dey
		Abhishek Panddy
		Sanjoy Gupta
		Sourav Kr. Dari
		Alak Pakhira
		Rahul Banerjee
		Tridip Singha
		Subhas Porel
		Sk. A.L.Sarkar
Kho-Kho Women	Dola Santra	
	Rinki Das	
	Priyanka Pakhira	
	Pampa Dey	
	Srabani Das	
	Sangita Sinha	
	Mamoni Sarkar	
	Tanusri Mondal	
	Trisha Kumar	
	Mousumi Hansda	
	Ishita Parui	
Runu Bera		
Kho-Kho Men	Natu Mandi	
	Ramik Kr. Das	
	Kalyan Das	
	Priyabrata Dutta	
	Tarasundar Dey	

		Sourav Kr. Dari
		Bikash Pakhira
		Bapan Mandi
	Cricket Men	Rakhohari Roy
		Mrinmoy Mukhopadhyay
		Subhankar Kundu
		Pallab Saha
		Anirban Pal
		Milan Jana
		Alok Bakuly
		Avijit Kundu
		Bibek Pal
		Afsar Mallick
		Debashis Dey
		Sukamal Bera
		Chandan Banerjee
		Amar Sasmal
		Sayan Dutta
		Santosh Show
Sanjib Sardar		
Kalyan Sen		
Suman Lahiri		
District Level	Athletics Men	Purna Murmu
		Saikat Karmakar
		Subhar Porel
		Avijit Purkait
		Debashis Dey
		Tarasundar Dey
	Athletics Women	Mahua Pal
		Manisha Mondal
		Arpita Das
		Jesmin Khatun
	Football Men	Tanmoy Roy
		Souvik Koley
		Koushik Maji
		Prasanjit Samanta
		Debabrata Naskar
		Sandip Koley
		Debjit Hansda
		Sandip Malik
		Jayanta Dhara
		Susanta Maji
		Shashikanta Koley
Rupchand Murmu		
Suvhayu Das		
Samiran Saren		
Gopal Maji		
Kuntal Kanrar		
Goutam Hembrom		

Participation List 2011-12

Level of Competition	Event	Name of participation	
State Level	Volleyball Men	Sk Sarif	
		Prasanjit Das	
		Sandip Kundu	
		Biswarup Karmakar	
		Ananda Paswan	
	Milan Malkhandi		
	Volleyball Women	Barnali Dey	
		Priya Ghorui	
		Chandamoni Pakhira	
	Athletics Men	Saheb Maitri	
Md. Akil Akhter			
District Level	Athletics Men	Md. Akil Akhter	
University Level	Athletics Men	Saheb Maitri	
		Md. Akil Akhter	
		Rahul Singha	
		Sourav Kr Dari	
		Saifuddin Mallick	
		Laxmikanta Chowdhuri	
		Natu Mandi	
		Partha Sarathi Jana	
		Bablu Soren	
		Subhas Porel	
		Debasis Murmu	
		Bapan Mandi	
		Astu Bag	
		Bikash Malik	
		Chinmoy Ghosh	
		Athletics Women	Dola Santra
			Monika Pakhira
			Sangita Pakhira
	Songita Mondal		
	Football Men	Tanmoy Roy	
		Jayabrata Ghosal	
		Souvik Koley	
		Saifuddin Mallik	
		Milan Mudi	
		Laxman Roy	
		Prasenjit Samanta	
		Subhayu Das	
		Sandip Koley	
		Debabrata Naskar	
		Koushik Maji	
		Goutam Hembram	
		Atanu Ghosh	
		Samar Tudu	
		Sandip Malik	

		Rabi Mudi
		Tupai Bag
		Narayan Hembram
	Volleyball Men	Sk Sarif
		Prasenjit Das
		Suman Bag
		Sandip Kundu
		Biswarup Kumar Kar
		Pradip Kr Maity
		Ananda Paswan
		Tapan Bauri
		Bidyut Ghorui
		Savon Pandit
		Arabinda Ghorui
		Biswajit Ruidas
	Volleyball Women	Runu Bera
		Ishita Parui
		Pampa Dey
		Barnali Dey
		Priya Ghorui
		Shipla Ghoswami
		Chandramoni Pakhira
		Priyanka Mallick
		Dola Santra
		Mukulika Ghosh
		Tulika Bag
	Yoga	Satyaki Chakraborty
	Kabaddi Men	Soumik Pal
		Tanmoy Maji
		Saifuddin Mallik
		Sourava Kumar Dari
		Tridib Singha
		Bapan Mandi
		Natu Mondi
		Apurba Nandan Dey

Participation List 2010-11

Level of Competition	Event	Name of participation
International Level	Karata	Mrinmoy Das
National Level	Athletics Men	Saheb Maitri
University Level	Volleyball Men	Sandip Kundu
		Prasenjit Das
		Sk Sarif
		Biswarup Karmakar
		Surajit Chakraborty
		Suman Kundu

		Ujjwal Bag
		Bidyut Bhorui
		Sovan Pandit
		Sintu Koley
		Indranil Laha
		Subrata Dhol
	Football Men	Rabi Mudi
		Souvik Koley
		Atanu Ghosh
		Milon Mudi
		Samar Tudu
		Prasenjit Samanta
		Suvhayu Das
		Koushik Maji
		Goutam Hembrom
		Tanmoy roy
		Tupai Bag
		Sandip Koley
	Kho-Kho Men	Soumik Pal
		Bikash Malik
		Tanay Maji
		Natu Mandi
		Bapan Mandi
		Tanmoy Roy
		Akhil Tudu
		Saifuddin Malik
		Saurava Kr. Dari
		Surajit Chakraborty
		Bidyut Ghorui
		Asim Bhumij
	Handball Men	Prosenjit Das
		Sandip Kundu
		Surajit Chakraborty
		Sovon Pandit
		Bidyut Ghorui
		Tanmoy Roy
		Joyabrata Ghosal
		Souvik Koley
		Akhil Tudu
	Cricket Men	Tarakanth Chinya
		Anirban Pal
		Amar Sasmal
		Biju Das
		Akhil Tudu
		Tuhin Bagchi
		Chandan Banerjee
		Baidyanath Santra
		Suman Dutta
		Apurba Nandan Dey
		Suman Chakraborty

		Biswajit Show	
		Avijit Kundu	
		Sk. Yeasik	
		Prithiraju Sarkar	
District Level	Football Men	Milan Mudi	
		Goutam Hembram	
		Sandip Koley	
		Atanu Ghosh	
		Souvik Koley	
		Debabrata Naskar	
		Saifuddin Mallik	
		Supriya Maity	
		Jayabrata Ghosal	
		Koushik Maji	
		Prasenjit Samanta	
		Tanmoy Roy	
		Biswajit Malik	
		Prodip Kr Das	
	Sanjoy Majhi		
	Savhayu Das		
	Tupai Bag		
		Athletics Men	Saheb Maitri
			Md Akil Akhtar
			Abhijit Das
			Yasin Mondal
			Sourava Kr. Dari
			Tapas Roy
		Athletics Women	Monika Pakhira
			Dola Santra
			Sangita Mondal

NCC

Items	2010-11	2011-12	2012-13	2013-14
CATC	55	12	22	24
Army ATICH Camp	2	6	20	12
NIC	2	2	2	0
All India Tracking	1	1	1	0
RD Parade at Delhi	0	1	0	0
PRD			6	8

Other Activities of NCC between July 2010 and June 2014

- 1) Blood Donation Camp
- 2) AIDS Awareness Programme
- 3) Tree Plantation Programme
- 4) Republic Day observed
- 5) Independence Day observed
- 6) NCC Day observed
- 7) Srabani Mala (Local festival traffic maintenance)
- 8) Durga Puja traffic maintenance.
- 9) Kali Puja traffic maintenance.
- 10) Jagadhatri Puja traffic maintenance.

NCC cadets joined in different Govt. services during 2010 - 2014

Year	Name	Service
2010	Abhi Ghosh	West Bengal Police
	Bibek Bule	Kolkata Police
	Chandrani Bera	West Bengal Police
	Mamuni Sarkar	West Bengal Police
	Sobhan Malkhandi	CRPF
	Somnath Koley	ITBI
	Biren Das	Kolkata Police
2011	Tapas Pal	Indian Army
	Satyajit Pal	Indian Army
	Dola Santra	West Bengal Police
2012	Abhishek Pandey	Indian Army
	Pratab Koley	Indian Army
2013	Laltu Sharma	CRPF
	Krisanu Dey	Indian Army
	Rahul Bairagi	Forest Department
	Sanjoy Gupta	Forest Department
2014	Souvik Roy	Bank PNB
	Maindra Das	GRP
	Avijit Dan	West Bengal Police
	Avjit Das	Kolkata Police

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Detailed list of successful students is given below

Achievements 2013-14

Level	Event	Name	1 st	2 nd	3rd
National Level	Karate Boys	Ashanoor Rahaman Mallick	Black-C Kata	Group-D Kunit	
State Level	Volleyball Women	Juhi Shaw, Shilpa Goswami, Shukla Bhowmick, Falguni Khanra, Priyanka Si	Volleyball women team winner		
	Athletics Men	Purna Murmu		800 mtr & 1500 mt	
	Athletics Women	Manisha Mondal			400 mt run & 100x4 relay race
University Level	Volleyball Women	Tuya Mondal, Priyanka Si, Ishita Parui, Runu Bera, Pampa Dey, Falguni Khanra, Shukla Bhowmick, Shipla Goswami, Juhi Shaw, Suchismita Samanta, Sonali Das, Soma Ghosh	Volleyball women team winner		
	Athletics Men	Purna Murmu	1500 mt & 5000 mt run		
		Swapan Koley		400 mtr Run	
		Sudipta Roy			100 mtr Run
	Athletics Women	Mahua Pal	Javelin Through		
		Monisha Mondal		200 mtr & 400 mtr Run	800 mtr Run
	District Level	Athletics Men	Purna Murmu	800 mtr, 1500 mtr, 4000 mtr run	
Subhas Porel				800 mtr run	1500 mtr run
Sudipta Roy					100 mtr run
Athletics Women		Mahua Pal	Javelin throw	Lang Jump	
		Monisha Mondal		400 mtr run	

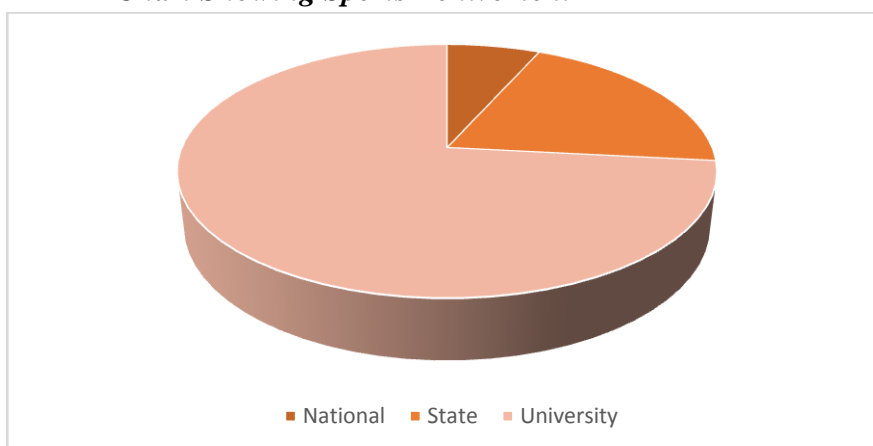
Achievements 2012-13

Level	Event	Name	1 st	2 nd	3rd
State Level	Athletics Women	Manisha Mondal	4x100 Relay race		
University Level	Athletics Men	Pruna Murmu	1500 mtr run	5000 mtr Run	
	Athletics Women	Mahua Pal	Broad Jump, High Jump,	Javelin throw	
		Monisha Mondal		400 mt Run	100 mt run
District Level	Athletics Men	Pruna Murmu	800 mtr, 1500 mtr run		
	Athletics Women	Monisha Mondal		400 mtr run	200 mtr run
	Football Men	Semi Final winner			

Achievements 2011-12

Level	Event	Name	1 st	2 nd	3rd	
State Level	Volleyball Women	Barnali Dey, Priya Ghorui, Chandramoni Pakhira		Runners up		
University Level	Volleyball Men	Sk Sarif, Prasenjit Das, Suman Bag, Sandip Kundu, Biswarup Kumar Kar, Pradip Kr Maity, Ananda Paswan, Tapan Bauri, Bidyut Ghorui, Savon Pandit, Arabinda Ghorui, Biswajit Ruidas	Winner			
	Volleyball Women	Runu Bera, Ishita Parui, Pampa Dey, Barnali Dey, Priya Ghorui, Shipla Ghoswami, Chandramoni Pakhira, Priyanka Mallick, Dola Santra, Mukulika Ghosh, Tulika Bag		Runnerup		
	Yoga	Satyaki Chakraborty, Forth Place				
	Kho-Kho Men	Our Kho-Kho Men team		Runner up		
	Athletics Men	Saheb Maitri		200 mtr, 400 mtr run	100 mtr	
		Md Akil Akhter		800 mtr		

Chart Showing Sports Achivement



5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution familiarizes the students with the use of provisions like smart classrooms, projectors, language lab, internet lab, copiers, scanners, Wi-Fi facility, INFLIBNET and other services. We also receive feedback from the alumni and the guardians, which reinforces our efforts to provide further facilities to our students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Some of the departments have wall magazines. Besides, the college union annually publishes a magazine which provides the students with an opportunity to demonstrate their literary skills.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has a Students' Union, elected democratically in the parliamentary method. A Returning Officer is appointed by the principal as per the recommendations of the GB and elections are conducted as per the specified guidelines. Notification for College Union Election is announced by the university. Elected Class representatives from each department constitute the students' union consisting of Vice President, General Secretary and secretaries of different student bodies. By virtue of post, Principal acts as Chairman of the Students' Union. The

major activities of the Union include organizing various cultural and other events to enrich the students as follows:

- Organization of Annual Sports Meet
- Conduct of Annual Cultural programme
- Publication of College Magazine
- Facilitating the various programmes undertaken by the college

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There are a number of bodies in the college with student representatives.

- Governing body.
- Grievance Redressal Cell.
- Student Welfare Committee.
- Admission Committee.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution has an active Alumni Association. The college convenes regular meetings of the Alumni Association and they actively participate in various activities of the college. The college also invites the former faculty members of the institution for various functions and keeps in touch with them.

5.3.8. Any other relevant information regarding Student Support and Progression which the college would like to include.

The college has been in the frontline in assuring support to the students in the form of scholarships, free studentships and other financial assistance. We have been submitting proposals for various student support programmes, and we feel that both UGC and the state government should make more liberal contributions to institutions situated in tribal, **border area** and backward areas.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1. Institutional Vision and Leadership

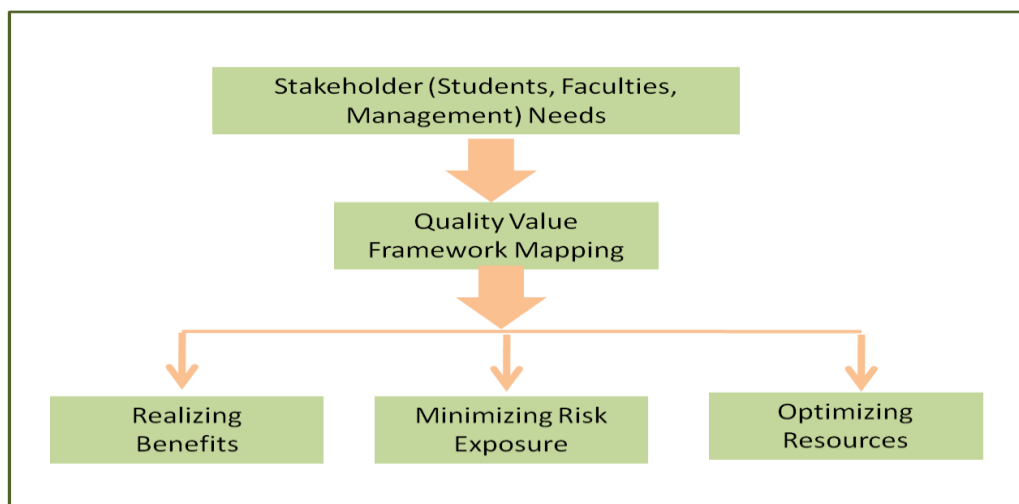
6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

<i>Statement of Mission</i>
From Quality Awareness to Quality Assurance to Quality Sustenance

<i>Vision of the College</i>
Dissemination of Learning among all members of the society across narrow barriers of caste creed and religion and also among the economically challenged.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The quality policy design and implementation framework has been created according to the following goals.



The *quality policy* is designed keeping the stakeholders' requirements in mind. Accordingly, a quality value framework is created by the management which focuses on three objectives.

- a. **Realizing Benefit:** The quality policy must focus on realizing maximum benefit to all its stakeholders such as students, faculties and management.

- b. Minimizing Risk Exposure:** The quality policy must ensure minimizing exposure to any internal as well as external risks.
- c. Optimizing Resources:** The quality policy must ensure optimization of all available resources.

The Quality Policy and Quality Management System is created by the top management in consultation with the college stakeholders. The Quality Policy and Quality Management Systems are reviewed annually at the G.B. meeting and necessary changes are incorporated in the policy.

Please refer to Annexure-9 for Quality Policy and Quality Management System.

Planning: In accordance with the Quality Policy and Quality Management System, the IQAC takes feedback from all departments at the beginning of the academic year. The feedback is reviewed and quality plans are prepared for the year in consultation with the Principal. The quality plans are communicated to all departments.

Implementation: The IAQC takes regular feedback from all departments and monitors progress of implementation of the quality policies.

Feedback: Keeping in mind the objectives, a feedback form is designed and feedback is taken from a sample of students and faculties to review the effectiveness of the implementation. The feedback is analyzed and communicated back to the management.

6.1.3. What is the role of the leadership in ensuring?

- **The policy statements and action plans for fulfillment of the stated mission:** The leadership is actively engaged in the formation of the institutional policies in line with the institution's goals and objectives. Accordingly, the following policies have been implemented in the college.

Quality Policies

- Academic policy – See Annexure-9
- Computer Usage Policy – See Annexure-9
- Harassment Policy – See Annexure-9
- Inclusiveness Policy – See Annexure-9
- Green Policy – See Annexure-9

The management reviews all policies periodically to ensure timeliness, effectiveness and alignment with institutional goals and objectives. In addition, once a year, audit is conducted for each of the policies and framework to ensure effective implementation and minimize non-compliance is created.

- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan: The leadership formulates action plans for each of the policies stated above and the actions plans are incorporated into the institutional strategic plan. The IQAC takes feedback on the action plan from all stakeholders and the revised action plan, if any, is communicated to all departments and faculties. It is the role of the IQAC to monitor the effective implementation of the action plan.

- **Feedback from stakeholders**

When it comes to collecting feedback from the stakeholders, the IQAC and the leadership conduct regular interaction with all stakeholders such as students, alumini, parents etc

Stakeholder	Frequency of interaction
Management	Formal meetings - Once every 3 months, informal meetings
Parents' association	Once every 6 months
Students' Bodies	Once every 3 months
Alumni	Once every 6 months

The feedback is taken by the IQAC in consultation with the stakeholders and need analysis and research input are presented to the leadership. The leadership reviews all requirements and effectively incorporates it into the policies during review.

- **Reinforcing the culture of excellence:** The institution is committed towards excellence for its faculty members and students at multiple levels such as
 - Academic excellence
 - Personal excellence
 - Professional excellence
 -

The following action plans are designed to reinforce the culture of excellence in the institution.

Stakeholder	Personal excellence	Professional excellence	Academic excellence
Students	Students are encouraged to participate in extra-curricular and co-curricular activities, including NSS outreach programs and NCC trainings and camps	The career guidance cell regularly organizes workshops for holistic professional development of the students.	Remedial coaching and tutorial classes are introduced for slow and advanced learners. In addition, students are encouraged to take part in internal and external seminars.

Faculties	Faculties are encouraged to participate in NSS camps, outreach programs. In addition, the institution tries to implement a mandatory time off policy for all faculties at an informal level.	The faculties are encouraged to participate in leadership programs, soft skills training, business oriented trainings.	An Academic value framework is created based on CAS (Career Advancement Scheme) and CPE (Continuing Professional Education) . According to this framework, each faculty records his/her details and API scores are calculated. In addition, faculties are also required to participate in approved activities for Continuing Professional Education such as participating in Faculty Development Programs, webinars etc.
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Evaluation of personal, professional, academic and administrative efficiencies are conducted at regular intervals.

- **Champion organizational change:** The leadership believes in the motto – “Change is the only constant”. The IQAC regularly collects feedback from all stakeholders, reviews the feedback and communicates it back to the management. Accordingly, the leadership has been initiating changes both at the academic level and infrastructure level.

Some examples of changes include:

Academic changes:

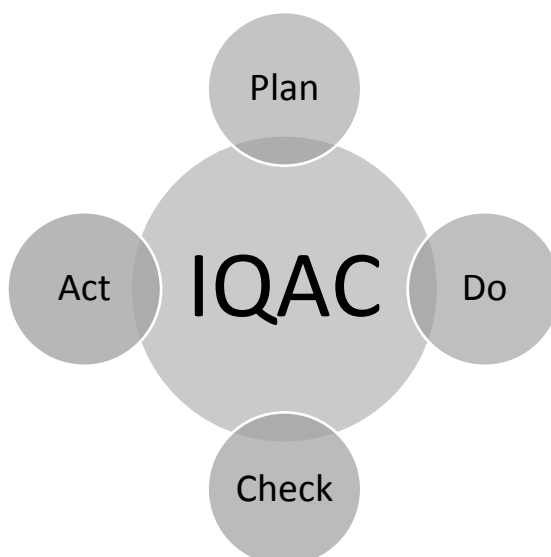
- Introduction of online admission system
- Introduction of partial departmental autonomy
- Introduction of MCQ for few subjects

Infrastructural changes

- Introduction of digital classroom
- Focusing on use of ICT and creating supporting infrastructure
- Creating advanced laboratories for GPS
- Creating advanced computer laboratory that is shared across multiple departments

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The IQAC follows a standard procedure to monitor and evaluate policies and plans for effective implementation.



Plan – Do –
Check -
Act

Under the Plan-Do-Check-Act cycle, as mandated in ISO standards, the IQAC conducts regular review meetings. In addition, audit is conducted for each of the policies at regular intervals.

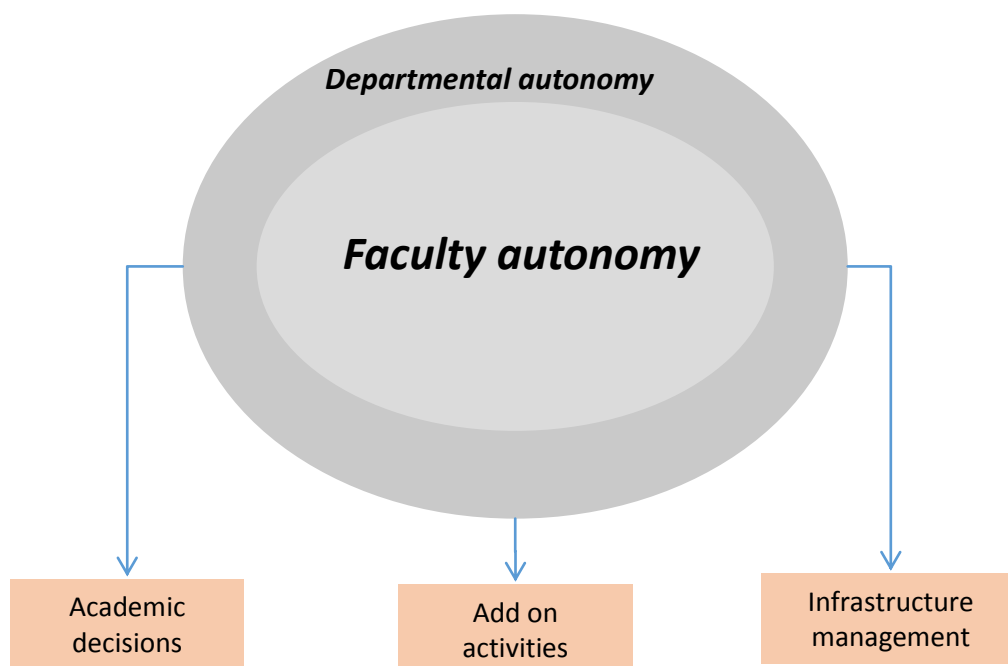
Meetings are also held by the teachers' council and Heads of the departments to analyze the policies and review changes as required.

Based on the review meetings, IQAC submits its recommendation to the policy management committee which in turns creates a plan to implement the changes.

Under the “Act” cycle, IQAC reviews implementation of the changes and updates the action plan for effective implementation of the policies as necessary.

6.1.5. Give details of the academic leadership provided to the faculty by the top management?

The following diagram depicts the broad architecture of academic leadership provided to college by the faculties.



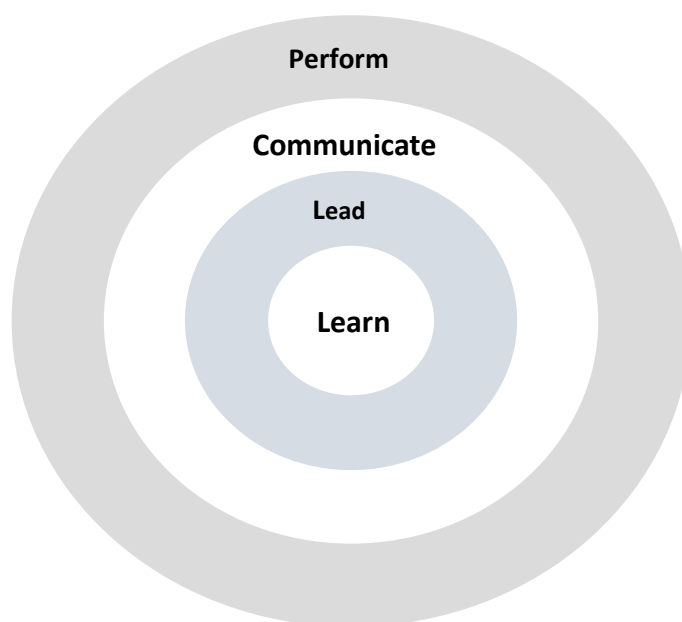
The institution promotes leadership at multiple levels for the faculties. The faculties work under the broad structure of academic calendar, but they can often take independent decisions on the session planning, mode of internal examination such as MCQ, incorporation of ICT technologies etc.

Any add-on activities such as study tours etc. are also planned by the department independently.

In addition, often, upto a certain level, departments take independent decision on infrastructure upgrade or maintenance.

6.1.6. How does the college groom leadership at various levels?

The college follows the following model to groom leadership at various levels.



Under the Learn-Lead-Communicate-Perform model, each faculty is first assigned to various training programs, online and offline. They are also made to learn of the job.

At a local level, such as outreach activities, faculties are provided the opportunity to lead programs. Feedback is shared with the faculties after such programs for future improvement.

The faculties are also trained in various forms of business communication and the ability to communicate effectively to all stakeholders. They are also provided with opportunity to be a part of various committees in different capacities.

Finally, they are provided with opportunity to become head of the department or teacher-in-charge on a rotational basis.

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Refer to question 6.1.5. The departments are provided with autonomy in curriculum delivery, planning of add-on activities and infrastructure maintenance or upgrade to a certain billing amount.

Type	Details
Academic autonomy	Session planning Mode of internal examination
Add on activities	Project works Study tours.
Infrastructure	Maintenance/Upgrade/Procure of equipments upto a bill value of Rs. 15 thousand per year per department.

6.1.8. Does the college promote a culture of participative management? If ‘yes’, indicate the levels of participative management?

As mentioned above, due to the small size of the institution, most of the works are still centralized. Despite that, the college does promote a culture of participative management. In the Governing Body which is the apex body of the college management, 3 members from teaching faculty, two members from non-teaching staff and elected representative of students are inducted. In the Administrative Body which is one level lower than the Governing Body, bursar, heads of Self-Financing Departments and secretary of Teachers Council and some special invitees play crucial role in formulating the policies and plans for the college.

The HoDs are allowed to cater to the requirements of the faculties and also on issues related to the development of the faculties.

6.2. Strategy Development and Deployment

6.2.1. Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The institution has a stated quality policy. Please refer to Annexure-9.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan?

Yes, perspective plan for development exists in the college. The perspective plan is divided into three sections: Academic Perspective Plan; Human Resources Perspective Plan; and Infrastructural Perspective Plan.

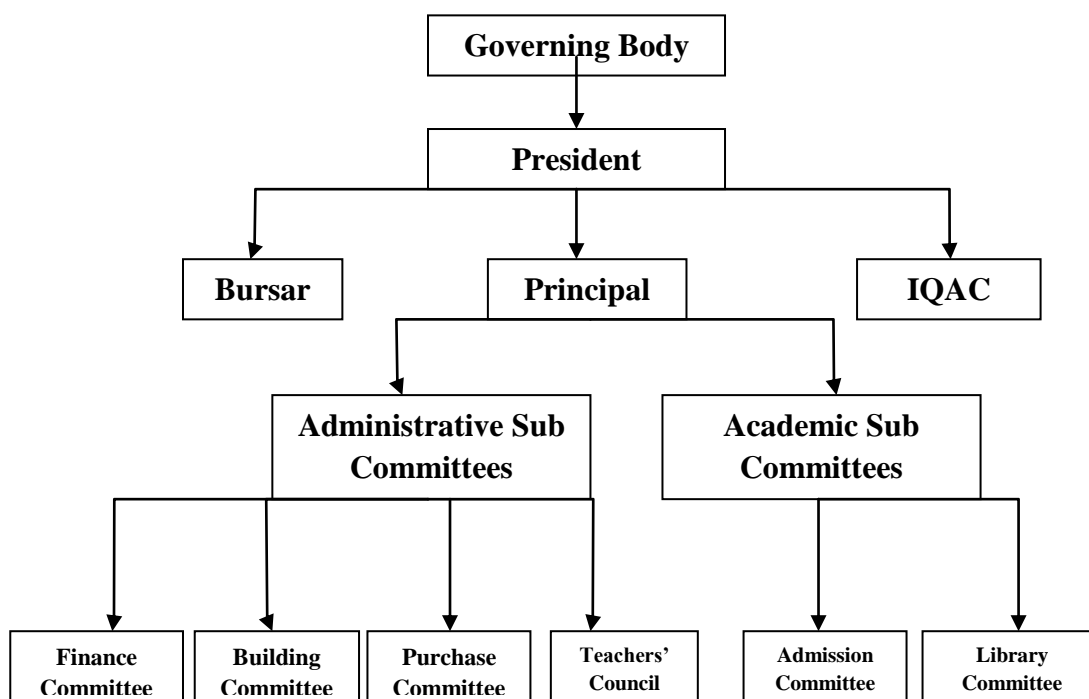
Please refer to Annexure-10 for details.

6.2.3. Describe the internal organizational structure and decision making processes.

Usually plans for the development of the college is discussed in the governing body meetings and teacher council meetings.

Many issues are solved and the matter is forwarded to the Governing body that has the final say in the decision.

Smaller decisions are usually taken by the principal himself who takes the help of the administrative body.



6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

- In Teaching & Learning: Orientation programs are organized by the college for new faculties, the senior faculties in the college are asked to address the new faculties, they are also asked to attend OP/RC which helps the freshers to get acquire teaching skills.
- Research & Development: This is actually a grey area in the college but the faculties are encouraged often to take up research projects and seminars/paper presentation.
- Community engagement: Extension activities are in place which help the students to become a responsible individual and a better citizen.
- Industry Interaction: Indeed, the institution is quite weak in this field, mainly due to paucity of industries in this area. Yet, the institution has constituted Placement Cell and Career Guidance Cell that invite some BPOs, banks, and other IT companies. for interacting with the students and prospective job seekers. In the past, few of our students joined various BPOs.

6.2.5. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The college is very particular about improving the effectiveness and the efficiency of the institutional processes.

The faculties are encouraged to involve themselves in institutional process.

The management also considers their ideas. The Head of the institution later on obtains the required informations, ideas and suggestions about institutional processes puts them forward in the GB meeting where the final decision is taken.

6.2.6. Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Many committees are in place to implement the resolutions passed by the management. Staff members are also asked to be a part of this. Thus, although they are not part of the actual or the core members making institutional processes, the college staff get a chance to suggest changes.

6.2.7. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No, the affiliating university does not make provision for granting the status of autonomy to the institution.

6.2.8. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

Complain boxes are put in place for the redressal of grievances. The complains from hre are analysed and action is taken if the complian turn out to be reasonable. Other small complains of the students like inadequate infrastructure is taken forward by the respective class representatives to the departmental heads sometimes to the principals office. Individual counseling of the students are carried on by Heads of the Departments.

6.2.9. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

Two court cases have been filed by the students against the institute during the proceedings of the Students Union Election 2009.

- i) A title suit no. being T.S.-140/2009, Abhijit Mondal & others Vs Amal Kanta Hati before the 2nd court of Civil Judge (Jr. Div) Chandernagore along with a petition u/or 39 R-1 & 2 read with 151 C.P.C. dated 4.12.09.
- ii) A title suit W.P. No. 21581(W) of 2009, Head : Abhichak Chakraborty and others.- Vs the State of West Bengal & Others in the High Court at Calcutta, dated-11-12-09

However the 1st suit is dismissed with cost of Rs. 8000/- C.J. 2nd court, Chandernagore, on 17/08/2010 and 2nd suit one is vacated in the hearing session.

6.2.10. Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, there is a mechanism in place for the evaluation of the teachers' performance by the students. The process is conducted online. There is a link in the college website through which the students may login and select the faculty and provide feedback.

From 2009 the process of evaluation of the teachers on the basis of students' feedback has been going on. These feedbacks are analysed and action is taken if necessary and the faculties are also made aware if the feedback was not in their favour and the college also helps them improve the situation.

Please refer to Annexure-11 for details.

6.3. Faculty Empowerment Strategies

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution also has a requirement for each faculty to submit Continuing Professional Education details under which they are required to take courses or online webinars every year.

The faculties are also encouraged to participate in the seminars and conferences effectively.

360 degree Feedback is conducted for all faculties.

The faculty evaluation model is in the similar form as UGC CAS which also requires the faculties to be engaged in professional development activities, failing which, the API scores are affected. The model is implemented for all faculties.

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The career advancement scheme proposed and also introduced by the UGC and Higher Education Council, Government of West Bengal is followed by the college. Departmental Heads make it a point to see that all faculty grows together. Special leave is provided by the college for the faculties participating in seminars and conferences.

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The institution follows UGC CAS framework for evaluation of faculties. The framework ensures that all details are captured and considered for better appraisal.

In addition, the institution practices 360 degree feedback for all faculties.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The following have been the outcomes:

- New methods have been incorporated for effective teaching learning
 - Infrastructural aid provided and improved for teaching-learning
 - Transformation of the students by the end of their course in the college
- The stake holders are made aware of these changes in the form of meetings held or in the form of circulation.

6.3.5. What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Teaching	Group insurance, Staff Credit Co-Operative Society, Accidental Benefit Schemes
-----------------	--

Non teaching	Group insurance, Staff Credit Co-Operative Society, Accidental Benefit Schemes, Staff Welfare Fund.
---------------------	---

Almost all teaching and non-teaching staff have availed themselves of the benefit of such schemes in the last four years.

6.3.6. What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college has no autonomy in selecting and retaining faculty. Selection process is controlled centrally by the College Service Commission.

6.4. Financial Management and Resource Mobilization

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

In order to monitor effective and efficient use of available financial resources, the institution centralizes the financial regulation by appointing a Bursar whose job it is to allocate funds and monitor its proper utilization.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institution has a team of internal audit personnel who conduct the audit and submit the audit report to the management.

Last audit was done in May 2014 and there were no objections.

6.4.3. What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts are the fees from students and the UGC/State Government grants.

Please refer to the Annexure-12 for last four years audit reports.

6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college tries to secure additional funding from MP and MLA LADs as well as other financial organizations like LIC, Zilla parishad etc. In the past we received the following funds from various sources.

BEUP from Minister Pratim Chatterjee MLA, Tarakeswar Assembly	250000
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6.5. Internal Quality Assurance System (IQAS)

6.5.1. Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The institution has set up an IQAC cell.

The IQAC cell is responsible for the overall improvement of the quality of teaching learning and research environment in the institution.

Quality of Teaching Learning:

- The IQAC cell regularly conducts ICT workshops for the faculties
- IQAC cell reviews the academic plan for all faculties and checks the progress during the mid-term review.
- In case of any deviation from the schedule additional classes are arranged.
- The IQAC organises workshops for curriculum enrichment
- The IQAC arranges online training for the faculties.
- The IQAC reviews faculty development programme

Quality of Research and Development

- The research committee reports to the IQAC cell
- Faculties are encouraged to take up major and minor research projects.
- Logistics are arranged for research projects
- Additional leave is granted for faculties pursuing research

- b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

The following recommendations of the IQAC are approved by the Governing Body. Many of them were implemented.

Meeting on 06/03/2013

- Agendum :-**
- 2) Promotion/Re-Designation to the Post of Associate Professor & CAS Vide No. 920 Edn (CS) dt.31.12.12 & Memo No. ED -103/2013 dt.18.02.13
 - 3) Requisition to WBCSC regarding newly created Teaching Posts.
 - 4) Report of IQAC.
 - 5) Construction of the Women's Hostel Building (final phase)
 - 6) Construction of Ist Floor of the Physical Education Department.
 - 7) Shifting of the College Library in the newly constructed Ground Floor of the Library Building.

Meeting on 27/05/2013

- Agendum :-**
- 5) Proposal submitted for XII Plan to UGC.
 - 8) Construction of shade
 - (A) An Administrative Building (Extension Part) 2nd floor Tin/Asbestors shade
 - (B) Repairing Administrative Building and old building joint shade.

Meeting on 01/10/2013

- Agendum :-** 5) Remuneration of Guest and Contractual Teachers.

Meeting on 11/02/2014

- Agendum :-** 5) Construction of Play Ground Gallery under UGC Scheme
- Agendum :-** 6) (i) Reporting regarding construction of 1st Floor of Physical Education Class Room
- (ii) Reporting regarding construction of Women Hostel

Meeting on 12/07/2014

- Agenda –**
- 3) Construction of 2nd Floor Girls Common Room
 - 8) Proposal of Improvement of Sports Infrastructure.

For Detail See Annexure-13

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes. The IQAC has representatives from the Alumni Association of the college and the parents' representatives. The feedback is taken from these members about the development of the student and also the social and economic conditions that are prevailing.

The feedback link is provided in the college website

d. How do students and alumni contribute to the effective functioning of the IQAC?

The students and alumni of the college contribute towards the effective functioning of the IQAC in the following way:

- Feedback from them is taken and changes are made where necessary
- Feedback from students are also taken

e. How does the IQAC communicate and engage staff from different constituents of the institution?

IQAC believes in the principle of participative management. As a result of which the IQAC involves the staff from different departments in the quality improvement initiatives .

The departments forward their recommendations to IQAC for review and approval.

The IQAC also collects recommendations from the various committees and sub committees and forwards it to the principal and governing body for appropriate measures.

The IQAC, many a times also seeks opinions from the staff of various departments before taking major decisions on certain initiatives such as organising national level seminars, introducing new certificate courses, checking the requirement of introduction of new degree courses, analysing the capacity utilisation of different facilities and labarotaries.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the institution has an integrated framework for Quality assurance of the academic and administrative activities. Please refer to Annexure-9 for quality policy and framework.

6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The IQAC conducts regular internal workshops to educate faculties and staff for the internal quality requirements as per the quality policy.

The staff here are trained for the sake of effective implementation of the quality assurance procedures.

They are also encouraged to take part in refresher courses etc.

The non-teaching staff are also sometimes encouraged to attend courses conducted by the government to update themselves about the new development.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

'Yes' the institution undertakes Academic Audit and other external review of the academic provisions of the college.

- Gender audit has been done by the institution to bring equality among the students and to empower girls students.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

Many of the policies and frameworks are aligned with external policies. For example,

- Green policy is based on ISO14001
- IQAC PDCA cycle for quality implementation is based on ISO27001
- Computer and data security policy is based on COBIT 5 frame work
- Gender policy is based on UGC Saksham frame work

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

There is no good mechanism for reviewing the teaching learning process on a continuous basis but the teacher evaluation by students is taken on an annual basis. Sometimes the respective representatives of the class are considered to get feedback on the learning process by the students.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

There is no formal mechanisms for communicating the policies and outcomes to the stakeholders. But the internal stake holders are informed about this through circulars and other measures. The alumni and parents, who are the other

stakeholders, are informed about this through the college magazine and also through meetings held with them.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Nil.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1. Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

Green audit is conducted every year. Please refer to Annexure-9 for Green Policy and Annexure-14 for Audit reports.

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

Please refer to Annexure-14 for audit reports and actions taken.

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Innovation 1: Introduction of ICT in teaching learning

The IQAC recognizes the importance of ICT in teaching learning. However, considering the background of faculties and students it was not easy to introduce ICT in the college. The IQAC has been conducting regular workshops on ICT empowerment for faculties and students. In recent years many faculties have started using ICT as a part of their teaching learning process.

Innovation 2: Bio Diversity lab

Biodiversity Management Committee, Tarakeswar Municipality, Tarakeswar Office and Laboratory: Biodiversity research centre, Tarakeswar degree college, Tarakeswar

Running Project: *“Preparation of People’s Biodiversity Register (PBR) of Tarakeswar Municipality of Tarakeswar Block of Hooghly District” sanctioned by West Bengal Biodiversity Board, Department of Environment, Government of West Bengal*

OBJECTIVES: To document the flora and fauna of the area. To document the bio-diversity related traditional knowledge. To document the diversity of land-scapes, people-scape of the area. To document the ecological history of the area. To make people aware through the active participation during documentation process. The committee has received a grant of Rs. 118000/- from Biodiversity Board, Govt. of West Bengal.

7.3. Best Practices

7.3.1. Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice-1

Title – *Skill Enhance Programme* (Certificate Course in Functional/Communicative English)

Objective – The aim of the practice, which the college has been following since 2009, is to enable the students to communicate fluently and confidently in English, to pronounce English words and expressions correctly, identify problems and work out their solutions, complete projects assigned to them from time to time and submit reports. It also aims to encourage them to engage in group discussions and/or dialogues on various burning topics and contemporary issues. The underlying concept or principle of the practice is to help the students to make proper use of their knowledge of English language and develop their communicative skills. This communicative approach to teaching English helps them very much to overcome their hesitation and nervousness in using the language in real life.

Context – As a part its competence enhancing strategies, the college introduced a certificate course in functional/communicative English mainly for B.B.A.(Honours) and Computer Science (Honours) students from the year 2009. The immediate context of introducing the course was a challenge that our students were facing at the time. The students of the courses/programmes found difficulties in speaking/communicating in English during the campus interviews for jobs. They had command over the subjects they were taught in their classes but they could not speak fluently in English. The college authority felt that in a highly competitive job market, the students must develop communicative skills. With this end in view, the IQAC advised the English department to start a certificate course in communicative English. The course was started with Rs.500000/-(five lakhs) granted by the UGC as seed money. A language lab was set up and resource persons from within and outside the department were engaged. A course content of 150 hours was framed and sent to the University of Burdwan for approval. The seed money was exhausted in 2013. But the course was continuing with course fees collected from the students.

Practice – The course, conducted by the department of English, is of 150 hours duration. It is divided into theoretical lectures and projects. Each lecture is of one hour duration. The course content is largely based on the study material prepared and followed by Indira Gandhi National Open University (IGNOU) for its UG students. Lessons from IGNOU-sponsored course material entitled *Aspects of Language* (English) are carefully selected to teach the students various grammatical functions like use of articles and tense, voice and narration change, phrasal verbs, modal auxiliaries and writing skills like reporting, dialogue and letter writing, responding to advertisements, preparation of resume/curriculum vitae, comprehension etc. Various topics are selected for the students to enable them to speak extempore. Group discussions on various contemporary issues are also organized. The objective is to encourage the students to speak fluently. They are also allowed to use microphones in the language lab so that they themselves can understand whether they are pronouncing a word correctly or not. Special emphasis is given on pronunciation drills. Daniel Jones' Pronouncing Dictionary and A.S.Hornby's Advanced Learner's Dictionary are used for this purpose. English Grammar books written by Wren and Martin and P.K. De Sarkar are used to teach grammatical functions. Home tasks are

given regularly and they are corrected by the instructors. The students are also required to prepare various projects on local fairs, pujas, health centres, municipal service , NSS activities etc. The objective of these projects is to help them develop their linguistic and communicative skills, identify problems and work out solutions. At the end of the course class tests are held and mock interviews are organized. The successful candidates are given certificates signed by the Principal and the course co-ordinator.

Evidence of Success – As evidence of success of the course we collect feedback from the students. The overall impression of the learners is that they have benefitted from it. They now feel at ease to converse in English and face any interview conducted in the language.

Resources Required – No resources required except extra time involvement from our faculties.

Problems encountered – The main problems that we have faced in implementing this practice is lack of qualified instructors and of financial resources. The fees collected from the students are not enough to meet the recurring expenses of stationery and photocopying and to pay remuneration to the instructors. We have discussed the problems with the Principal and requested him to (a) apply for UG grant and (b) share the financial responsibility for implementing this best practice. His response so far is positive and encouraging.

Best Practice-2

Title : Environmental awareness

Goal : To create awareness about the environment among the student community.

The Context-Due to the socio-economic background of our students, we have observed a general lack of awareness about the environment.

The Practice-We try to create a general awareness on how important it is to preserve the environment by having a plastic free zone in and around the campus, we also encourage students to plant trees so that we have a greener and a cleaner tomorrow.

We have also conducted workshops in the college to create general awareness about the environmental biodiversity.

Evidence of Success-Today, our campus is greener compared to many campuses in the surrounding areas. We have also been able to successfully create a plastic free zone.

Problems Encountered and Resources Required

The college does not have enough resources to organize workshops and invite external advisors. We still try to work with our limited resources and bring the best out of it.

Contact Details

Name of the Principal: Dr. Amal Kanta Hati

Name of the Institution: Tarakeswar Degree College

City/Town : Tarakeswar, Pin Code: 712410

Accredited Status: Accredited in the year 2007 with 'B' Grade

Work Phone : (03212) 276269, Fax: (03212) 279398

Website: www.tarakeswardegreecollege.org, E-mail : info@ tarakeswardegreecollege.org

Mobile: 9433357752

Tarakeswar Degree College

Evaluative Report of the Departments Commerce

Department Of Commerce

1. Name of the department : Department Of Commerce
2. Year of Establishment : 1995-1996
(B.COM-GENERAL), 2000-2001(HONOURS)
3. Names of Programmes/Courses offered(UG,PG,M.Phil., Ph.D., Integrated Masters; Integrated Ph.D.,etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : ECONOMICS,MATHEMATICS,COMPUTER SCIENCE
5. Annual/semester/choice based credit system(programme wise)
: **Annual**
6. Participation of the department in the courses offered by other departments : N.A
7. Courses in collaboration with other universities,industries,foreign institutions, etc. N.A
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
10. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Asst.Professors	2	2

11. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
DR.AMAL KANTA HATI	M.COM,PH.D	PRINCIPAL	FINANCIAL ACCOUNTING	31	NIL
RAMA NAG(DE)	M.COM,CA-FINAL(GR-1),ICMAI-FINAL(GR-2).	ASSISTANT PROFESSOR	ACCOUNTING & FINANCE	14	NIL
DR.RATANLAL BHOWMIK	M.COM,PH.D,F CMA	ASSISTANT PROFESSOR	ACCOUNTING & FINANCE	14	NIL
SOMNATH TAH	M.COM,ICMAI (INTER),UGC-NET	ASSISTANT PROFESSOR (SUBSTITUTE)	ACCOUNTING& FINANCE	1	NIL
DR.SURAJIT SENGUPTA	M.COM,PH.D, UGC-NET	APPROVED PART TIME TEACHER	ACCOUNTING& FINANCE	7	NIL
ABHIK SINHA ROY	M.SC,M.PHIL	APPROVED PART TIME TEACHER	STATISTICS& ECONOMETRICS	6	NIL
ARNAB BASU	M.COM,	GUEST LECTURER	ACCOUNTING& CONTROL	4	NIL
SURAJIT SAHA	M.SC	GUEST LECTURER	REAL & VECTOR ANALYSIS	4	NIL

11. List of senior visiting faculty: 2

12. Percentage of lectures delivered and practical classes handled (programmewise)

By temporary faculty: HONOURS COURSE : 19.15% & PASS COURSE: 25.71%

13. Student-Teacher Ratio (programmewise):

B.Com. (Honours)- 14 : 1

B.Com. (General) - 14 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

02 (Two)

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
DR.AMAL KANTA HATI	M.COM	M.Phil	Ph.D
RAMA NAG(DEY)	M.COM		
DR.RATANLAL BHOWMIK	M.COM		Ph.D

DR.SURAJIT SENGUPTA	M.COM		Ph.D
ABHIK SINHA ROY	M.SC	M.PHIL	
ARNAB BASU	M.COM		
SURAJIT SAHA	M.SC		

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received : **NIL**

1. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.andtotal grants received :**NIL**

18 .Research Centre/facility recognized by the University :**N.A.**

19. Publications:

Name of the Faculty	Publication listed in International Database	ChapterinBooks	BooksEdited	BookswithISBN/ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
RAMA NAG(DEY)	1	1					6
DR.RATANLAL BHOWMIK					2		7
DR.SURAJIT SENGUPTA		4					4
ABHIK SINHA ROY				1	2		
ARNAB BASU							2
SURAJIT SAHA							

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme: **COMPULSARY PAPER FOR B.COM THIRD YEAR STUDENT ON ENVIRONMENTAL STUDIES:100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23. Awards/Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department

25. Seminars/Conferences/Workshops organized & the source of funding

Level	International	National	State	University	College
Number		1	1		4
Sponsoring agencies		UGC	UGC		COMMERCE DEPARTMENT

26. Student profile programme/course wise: **Year 2013-14**

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass %
			*M	*F	Total	
B.Com. Honours Part-I	258	24	22	2	24	
B.Com. Honours Part-II	32	32	28	4	28	
B.Com. Honours Part-III	39	39	37	2	39	52.38%
B.Com. General Part-I	35	35	31	4	35	
B.Com. General Part-II	28	28	24	4	28	
B.Com. General Part-III	29	29	28	1	29	82.35%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.COM HONOURS	100	NIL	NIL
B.COM GENERAL	100	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	50
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed	4%
• Campus selection	6%
• Other than campus recruitment	40%
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library

b) Internet facilities for Staff & Students: YES

b) Class rooms with ICT facility d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies: ALL SC/ST/OBC/MINORITY STUDENTS RECEIVE SCHOLORSHIP FROM THE STATE GOVT. & BPL STUDENTS FROM COLLEGE.

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: THE DEPARTMENT ORGANIZES SEMINAR AND LECTURES AND YOUTH PARLIAMENT AS PART OF ENRICHED PROGRAMMES FOR THE STUDENTS.

33. Teaching methods adopted to improve student learning: AUDIO-VISUAL,PPT.

34. Participation in Institutional Social Responsibility(ISR)and Extension activities:EXTENSION ACTIVITIES ORGANISED BY NSS UNIT.

35. SWOC analysis of the department and Future plans:

Strength:

With acute shortage of full time faculty the department is moving forward imparting quality teaching and striving hard to complete syllabus in time.This has produced results with 100% pass percentage and first class in current final year exam.

Weakness:

Acute shortage of full time faculty in the department.

Opportunities: Immense scope to serve in academics as well as in various national and state level competitive exams to the highest level in administration.

Challenges:

To prepare very weak and non-motivated students towards studying the subject so that they may learn besides mere passing out exams.To upgrade the standard of students of UG Courses within a limited infrastructural arrangements,along with acute shortage of full time faculty in the

department.

Future Plans:

To make make the subject more attractive to the students so that they try to study the subject with love to inculcate the spirit of research among the students using available/improved infrastructural amenities in the institution.

Evaluative Report of the Departments

DEPARTMENT OF COMPUTER SCIENCE

1. Name of the department :COMPUTER SCIENCE
2. Year of Establishment :2009
3. Names of Programmes/Course Offered (UG,PG,M.Phil.,Ph.D.,Integrated Masters;IntegratedPh.D.,etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : NA
5. Annual/semester/choicebasedcreditsystem(programmewise) :**Annual**
6. Participation of the department in the courses offered by other departments : NIL
7. Courses in collaboration with other universities,industries,foreigninstitutions, etc.
8. Details of courses/programmes discontinued(if any) with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	1	NIL

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Ananda Khamaru	M.Sc	CWTT	JAVA programming language	4 years 8months	NIL
Sudip Kumar Banerjee	MCA	Guest		2 years 8months	NIL
Soumendu Banerjee	MCA	Guest		2 years 8months	NIL
Amit Dutta	MCA	Guest		2 years 8months	NIL

- 11 List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty:
13. Student-Teacher Ratio (programmewise):
B.Sc. (Honours)- 14 : 1
B.Sc. (General)- 7 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
02 (Two)
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Ananda Khamaru	M.Sc	NIL	NIL
Sudip Kumar Banerjee	MCA	NIL	NIL
Soumendu Banerjee	MCA	NIL	NIL
Amit Dutta	MCA	NIL	NIL

16. Number of faculty with on going projects from a) National b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre/facility recognized by the University :**N.A.**

19. Publications:

Name of the Faculty	Conference proceedings
Ananda Khamaru	Vision of 21st century career innovation of Computer Science studies: Development of critical skills in students to meet the demands. Role of Information and Communication Technology(ICT) in Global Warming.

20. Areas of consultancy and income generated :**NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23. Awards/Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise: **Year 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			* M	* F	Total	
B.Sc. Honours Part-I	158	21	19	2	21	
B.Sc. Honours Part-II	17	17	12	5	17	
B.Sc. Honours Part-III	15	15	12	3	15	54.5%
B.Sc. General Part-I	18	18	15	3	18	

B.Sc. General Part-II	4	4	4	0	4	
B.Sc. General Part-III	3	3	3	0	3	

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Honours	100%	Nil	Nil
Pass	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	Approx 33% on 2012 and 9% on 2013
PG to M.Phil.	NILL
PG to Ph.D.	NILL
Ph.D. to Post-Doctoral	NILL
Employed • Campus selection • Other than campus recruitment	NILL
Entrepreneurship/Self-employment	NILL

30. Details of Infrastructural facilities a) Library: Department has no such infrastructure to maintain a library So, We all access the central library.

The Departmental library will be established on next session.

b) Internet facilities for Staff & Students: An internet connection is available in staff room and in department students and staffs are get access the departmental internet.

c) Class rooms with ICT facility: NO

d) Laboratories: Department has two laboratories for software and hardware. There are twenty desktops with internet facility in software laboratory and five trainer boards, two microprocessors with adequate equipment in hardware laboratory.

31. Number of students receiving financial assistance from college, university,

Government or other agencies: Department has no such procedure to maintain this records but it is maintain by college office.

32. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts: Till department not able to provides such program.

33. Teaching methods adopted to improve student learning:

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are participates in college NSS camp.

35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at

departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;

- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

Evaluative Report of the Departments

DEPARTMENT OF ECONOMICS (GENERAL)

1. Name of the department :Department of Economics (General)
2. Year of Establishment :1986
3. Name of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D.,etc.) :
 - B. A (General) Course
 - B.Com General Course in Business Economics
4. Name of Interdisciplinary courses and the departments/units involved:
 - Business Economics in B. Com General Course; Dept. of Commerce; UG level
 - Business Economics and Statistics in BBA Honours Course; Dept. of BBA (Period 2008-2012) ; UG Level
5. Annual/semester/choice based credit system (programme wise):
Annual for all the courses
6. Participation of the department in the courses offered by other departments:
The department takes classes of Business Economics in the Department of Commerce.
During the period 2008-2009, 2009-2010, 2010- 2011 & 2011-2012 the department also took classes in BBA (H) department.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
N/A
8. Details of courses/programmes discontinued (if any)with reasons:
Interdisciplinary course of BBA (H) department was discontinued after the availability of faculty in BBA Department.

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Asst.Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No of Year of Experience</i>	<i>No of Ph.D students guided for the last 4 years</i>
<i>Soma Saha</i>	<i>M.A.,B.Ed, Ph.D.</i>	<i>Assistant Professor in Economics</i>	<i>Statistics & Econometrics</i>	<i>7</i>	<i>-</i>
<i>Krishanu Sarkar*</i>	<i>M.A., PhD</i>	<i>Substitute Teacher</i>	<i>Statistics & Econometrics</i>		
<i>Jayabati Ganguli**</i>	<i>M.A., PhD</i>	<i>Substitute Teacher</i>	<i>Statistics & Econometrics</i>		

**Substitute teacher during the period Aug 2011 to Jul 2013 for Soma Saha, who was awarded Teacher Fellowship under FDP scheme of UGC*

***Substitute teacher during the period Aug 2013 to Feb 2014 for Soma Saha, who was awarded Teacher Fellowship under FDP scheme of UGC*

11. List of senior visiting faculty-
Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-
Nil

13. Student-Teacher Ratio(programme wise)-

<u>Level of Study</u>	<u>Ratio</u>
B.A. (General)	120:1
B.Com (General)	52:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
02 (Two)

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Soma Saha	1st Class	-	Thesis Submitted
<i>Krishanu Sarkar (Substitute Teacher)</i>	<i>2nd Class</i>	-	<i>Awarded</i>
<i>Jayabati Ganguli (Substitute Teacher)</i>	<i>1st Class</i>	-	<i>Awarded</i>

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**N/A**

18. Research Centre/facility recognized by the University :
N/A

19. Publications:

Name of the Faculty	Peer Review/ISSN Journals		
	International	National	Others
Soma Saha	1	1	
<i>Krishanu Sarkar</i>	1	1	

Publications:

Name of the Faculty	Publication listed in International Database	ChapterinBooks	BooksEdited	Non-Peer Review	e-Journals	Conference proceedings
Soma Saha	1(ISBN)	2(ISBN)	1(ISBN)			8
<i>Krishanu Sarkar</i>	1(ISBN)	2(ISBN)	1(ISBN)			1

20. Areas of consultancy and income generated :
NIL

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including interdepartmental/programme :

Compulsory Paper for IIIrd Year Students on Environmental Studies: 100%

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies
Nil

23. Awards/Recognitions received by faculty and students:

Ph.D. awarded to Soma Saha on 09th September 2014

Ph. D awarded to Krishanu Sarkar on 31st January, 2013 from Burdwan University

24. List of eminent academicians and scientists/visitors to the department:

i) **Dr. Purnenedu Shekhar Das, Former Prof. of Economics, IIT, Kharagpur**

ii) **Dr. Jaydeb Sarkhel, Prof., Dept. of Commerce, Burdwan University**

iii) **Dr. Arup Kumar Chattopadhyay, Prof., Dept. of Economics, Burdwan University**

iv) **Dr. Pravat Kumar Kuri, Associate Prof., Dept. of Economics, Burdwan University**

v) **Dr. M.P.Bezbarua, Prof. & Head, Dept. of Economics, Guwahati University**

25. Seminars/Conferences/Workshops organized & the source of funding

Level	International	National	State	University	College
Number		1			10
Sponsoring agencies		UGC			

26. Student profile programme/course wise: **Year 2013-14**

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			Male	Female	Total	
B.A (General) in Economics Part I	43	43	27	16	43	

B.A (General) in Economics Part II	40	40	23	17	40	
B.A (General) in Economics Part III	32	32	14	18	32	55.5%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (General) in Economics	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

N/A (Since Honours Course in Economics not offered by the college)

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library : **The department has its own library which has a rich collection of books. It serves both the Students as well as teachers.**

b) Internet facilities for Staff & Students: **The department has one**

- computer with internet facility.**
- c) Class rooms with ICT facility: **Nil**
- d) Laboratories: **Nil**
31. Number of students receiving financial assistance from college, university,
Government or other agencies:
All the students belonging to SC/ST receive Scholarships from the Govt.
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :
- i) **Special lectures for knowledge enrichment**
 - ii) **Inter Departmental Seminar & National Seminar (in 2011)**
33. Teaching methods adopted to improve student learning:
- i) **Lecture Method & Board work**
 - ii) **Use of Diagrams, Tables, Graphs and Charts**
 - iii) **Use of Power Point Slideshow**
 - iv) **Reading Assignments in journals and complementary readings**
 - v) **Small groups such as task oriented, discussion**
 - vi) **Problem solving or Case studies**
 - vii) **Class tests on regular intervals**
 - viii) **Remedial, Special Classes, tutorials etc.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
The Students and the Faculty member regularly participate in the Institutional Social Responsibility and Extension activities like Blood donation camp, Thalassemia deduction camp, etc. organized by the college NSS Units.
35. SWOC analysis of the department and Future plans:
Strength:
The strength of the department lies in the coordination between students and teachers. Special classes and tutorials are conducted for the benefit of the students. The students are highly benefited by the departmental library.

Weakness:

Since Honours course in Economics is not offered by the college, only Geography (Honours) and B.A General Students study Economics. Further, few students opt for this course due to less job opportunity in School service in West Bengal.

Opportunities:

Economics as a subject has great career opportunity in several fields like Bank, Financial Institutions, Management, etc. all over India and abroad. The syllabus is also at par with that of the competitive examinations for Govt. jobs, thereby leading to high success rate.

Challenges:

To improve the scholastic merit of the students, who are mainly from middle class family having poor educational background. To train the students for competitive exams for higher education and job opportunities.

Future Plans:

1. Undertake survey works with active participation of the students.
2. Organize 1 National seminar per year with the participation of eminent academicians.
3. Undertake Research work / project and publication by teachers at international and national levels.
4. Preparation to publish annual departmental magazine.
5. To offer Economics (Honours) course in the college

Department of English

Evaluative Report of the Department

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : ENGLISH
2. Year of Establishment : 2003
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;Integrated Ph.D.,etc.) : **UG**
4. Names of Inter disciplinary courses and the departments/units involved : NIL
5. Annual/semester/choice based credit system(programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:Nil
8. Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Asst.Professors	2	1
AssociateProfessors	1	1

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
TAPAN KUMAR GHOSH	M.A. PhD	ASSOCIATE PROFESSOR	Indian Writing in English	28 Years	
SUTANUKA GHOSH ROY	M.A. M.PHIL. PhD	ASSITANT PROFESSOR	ELT,MODERN ENGLISH (POETRY)	SIX YEARS	
MOHUA MANDAL	M.A. B.ED	PART-TIME LECTURER	ELT, PHONETICS AND LINGUISTICS	THREE AND HALF YEARS	
RIK SARKAR	M.A. M.PHIL (PURSUING)	GUEST LECTURER	INDIAN LITERATURE IN ENGLISH (DRAMA), ABSURD DRAMA	TWO AND HALF YEARS	
GOURAB CHATTERJEE	M.A B.ED	GUEST LECTURER	LITERARY THEORY, POST 1950 BRITISH LITERATURE	ONE AND HALF YEARS	
SUMALYA GHOSH	M.A M.PHIL (PURSUING)	GUEST LECTURER	INDIAN LITERATURE IN ENGLISH (DRAMA)	LESS THAN SIX MONTHS	

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) By temporary faculty:35%

13. Student-TeacherRatio(programmewise):

a) For Honours Course: 12 : 1

c) For General Course: 25 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

02 (Two)

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Tapan Kumar Ghosh	Yes		Yes
Sutanuka Ghosh Roy	Yes	Yes	Yes
Saumalya Ghosh	Yes	Yes	
Mohua Mandal	Yes		
Rik Sarkar	Yes	Pursuing	
Gaurab Chatterjee	Yes		

16. Number of faculty with on going projects from a)National
b)International funding agencies and grants received

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Minor Projects(Applied for)	March 2014- June 2014	UGC		

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :NIL

18. Research Centre/facility recognized by the University :N.A.

19. Publications:

Name of the Faculty	Peer Review Journals		
	International	National	Others
Dr Tapan Kumar Ghosh	02	0	
Dr Sutunuka Ghosh Roy	02	09	

Publications:

Name of the Faculty	Publication listed in International Database	Chapter in Books	Books Edited	Books with ISBN/ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
Dr Tapan Kumar Ghosh	09	08	08	09			01
Dr Sutunuka Ghosh Roy	09	09		09	01	01	10

20. Areas of consultancy and income generated :NIL

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including interdepartmental/ programme; NIL
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies NIL

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department: Prof. Makarand R. Paranjape and Prof. Samik Bandyopadhyay of JNU , Dr. Anjali Gera Roy of IIT, Kharagpur, and Dr. Sumit Chakraborty of Presidency University had visited the department in March 2011.

25. Seminars/Conferences/Workshops organized & the source of funding

Level	International	National	State	University	College
Number		1	NA	NA	
Sponsoring agencies		UGC	NA	NA	

26. Student profile programme/course wise: 2013-14

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
B.A. Honours Part-I	773	51	19	32	51	
B.A. Honours Part-II	44	44	17	27	44	
B.A. Honours Part-III	50	50	18	32	50	40.54%
B.A. General Part-I	22	22	8	14	22	
B.A. General Part-II	32	32	22	10	32	
B.A. General Part-III	16	16	4	12	16	59.25%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
English (Honours)	100 %	Nil	Nil
English (General)	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 01

29. Student progression

Student progression	Against % enrolled
UG to PG	We do not keep any record of student progression and/or employment.
PG to Mphil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library: We have a departmental library that lends books to poor students.

b) Internet facilities for Staff & Students: The college provides internet facilities for staff and Honours students.

c) Class rooms with ICT facility d) Laboratories: We have one class room with ICT facility.

31. Number of students receiving financial assistance from college, university,
Government or other agencies: The department does not keep the record of students receiving financial assistance.
32. Details on student enrichment programmes(special lectures/workshops/seminar)with external experts: The department has organized two poetry workshops on 2.2.2012 and 8.10.2012 as part of its student enrichment programme.
33. Teaching methods adopted to improve student learning: The department has introduced smart class, syllabus-oriented quiz contest, students' seminar and lectures by visiting teachers/scholars to improve student learning.
- 34 . Participation in Institutional Social Responsibility(ISR)and Extensionactivities: The students and teachers of the department regularly participate in extension activities and outreach programmes organized by the College.
35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department;
- Excellent students-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, classroom performance, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of adequate funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the department caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be

converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding agro-based areas;

- The department along with college, can act as a nodal centre for dissemination of information and generation of manpower in this economically backward region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department are insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass course is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars and workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF GEOGRAPHY

Evaluative Report of the Departments

The Self-evaluation of every department maybe provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the Department: Geography
2. Year of Establishment: 2008
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;Integrated Ph.D.,etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved:Nil
5. Annual/semester/choicebasedcreditsystem(programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries,foreign institutions, etc. Nil
8. Details of courses/programmes discontinued(if any)with reasons:
Nil
9. Number of Teaching posts

	Sanctioned	Filled
Asst.Professors	3	2

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Pintu Shee	M.A.	Assistant Professor	Cartography	4 yrs	Nil
Somsubhra Moulick	M.Phil	Assistant Professor	Population & Political Geography	4 yrs	Nil
Rishika Paul	M.A.	Part-Time Teachers		5 yes	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)by temporary faculty: **Hons. 6%, Pass 4%**
13. Student-Teacher Ratio(programmewise):**Hons. 27 : 1 , Pass 50:1 .**
14. Number of academic support staff(technical) and administrative staff;sanctioned and filled
02 (Two)
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Pintu Shee	M.A.		Pursuing
Somsubhra Moulick	M.A.	M.Phil	Pursuing
Rishika Paul	M.A.		

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc.and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **N.A.**

19. Publications:

Name of the Faculty	Publication listed in International Database	Chapter in Books	Books Edited	Books with ISBN /ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
Pintu Shee	Nil	Nil	Nil	Nil	Nil	Nil	2

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students:
Nil

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

Level	International	National	State	University	College
Number	Nil	1	Nil	Nil	Nil
Sponsoring agencies		UGC			

26. Student profile programme/course wise: **2013-14**

Nameofthe Course/programme (refer question no. 4)	Applica tns receive d	Selected	Enrolled			Pass percentage
			*M	*F	Total	
B.A. Honours Part-I	973	27	12	15	27	
B.A. Honours Part-II	29	29	17	12	29	
B.A. Honours Part-III	24	24	7	17	24	85%
B.A. General Part-I	47	47	24	23	47	
B.A. General Part-II	57	57	30	27	57	
B.A. General Part-III	44	44	22	22	44	70%

27. Diversity of Students

Nameofthe Course	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
Honours	100 %	0	0
Pass	100 %	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE,Civil services, Defense services,etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	75 %
PG to M.Phil.	0
PGtoPh.D.	0

Ph.D.toPost-Doctoral	0
Employed	
•Campusselection	0
•Other than campus recruitment	2
Entrepreneurship/Self-employment	5

30. Details of Infrastructural facilities

a) Library: **Departmental Library**

b) InternetfacilitiesforStaff&Students: **1 Internet Connection**

c) Class rooms with ICT facility: **Nil**

d) Laboratories: **Yes**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **5%**

32. Details on student enrichment programmes(special lectures/workshops/ seminar)with external experts: **Special lectures**

33. Teaching methods adopted to improve student learning: **Use of Power Point Presentation, Internet based study materials, etc.**

34. Participation in Institutional Social Responsibility(ISR)and Extension activities: **Yes**

35. SWOC analysis of the department and Future plans:

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Futureplans:

- 1) **Maximum Hons. Classes will be taken using power point projector.**
- 2) **Students will be evaluated through more tutorial classes in slack session of college.**
- 3) **Students will be taught using upgraded laboratory instruments.**
- 4) **Advanced GIS & Remote sensing software's will be used to train the students for making thematic maps.**

DEPARTMENT OF HISTORY

Evaluative Report of the Departments

1. Name of the department : DEPARTMENT OF HISTORY
2. Year of Establishment : GENERAL COURSE-1986
HONOURS COURSE-2001
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;Integrated Ph.D.,etc.) : **UG**
4. Names of Inter disciplinary courses and the departments/units involved : **NIL**
5. Annual/semester/choice based credit system(programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : In some topics of Bengali honours course the faculties of the department participates actively by taking some class. Department of Economics also involved in some s economics related topics of history honours course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.-**NIL**
8. Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts- **Two full time teachers, One part time teacher, Two guest lecturers**

	Sanctioned	Filled
Professors		
Associate Professors	----	1
Asst. Professors	2	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
ARUNDHATI MOULIK(RAY)	M.A, M.Phil	Associate Professor	Revolution in Russia& Chaina,19 th century Bengal	14 yrs	
SAUMEN MANDAL	M.A, M.Phil	Asst. Professor	American History	4yrs	
SAMARPITA GHOSH	M.A, M.Phil	Part time lecture	Modern India	8yrs	
SUBHRASREE BERA	M.A, M.Phil	Guest Lecturer	History of Modern Europe	4yrs	
UMESH BISWAS	M.A	Guest Lecturer	Society, India & culture in colonial India ,Themes of European History	2yrs	

11. List of senior visiting faculty-NIL
12. Percentage of lectures delivered and practical classes handled (programmewise) By temporary faculty--
HONOURS-25%
GENERAL-43%
13. Student-Teacher Ratio(programme wise)
HISTORY HONS-
HONOURS-34:1

GENERAL-481:1
14. Number of academic support staff(technical) and administrative staff;sanctioned and filled-NIL

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
ARUNDHATI MOULIK(RAY)		M.Phil	
SAUMEN MANDAL		M.Phil	
SAMARPITA GHOSH		M.Phil	
SUBHRASREE BERA		M.Phil	
UMESH BISWAS	P.G		

16. Number of faculty with on going projects from a)National
b)International funding agencies and grants received

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Minor Projects	2	UGC	300000	245000

*Prof. Arundhati Moulik (Ray) undertook a minor research project entitled “Bangali meyeder atmakatha o lekhyay Unish satak o bish sataker prathamardhe meyejiban o samajchitra.” Under UGC & got financial assistance of 300000/- (2014-16)

*Faculty as resource Person- Prof. Arundhati Moulik (Ray) in Bengali department on 17/11/2009

-Prof Saumen Mandal in Bengali department on 28/9/2012

Arundhati Moulik (Ray) was examiner in SSC Examination

Arundhati Moulik (Ray) & Saumen Mandal are engaged with P G Course of NSOU Tarakeswar Centre.

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**NIL**

18. Research Centre/facility recognized by the University :**N.A.**

19. Publications:

	Peer Review Journals		
	International	National	Others
Saumen Mandal			3
Subhasri Bera			1

Publications:

Name of the Faculty	Publication listed in International Database	ChapterinBooks	BooksEdited	BookswithISBN/ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
ARUNDHATI MOULIK(RAY)							2
SAUMEN MANDAL							4
SAMARPITA GHOSH							1
SUBHRASREE BERA		1					

20. Areas of consultancy and income generated :**NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme- Students of 1st yr Honours of the department each year does a in house project. Compulsory project work for 3rd yr students on Environmental studies.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies-NIL

23. Awards/Recognitions received by faculty and students- One student standard second in the final university exam in U.G course in 2012.

24. List of eminent academicians and scientists/visitors to the department

	Name	Institution
1	Prof. Sajal Nag	Dept of History, Assam University, Silchar
2	Prof. Mahua Sarkar	Dept of History, Jadavpur university
3	Prof. Arabinda Samanta	Dept of History, Burdwan University
4	Prof. Sudeshna Banerjee	Dept of History, Jadavpur University
5	Prof. Sumana Bandhyapadhyay	Dept of Geography, Calcutta University
6	Prof. Biswajit Ghosh	Dept of Sociology, Burdwan

		University
7	Prof.Aparajita Dhar	Dept of History,Burdwan University
8	Prof. Chittabrata Palit	Retd. Prof,Dept of History,Jadavpur University

25.Seminars/Conferences/Workshops organized & the source of funding

Level	International	National	State	University	College
Number		1		1	6
Sponsoring agencies		UGC		UGC	College/department

26. Student profile programme/course wise: Year 2013-14

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage 2013
			*M	*F	Total	
B.A. Honours Part-I	380	54	28	26	54	
B.A. Honours Part-II	56	56	23	33	56	
B.A. Honours Part-III	58	58	29	29	58	71%
B.A. General Part-I	809	809	335	474	809	
B.A. General Part-II	975	975	451	524	975	
B.A. General Part-III	619	619	276	343	619	48%

27. Diversity of Students

Nameofthe Course	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
HONOURS	100%	Nil	Nil
B.A GENERAL	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	-- No actual data but the department has name of some students who are employed in teaching, Private
Entrepreneurship/Self-employment	No such data

After P.G 10% students went for B.Ed course

30. Details of Infrastructural facilities a) Library-Apart from the central library the department has its own departmental library established on 2005 for the benefit of the student. Now the number of books are 300 & it is still growing with the help of faculties & students.

b) Internet facilities for Staff & Students – One departmental Laptop without internet facility. Teaching staff has internet facility.

c) Class rooms with ICT facility d) Laboratories: One E-class for all departments

31. Number of students receiving financial assistance from college, university, government or other agencies: All SC, ST, OBC & Minority students receive scholarships from the state government. Female students got Scholarship under Kanyasri Prakalpa, & other private Scholarships also received from organizations like Jindal.

32. Details on student enrichment programmes (special lectures/workshops/

seminar)with external experts-The department had organized one national seminar &one Workshop funded by UGC, departmental Seminar ,Students seminars, one Special Lecture by eminent Professor.

NATIONAL SEMINAR ORGANIZED

NATIONAL SEMINAR SPONSORED BY UGC ON –
“ENVIRONMENTAL HISTORY IN INDIA: RECENT TRENDS” ON
25TH&26TH MARCH 2012.

AS COLLABORATOR

NATIONAL SEMINAR ORGANIZED BY VIVEKANANDA
MAHAVIDYALAYA, HARIPAL ON-“ MANY VOICES OF
HISTORY” ON 12/12/11

NATIONAL SEMINAR ORGANIZED BY S.R.SVIDYAMAHA PITH
,KAMARPUKUR ON-“ RABINDRANATH TAGORE & THE WEST”
ON 16TH& 17TH FEBRUARY 2012.

NATIONAL SEMINAR ORGANIZED BY RABINDRA
MAHAVIDYALAYA,CHAMPADANGA,ON **Fear & Female: A
Perspective of the Changing role of Women in Bengali horror
film:1940s to the present, on 30-31 Aug, 2013**

INTER DICIPINARY WORKSHOP WITH DEPARTMENT OF
BENGALI ON HISTORY & LITERATURE, LITERATURE OF
HISTORY ON 28/3/12

ONE DEPARTMENTAL SPECIAL LECTURE BY EMINENT
PROFESSOR CHITTABRATA PALIT ON “SABAR UPAR MANUSH
SATYA TAHAR UPAR NAI”ON 13/1/14.

Departmental seminar speaker- Prof Harendranath kole,dept of Bengali on
Chaitanya & Literature of that period on 23/9/2009

Departmental seminar speaker-Prof Suvra sarkar,dept of Political sc. on
Indian Constitution. Dec 2010.

Departmental seminar speaker Prof Sonali Mukherjee,dept of Bengali on
Rabindranath & two World waron 21/9/2011.

Two students seminar were also organized.

33. Teaching methods adopted to improve student learning-
Remedial coaching
Tutorial Classes
Organizing Seminars
E-Class

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Faculty members & students of the department actively participate in the institutional social responsibility & extension activity organized by the college NSS & Equal Opportunity Centre.

35. SWOC analysis of the department and Future plans

S: Serious & enthusiastic young teaching staff, Good result in honours course. Departmental Library, Good mutual relation between teacher & student.

W: inadequate number of permanent teachers, which hamper student teacher ratio.
Too much students in general class. Insufficient modern class room, most of the student are not computer trained, no computer room with net connection for the students.

O: The subject have lot of opportunity in job market--teaching profession, Tourism, govt service.

C: To make the subject more interesting by adopting modern techniques.

Future Plan: Improve the teaching possibilities with modern technique.

- Enhance the departmental library.
- Coaching for competitive Examination
- Students participation in the course by conducting students group discussion.
- Publication of Journal by the department.
- Establishment of career guidance cell.
- Identify Disturbed students & give appropriate counseling.

DEPARTMENT OF MATHEMATICS

Evaluative Report of the Departments

1. Name of the department : **Mathematics**
- 2 Year of Establishment : 2007
- 3 Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters; Integrated Ph.D.,etc.) : **UG**
- 4 Names of Interdisciplinary courses and the departments/units involved :
NA
5. Annual/semester/choice based credit system(programme wise) :**Annual**
6. Participation of the department in the courses offered by other departments :department actively participates in the courses offered by Commerce department and Computer Science department
7. Courses in collaboration with other universities,industries,foreign institutions, etc.Nil
- 8 Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	One	one

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Sanjukta Chakraborty	M.Sc, Ph.d	Assistant Professor	Biomathematics	10 years 8 months	NIL

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programmewise)
By temporary faculty:lectures delivered:-16.67%
13. Student-Teacher Ratio(programmewise): **B.Sc. General- 83:1**
14. Number of academic support staff(technical)and administrative staff; sanctioned and filled
Nil
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Sanjukta Chakraborty	yes		yes

16. Number of faculty with on going projects from a)National
b)International funding agencies and grants received
Nil
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**NIL**
18. Research Centre/facility recognized by the University :**N.A.**

19. Publications:

Name of the Faculty	Peer Review Journals		
	International	National	Others
Sanjukta chakraborty	06		

Publications:

Name of the Faculty	Publication listed in	Chapter in Books	Books Edited	Books with ISBN/ISSN	Non-Peer Review	e-Journals	Conference proceedings
Sanjukta chakraborty						6	1

20. Areas of consultancy and income generated :**NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23. Awards/Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise: **Year 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
Honours	N.A	N.A	N.A	N.A	N.A	N.A
B.Sc. General Part-I	44	44	38	6	44	
B.Sc. General Part-II	21	21	16	5	21	
B.Sc. General Part-III	18	18	15	3	18	

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Honours	100%	nil	Nil
Pass	100%	nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library: Department has no such infrastructure to maintain a library. So, department access the central library

b) Internet facilities for Staff & Students: YES

c) Class rooms with ICT facility: NO

d) Laboratories: No

31. Number of students receiving financial assistance from college, university,
Government or other agencies:- Department has no such infrastructure to maintain this record. College office maintain this record.
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:- nil
33. Teaching methods adopted to improve student learning:- tutorial classes are taken
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:- participates in college NSS camp where Institutional Social Responsibility (ISR) and Extension activities are done
35. SWOC analysis of the department and Future plans:-

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

Honours course can be introduced if infrastructure can be built up.

Evaluative Report of the Departments

DEPARTMENT OF MUSIC

1. Name of the department : Music
2. Year of Establishment : 2006
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Inter disciplinary courses and the departments/units involved : NA
5. Annual/semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments :
7. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	One	one

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Srabani Sen	M.A., Ph.d	Assistant Professor	Music (Folk Song)	4 years	NIL
Nita Bandyopadhyay	M.A.	Part-Time Teacher		8 years	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programmewise)

By temporary faculty:lectures delivered:-16.67%

13. Student-Teacher Ratio (programme wise): B.A. General- 43:1

14. Number of academic support staff(technical)and administrative staff;sanctioned and filled

Nil

15. Qualifications of teaching faculty with PG/ MPhil/Ph.D/D.Litt

Name	PG	M.Phil	Ph.D
Srabani Sen	yes		Yes
Nita Bandyopadhyay	Yes		

17. Number of faculty with on going projects from a)National b)International funding agencies and grants received :

Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	18 months	UGC	71000	58000

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**NIL**

18. Research Centre/facility recognized by the University :**N.A.**

19. Publications: Nil

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23. Awards/Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise: **Year 2013-14**

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
Honours	N.A	N.A	N.A	N.A	N.A	N.A
B.A. General Part-I	26	26	2	24	26	
B.A. General Part-II	29	29	1	28	29	
B.A. General Part-III	30	30	3	27	30	61.11%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Honours	Nil	Nil	Nil
Pass	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed •Campuselection •Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library: Department has no such infrastructure to maintain a library. So, department access the central library
- b) InternetfacilitiesforStaff&Students: YES
- c) Class rooms with ICT facility: NO
- d) Laboratories: No
31. Number of students receiving financial assistance from college,university,
Government or other agencies:- Department has no such infrastructure to maintain this record. College office maintain this record.
32. Details on student enrichment programmes(special lectures/workshops/seminar)with externalexperts:-nil
33. Teaching methods adopted to improve student learning:-tutorial classes are taken
34. Participation in Institutional Social Responsibility(ISR) and Extension activities:-participates in college NSS camp where Institutional Social Responsibility(ISR)and Extension activities are done
34. SWOC analysis of the department and Future plans:-

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;

- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Introduce Honours course
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF SANSKRIT

Evaluative Report of the Departments

1. Name of the department : SANSKRIT
2. Year of Establishment : B.A(PASS)-2006
B.A(HONOURS)-2012
3. Names of Programmes/Courses offered (UG, PG,M. Phil.,Ph.D.,
Integrated Masters; Integrated Ph.D.,etc.) :
UG –B.A(PASS)
B.A(HONOURS)
4. Names of Inter disciplinary courses and the departments/units
involved : NIL
5. Annual/semester/choice based credit system(programme wise)
:**Annual**
6. Participation of the department in the courses offered by other
departments : NIL
7. Courses in collaboration with other universities, industries, foreign
institutions, etc.NIL
8. Details of courses/programmes discontinued(if any)with reasons
:**NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Asst.Professors	01	NIL

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Dola Pal	M.A, M.Phil	Approved part time Teacher	Kavya	6 th years 5 months	
Abhinandan Roy	M.A	Approved part time Teacher	Kavya	4years 9months	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise)By temporary faculty
13. Student-Teacher Ratio(programme wise)
B.A. (Honours)- 30 : 1
B.A. (General)- 352 : 1
14. Number of academic support staff(technical) and administrative staff;sanctioned and filled
02 (Two)

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Dola Pal	Yes	Yes	Registered research scholar
Abhinandan Roy	Yes		

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received : NIL
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :NIL
18. Research Centre/facility recognized by the University :N.A.

19. Publications:

Name of the Faculty	Publication listed in International Database	Chapter in Books	Books Edited	Books with ISBN /ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
DOLA PAL					01		

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

23. Awards/Recognitions received by faculty and students

24. List of eminent academicians and scientists/visitors to the department

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise: **Year 2013-14**

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
B.A. Honours Part-I	635	25	12	17	25	
B.A. Honours Part-II	35	35	10	25	35	
B.A. Honours Part-III	Nil	Nil	Nil	Nil	Nil	
B.A. General Part-I	84	84	27	57	84	
B.A. General Part-II	312	312	79	233	312	
B.A. General Part-III	309	309	84	225	309	53.37%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (HONOURS)	100%	Nil	Nil
B.A(PASS)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	65%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library:- Apart from the central library the department own library which is quite rich in collection of books.

b) Internet facilities for Staff & Students

c) Class rooms with ICT facility d) Laboratories:-Not Applicable

31. Number of students receiving financial assistance from college, university,

Government or other agencies:-All SC/ST/OBC/MINORITY students receive scholarships from the state Government.

32. Details on student enrichment programmes (special

lectures/workshops/

seminar)with external experts:- The department organized state level seminar in collaboration with Swami Niswambalananda Girl's college.
Venue:- Swami Niswambalananda Girl's college

33. Teaching methods adopted to improve student learning:-
1. Remedial coaching classes
 2. Organising seminars
 3. Special Classes, tutorials etc
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:- The student and the faculty members regularly participate in the institutional social responsibility and extension activities organized by the college NSS units.
35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;

- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF BBA

Evaluative Report of the Departments

1. Name of the department : BBA(H)
2. Year of Establishment : 2008
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;IntegratedPh.D.,etc.) : UG
4. Names of Inter disciplinary courses and the departments/units involved : One
5. Annual/semester/choice based credit system(programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities,industries,foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued(if any)with reasons : Nil
9. Number of Teaching posts:

	Sanctioned	Filled
Professors	Nil	Nil
Asst.Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.):

Name	Qualification	Designation	Specialization	No of Year of Experience
Jyotirmoy Mazumder	MBA	Contractual Lecturer	Marketing	7 years
Jagannath Koley	MBA	Contractual Lecturer	Marketing & HR	2.5 years
Debajyoti Rakshit	MBA	Contractual Lecturer	Marketing & Finance	3 years

11. List of senior visiting faculty: One

12. Percentage of lectures delivered and practical classes handled(programme wise)By temporary faculty: 30%
13. Student-TeacherRatio(programmewise): 15:1
14. Number of academic support staff(technical)and administrative staff;sanctioned and filled 02 (Two)

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG:

Name	PG	M.Phil	Ph.D
Jyotirmoy Mazumder	MBA	Nil	Registered
Jagannath Koley	MBA	Nil	Nil
Debajyoti Rakshit	MBA	Nil	Nil

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received : NIL

18. Research Centre/facility recognized by the University :N.A.

18. Publications:

	Peer Review Journals		
	International	National	Others
Jyotirmoy Mazumder	02		

Publications: One+Three

Name of the Faculty	Publication listed in International Database	ChapterinBooks withISBN	BooksEdited	BookswithISBN/ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
Jyotirmoy Mazumder		One					Three

20. Areas of consultancy and income generated :NIL

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : Nil

22. Student projects: Nil

- a) Percentage of students who have done in-house projects including interdepartmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department:
Nil

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise:

Name & Session of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
BBA(H): 2008-09	32	32	32	00	32	84%(27)
BBA(H): 2009-10	15	15	13	02	15	80%(12)
BBA(H): 2010-11	11	11	10	01	11	64%(07)
BBA(H): 2011-12	06	06	04	02	06	67%(04)
BBA(H): 2012-13	07	07	04	03	07	86%(06)

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BBA(H)	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civils services, Defense services, etc.?: Nil

29. Student progression:

Student progression	Against % passed-UG to PG	Employed- Campus selection/Other than campus recruitment	Entrepreneurship/Self-employment
BBA(H): 2008-11	17(63%)	02	05
BBA(H): 2009-12	09(75%)	03	Nil
BBA(H): 2010-13	05(71%)	01	Nil

30. Details of Infrastructural facilities- a) Library: Present in the department

b) Internet facilities for Staff & Students: Present in the department

c) Class rooms with ICT facility: One (shared with computer science) d)

Laboratories: Nil

31. Number of students receiving financial assistance from college, university,

Government or other agencies: Record is kept by the college authority, not department.

32. Details on student enrichment programmes (special lectures/workshops/

seminar) with external experts: Two departmental seminars organized

33. Teaching methods adopted to improve student learning: Timely PPP use

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans:

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;

- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF CHEMISTRY

Evaluative Report of the Departments

1. Name of the department: Chemistry
2. Year of Establishment: 2012
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;IntegratedPh.D.,etc.) : **UG**
4. Names of Inter disciplinary courses and the departments/units involved : Physics, Mathematics, computer Science
5. Annual/semester/choice based credit system(programmewise) :**Annual**
6. Participation of the department in the courses offered by other departments :
7. Courses in collaboration with other universities,industries,foreign institutions, etc.
8. Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Asst.Professors	01	Nil

10. Faculty profile with name, qualification, designation, specialization(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Dr. Ajoy Kumar Sil	Ph.D	Guest Lecturer	Organic Chemistry	32 Years	Nil
Sri Suprakash Dhara	M.Sc.	Guest Lecturer	Organic Chemistry	1 Year	Nil

11. List of senior visiting faculty Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)
Byt emporary faculty
13. Student-TeacherRatio(programmewise) 10:1
14. Number of academic support staff(technical) and administrative staff sanctioned and filled
Nil

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Dr. Ajoy Kumar Sil			Ph.D

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received **Nil**
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**NIL**
18. Research Centre/facility recognized by the University :**N.A.**
19. Publications: Nil
20. Areas of consultancy and income generated :**NIL**
21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies Nil
23. Awards/Recognitions received by faculty and students Nil
24. List of eminent academicians and scientists/visitors to the department Nil

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise: **Year 2013-14**

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
Honours	Nil	Nil	Nil	Nil	Nil	
B.Sc. General Part-I	18	18	15	3	18	
B.Sc. General Part-II	2	2	2	0	2	
B.Sc. General Part-III	Nil	Nil	Nil	Nil	Nil	

27. Diversity of Students

Nameofthe Course	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
Honours	100 %	Nil	Nil
Pass	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services,etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library : Students have facilities of borrowing books in Chemistry on general as well as Honours courses.

b) Internet facilities for Staff & Students

c) Class rooms with ICT facility d) Laboratories : A new laboratory has just been set up to accommodate 30 students to perform practical works. All necessary and useful reagents, chemicals, glassware and instruments are made accessible to students of both General and Honours course.

31. Number of students receiving financial assistance from college, university, Government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning:

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Availability and accessibility of books both at institutional library.

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF PHYSICAL EDUCATION

Evaluative Report of the Departments

1. Name of the department : Dept of Physical Education
2. Year of Establishment :
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;Integrated Ph.D.,etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/semester/choice based credit system(programme wise) :**Annual**
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil
8. Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Asst.Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Amit Kumar Sarkar	Ph.D.	Asst Professor	Sports Biomechanics	4	Nil
Palash Kumar Das	M.P.Ed.	Part Time Teacher	Adopted Physical Education	7	-

11. List of senior visiting faculty : Not Applicable

12. Percentage of lectures delivered and practical classes handled(programmewise) by temporary faculty : Nil

13. Student-Teacher Ratio(programme wise) : **630:1**

14. Number of academic support staff(technical)and administrative staff;sanctioned and filled
02 (Two)

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG

Name	PG	M.Phil	Ph.D
Amit Kumar Sarkar			Ph.D.
Palash Kumar Das	M.P.Ed.		

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Minor Projects	18 Months	UGC	148800.00	130000.00

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**NIL**

18. Research Centre/facility recognized by the University :**N.A.**

19. Publications:

Name of the Faculty	Peer Review Journals		
	International	National	Others
Amit Kumar Sarkar	3	1	1

Publications:

Name of the Faculty	Publication listed in International Database	ChapterinBooks	BooksEdited	BookswithISBN/ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
Amit Kumar Sarkar			1	1		2	1

20. Areas of consultancy and income generated :**Sports Biomechanics, Nil**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

- Percentage of students who have done in-house projects including interdepartmental/programme : Nil
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/Recognitions received by faculty and students :Nil

24. List of eminent academicians and scientists/visitors to the department : NA

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/coursewise: **Year 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
Honours	Nil	Nil	Nil	Nil		
B.A. General Part-I	478	478	373	105	478	
B.A. General Part-II	487	487	373	114	487	
B.A. General Part-III	294	294	232	62	294	41%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.(GEN)	100 %	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library - yes
- b) Internet facilities for Staff & Students - yes
- c) Class rooms with ICT facility d) Laboratories - yes

- 31. Number of students receiving financial assistance from college, university, government or other agencies
- 32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts
- 33. Teaching methods adopted to improve student learning : ICT
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- 35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be

converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;

- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF SOCIOLOGY

Evaluative Report of the Departments

1. Name of the department : SOCIOLOGY
2. Year of Establishment :1986
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;IntegratedPh.D.,etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : N.A.
5. Annual/semester/choice based credit system(programme wise) :**Annual**
6. Participation of the department in the courses offered by other departments : N.A.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. N.A.
8. Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	No	Nil
Asst.Professors	2	0

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Chandan Kumar Maity	M.A.	W.B.Govt .Approved P.T.T.	Rural Sociology	15 years	No
Animesh	M.A.,	W.B.Govt.	Rural	12 years	No

Pan	M.Phil.	Approved P.T.T.	Sociology		
Sourav Ghosh	M.A., M.Phil.	W.B.Govt. Approved P.T.T.	Rural Sociology	8 years	No
Souvik Banerjee	M.A.	W.B.Govt. Approved P.T.T.	Rural Sociology	7 years	No

11. List of senior visiting faculty : No

12. Percentage of lectures delivered and practical classes handled (programmewise)

by temporary faculty : 80%

13. Student-Teacher Ratio (programme wise)

B.A. (Honours)- 24 : 1

B.A. (General)- 257 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

02 (Two)

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Chandan Kumar Maiti.	M.A.	N.A.	N.A.
Animesh Pan.	M.A.	M.Phil	N.A.
Sourav Ghosh.	M.A.	M.Phil	N.A.
Souvik Banerjee.	M.A.	N.A.	N.A.

16. Number of faculty with on going projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre/facility recognized by the University : **N.A.**

19. Publications: Nil

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects : N.A.

- a) Percentage of students who have done in-house projects including interdepartmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

23. Awards/Recognitions received by faculty and students : N.A.

24. List of eminent academicians and scientists/visitors to the department : N.A.

25. Seminars/Conferences/Workshops organized & the source of funding

a) National b) International : **NIL**

26. Student profile programme/course wise: **Year 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
B.A. Honours Part-I	117	19	8	11	19	
B.A. Honours Part-II	45	45	8	37	45	
B.A. Honours Part-III	31	31	11	20	31	56.66%
B.A. General Part-I	531	531	277	254	531	
B.A. General Part-II	303	303	135	168	303	
B.A. General Part-III	195	195	80	115	195	44.44%

27. Diversity of Students : N.A.

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Honours	100%	Nil	Nil
General	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	75%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities a) Library : Apart from the central library the department own library which is quite rich in collection of books.

b) Internet facilities for Staff & Students: N.A.

c) Class rooms with ICT facility d) Laboratories:-Not Applicable

31. Number of students receiving financial assistance from college, university, Government or other agencies with external experts : All SC/ST/OBC/MINORITY students receive scholarships from the state Government.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : N.A.

33. Teaching methods adopted to improve student learning :
 1. Remedial coaching classes
 2. Special Classes, tutorials etc

34. Participation in Institutional Social Responsibility(ISR)and Extensionactivities : N.S.S. Programme. :- The student and the faculty members regularly participate in the institutional social responsibility and extension activities organized by the college NSS units.

35. SWOC analysis of the department and Future plans :

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

DEPARTMENT OF PHILOSOPHY

Evaluative Report of the Departments

1. Name of the department : DEPARTMENT OF PHILOSOPHY
2. Year of Establishment : GENERAL COURSE-1986
HONOURS COURSE-2007
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;IntegratedPh.D.,etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : NIL
5. Annual/semester/choice based credit system(programme wise) :**Annual**
6. Participation of the department in the courses offered by other departments : In some topics of Bengali honours course the faculties of the department participates actively by taking some class. Department of Economics also involved in some s economics related topics of history honours course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.-NIL
8. Details of courses/programmes discontinued(if any)withreasons :**Nil**
9. Numberof Teachingposts- **Two full time teachers, One part time teacher, Two guest lecturers**

	Sanctioned	Filled
Professors	Nil	Nil
AssociateProfessors	----	1
Asst. Professors	2	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Md. Shanawaz	M.A, M.Phil	Associate Professor	Logic	28 years	Nil
Smt. Swati Rakshit	M.A., M.Phil.	Part Time Lecturer	Ethics	7 years	Nil
Smt. Moumita Chatterjee	M.A., M.Phil.	Part Time Lecturer	Logic	5 Years	Nil
Selim Babu	M.A.	Part Time Lecturer	Logic	4 Years	Nil

11. List of senior visiting faculty-NIL
12. Percentage of lectures delivered and practical classes handled (programmewise)
By temporary faculty--
HONOURS-75%
GENERAL-75 %
13. Student-TeacherRatio(programmewise)
HONOURS-34:1

GENERAL-481:1
14. Number of academic support staff(technical)and administrative staff;sanctioned and filled- The department does not have any support staff of its own, but it receive academic & technical support from the administrative staff of the college.
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

Name	PG	M.Phil	Ph.D
Md. Shanawaz	M.A.	M.Phil	
Miss Swati Rakshit	M.A.	M.Phil	Ph.D. on going
Smt. Moumita Chatterjee	M.A.	M.Phil	
Selim Babu	M.A.		Ph.D. Registered

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.andtotal grantsreceived :**NIL**
18. Research Centre/facility recognized by the University :**N.A.**
19. Publications:
NIL
20. Areas of consultancy and income generated :**NIL**
21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme- Compulsory project work for 3rd yr students on Environmental studies.
- b) Percentage of students placed for projects in organizations outside the institution(in Research laboratories/Industry/other agencies)-**NIL**
23. Awards/Recognitions received by faculty and students- Nil
24. List of eminent academicians and scientists/visitors to the department
- i) Dr. Dikshit Gupta, Ex Professor of Calcutta University, Department of Philosophy
- ii) Dr. Rajkumar Modak, Associate Professor of Sidhu Kanu University, Bankura
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National b) International : **NIL**

26. Student profile programme/course wise: Year 2013-14

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage 2013
			*M	*F	Total	
B.A. Honours Part-I	204	20	6	14	20	
B.A. Honours Part-II	21	21	9	12	21	
B.A. Honours Part-III	22	22	3	19	22	53.33%
B.A. General Part-I	692	692	239	453	692	
B.A. General Part-II	642	642	260	382	642	
B.A. General Part-III	428	428	169	259	428	47%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
HONOURS	100%	Nil	Nil
B.A GENERAL	100%	Nil	Nil

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	-- No actual data
Entrepreneurship/Self-employment	No such data

After P.G 10% students went for B.Ed course

30. Details of Infrastructural facilities
- a) Library-Apart from the central library the department has its own departmental library established on 2005 for the benefit of the student. Now the number of books are 180 & it is still growing with the help of faculties & students.
 - b) Internet facilities for Staff & Students –One departmental Laptop with internet facility.
 - c) Class rooms with ICT facility: One E-class for all departments
 - d) Laboratories: Nil
31. Number of students receiving financial assistance from college, university, Government or other agencies: All SC, ST, OBC & Minority students receive scholarships from the state government. Female students got Scholarship under Kanyasri Prakalpa, & other private Scholarships also received from organizations like Jindal.
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts- Department organized seminar, published wall magazine, organized quiz contest etc. for enrichment of the students.
36. Teaching methods adopted to improve student learning-
- Remedial coaching
 - Tutorial Classes
 - Organizing Seminars
 - E-Class
37. Participation in Institutional Social Responsibility (ISR) and Extension activities: Faculty members & students of the department actively participate in the institutional social responsibility & extension activity organized by the college NSS, NCC, & Equal Opportunity Centre.
- The faculty members shoulder various responsibilities in college management viz. Md. Shanawaz : Co-ordinator IQAC, Co-ordinator UGC Sponsored Remedial coaching, Bursar, Member of Finance, Building, Purchase Committee. Swati Rakshit : Member of Admission Committee.

35. SWO Analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

Evaluative Report of the Departments

DEPARTMENT OF BENGALI

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Bengali**
2. Year of Establishment : **Bengali Pass in 1986, Bengali Hons. In 2001**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG (Hons + Pass)**
4. Names of Interdisciplinary courses and the departments/units involved :
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Yes, the Department is involved actively in the interaction with English & History Departments in discussing various inter departmental topics**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of teaching posts

	Sanctioned	Filled
Associate Professors		2
Asst. Professors	3	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Harendranath kole	M.A. M.Phil.	Associate Professor	Rabindra sahitya	27 y	
Sonali Mukherjee	M.A. PH.D	Associate Professor	Novel & short story	14y	06
Nirmal Chattopadhyay	M.A. PH.D	Part Time lecturer	Drama	10y	
Soumen Mukhopadhyay	M.A. M.phil	Part Time lecturer	Mideaval literature	9y	
Indira Samaddar	M.A.	Part Time lecturer	Bengali literature of nineteenth century	5y	
Netaichandra Mondal	M.A.	Guest lect	Pre Modern Bengali lit.	3+4y	
Paramita Banerjee	M.A.	Guest lecturer	Lok-sahitya	3+2y	

11. List of senior visiting faculty-Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-10% of total classes
13. Student -Teacher Ratio (programme wise) :
B.A. (Honours)- 26 : 1
B.A. (General)- 490 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
02 (Two)
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	PG	M.Phil	Ph.D
Harendranath kole	PG	M.Phil	-
Sonali Mukherjee	PG	-	Ph.d
Nirmal Chattopadhyay	PG	-	Ph.d
Soumen Mukhopadhyay	PG	M.phil	-
Indira Samaddar	PG	-	-
Netaichandra Mondal	PG	-	-
Paramita Banerjee	PG	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Minor Projects Name of the faculty- Dr.Sonali Mukherjee	2010-2013	U.G.C	73000.00	50000.00

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**
18. Research Centre /facility recognized by the University : **N.A.**
19. Publications:

Name of the Faculty	Publication listed in	Chapter in Books	Books Edited	Books with ISBN/ISSN	Non-Peer Review Journals	e-Journals	Conference proceedings
Harendranath kole					1		
Dr.Sonali Mukherjee		4	1	1	25		6
Nirmal Chattopadhyay				1			
Netai Chandra Mondal		2					

20. Areas of consultancy and income generated : NIL

21. Faculty as members in a) National Committee, b) International Committee, c) Editorial Boards : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme
A departmental project titled “*Archaic profession and related language*” is going on since 2011.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students

24. List of eminent academicians and scientists / visitors to the department
6 eminent academicians and poets visited the department-
Dr. Barid Baran Ghosh, Dr. Nisith Mukhopadhyay, Arindam Chattopadhyay, Dr. Ruma Ghosh, Poet-Arunanshu Bhattacharyay, Poet-Tapan Basu.

25. Seminars/ Conferences/Workshops organized & the source of funding

Level	International	National	State	University	College
Number		01	01		06
Sponsoring agencies		U.G.C	U.G.C		College

26. Student profile programme/course wise: **2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			* M	* F	Total	
B.A. Honours Part-I	1340	54	11	43	54	
B.A. Honours Part-II	53	53	12	41	53	
B.A. Honours Part-III	70	70	25	45	70	94.20%
B.A. General Part-I	1381	1381	707	674	1381	
B.A. General Part-II	1208	1208	542	666	1208	
B.A. General Part-III	841	841	381	460	841	50.49%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. Honours Course	100%	Nil	Nil
B.A. General Course	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

8 students have been selected by SSC

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies

Apart from other financial help to the students given by university, government, and college, on regular basis, it is a noble novel endeavour from the dept. to help the financially backward students by the teachers of the department in cash and kinds (books). Since 2010 this has become a practice of the department. Again since 2013 four (4) benevolent guardians of the students of Bengali dept. agreed to take the whole academic responsibilities of four students other than their wards.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

The dept. has taken various steps for the enrichment of the students which have proved to be fruitful as elicited in their results in the university examinations. Every year dept. on behalf of the college arranges different workshops, seminars, special lectures by eminent persons from the respective fields.

33. Teaching methods adopted to improve student learning

We use audio-visual system, chalk and boards, subject oriented quiz, debate and seminar by students film showing etc. we supply Xerox copy to the students from rare reference books. we also arrange educational tour.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Departmental teachers are involved in ISR-like NSS and various cultural programmes.

35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments Subject oriented quiz, debate etc;
- Consistent good results in university examinations;
- Availability and accessibility of books both at institutional library and departmental library;
- Departmental Magazine to improve their creativity
- Question bank prepared by teachers.
- Book donation camp.
- Regular teachers students guardians meet.

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;
- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

EVALUATIVE REPORT OF THE DEPARTMENTS

DEPARTMENT OF POLITICAL SCIENCE

1. Name of the Department : DEPARTMENT OF POLITICAL SCIENCE
2. Year of Establishment : Introduction of Pass Course – 1986
3. Names of Programmes / Courses offered : B.A. General Course
4. Names of the Inter disciplinary course and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise): Annual system
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries etc: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts :

	Sanctioned	Filled
Associate Professors	Nil	Nil
Asst. Professors	1	1

10. Faculty profile :

Name	Qualification	Designation	Specialization	Experience
Suvro Sarkar	M.A. (Double), B.T., SLET	Assistant Professor	Local Govt., Public Administration, Psychology	7 years
Sd Sha Taukirul Islam	M.A. M. Phil.	Part Time Teacher	International Relation	2 years

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : General Course: 30 %

13. Student - Teacher Ratio (programme wise) : Level of Study Ratio

B.A. (General) 750 :1

14. Number of academic support staff (technical) and administrative staff : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	PG	M.Phil	Ph.D
Suvro Sarkar	PG	-	-
Sd Sha Taukirul Islam	PG	M.Phil	-

16. Number of faculty with ongoing projects from funding agencies : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in a) National committees b) International Committees
c)Editorial Boards: Nil

22. Student projects: a. Percentage of students who have done in-house projects including inter departmental / programme: Compulsory Paper for IIIrd Year Students on Environmental Studies:100%

23. Awards/ Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding :

One Day College level Seminar on “Gender development and Indian politics” organized by the Department of Political Science in collaboration with the Department of Economics of Tarakeswar Degree College on 13.09.2010.

26. Student profile programme/course wise: 2013 - 2014

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			* M	* F	Total	
B.A. General Part-I	506	506	301	205	506	
B.A. General Part-II	351	351	163	188	351	
B.A. General Part-III	138	138	67	71	138	35 %

27. Diversity of Students :

% of students from the same state	% of students from other States	% of students from abroad
100 %	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	10

30. Details of Infrastructural facilities

- Library: Apart From the Central Library the department has its own library which is quite rich in collection of books and journals.
- Internet facilities for Staff & Students: Computers and internet facility with LAN Connection
- Class rooms with ICT facility: Audio mode of teaching present in some classrooms.

d) Laboratories: Not Applicable

31. Number of students receiving financial assistance from college, university, government or other agencies: All SC/ST/OBC/Minority students receive scholarships from the state Government.

Academic Planning :

Syllabus Allocation : At the beginning of the session, the syllabus was distributed among the teachers and students. The teacher wise subject allocation was also done.

- A. Term Wise Teaching Plan : The term wise teaching was planned for all the three years of students.
- B. Modules : Modules for study materials as per various teaching terms were made for the benefit of the students.
- C. Question Bank : Year wise question banks were prepared as per university examination pattern. Both the subjective as well as objective type questions were included in the question bank. The question banks were kept in the college library and in the departmental library with a number copies.
- D. Departmental Meeting : To evaluate the nature and extent of the academic task regular departmental meetings were organized. This year total four meetings were organized on 30.08.09, 29.11.09, 28.02.10, and 30.04.10 respectively.

32. Details on student enrichment programmes (special lectures/workshops/

seminar) with external experts:

- b. The department organizes seminars and lectures & participate mock parliament on topic related to the syllabus as part of enrichment programmes for students.
- c. The department organizes quiz competition and group discussion on subject related topics.
- d. The department also organizes preparatory course for personality test regarding various competitive examinations.

33. Teaching methods adopted to improve student learning :

- a. Remedial Coaching Classes
- b. Audio as Teaching Aids
- c. Organising Seminars
- d. Special Classes, tutorials etc.
- e. Solving university question bank

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The Students and the Faculty members regularly participate in the

Institutional Social Responsibility and Extension activities organised by the college NSS Units and TDC Eco-Club and the Health Unit of the College.

35. SWOC analysis of the department and Future plans :

Strength: With acute shortage of full time the department is moving forward imparting quality teaching and striving hard to complete syllabus in time.

Weakness: Acute shortage of full time

Opportunities: Immense scope to serve in academic as well as in various national and state level competitive exams to the highest level in administration.

Challenges: To Prepare very weak and non-motivated students towards studying the subject so that they may learn besides mere passing out exams. To upgrade the standard of students of UG Courses within a limited infrastructural arrangement, along with acute shortage of full time faculty in the department.

Future Plans:

To initiate Honours course and to make the subject more attractive to the students so that they try to study the subject with love to inculcate the spirit of research among the students using available/improved infrastructural amenities in the institution.

DEPARTMENT OF PHYSICS

Evaluative Report of the Departments

1. Name of the department: Physics
2. Year of Establishment: 2012
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters;IntegratedPh.D.,etc.) : **UG**
4. Names of Inter disciplinary courses and the departments/units involved : Physics, Mathematics, computer Science
5. Annual/semester/choice based credit system(programmewise) :**Annual**
6. Participation of the department in the courses offered by other departments :
7. Courses in collaboration with other universities,industries,foreign institutions, etc.
8. Details of courses/programmes discontinued(if any)with reasons :**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Asst.Professors	1	Nil

10. Faculty profile with name, qualification, designation, specialization(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No of Year of Experience	No of Ph.D students guided for the last 4 years
Mihir Ranjan Ghosh	M.Sc	Guest Lecturer	Nuclear Physics	29	Nil
Ujjal Kumar Gayen	M.Sc.	Guest Lecturer	Semi-conductor Physics	Nil	Nil

11. List of senior visiting faculty Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)
By temporary faculty
13. Student-Teacher Ratio(programme wise) 10:1
14. Number of academic support staff(technical) and administrative staff sanctioned and filled
Nil
14. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG
16. Number of faculty with on going projects from a)National
b)International funding agencies and grants received Nil
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received :**NIL**
18. Research Centre/facility recognized by the University :**N.A.**
19. Publications:

Name of the Faculty	Peer Review Journals		
	International	National	Others
Ujjal Kumar Gayen	01		

20. Areas of consultancy and income generated :**NIL**
21. Faculty as members in committee Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies Nil

23. Awards/Recognitions received by faculty and students Nil

24. List of eminent academicians and scientists/visitors to the department Nil

25. Seminars/Conferences/Workshops organized & the source of funding Nil

26. Student profile programme/course wise: **Year 2013-14**

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled			Pass percentage
			*M	*F	Total	
Honours	Nil	Nil	Nil	Nil	Nil	
B.Sc. General Part-I	18	18	15	3	18	
B.Sc. General Part-II	2	2	2	0	2	
B.Sc. General Part-III	Nil	Nil	Nil	Nil	Nil	

27. Diversity of Students

Nameofthe Course	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
Honours	100 %	Nil	Nil
Pass	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services,etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
- a) Library : Students have facilities of borrowing books in Physics on general as well as Honours courses.
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories : A new laboratory has just been set up to accommodate 30 students to perform practical works. All necessary and useful reagents, chemicals, glassware and instruments are made accessible to students of both General and Honours course.
31. Number of students receiving financial assistance from college, university, Government or other agencies: Nil
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Nil
33. Teaching methods adopted to improve student learning:
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans

Strengths

- Sound academic work environment;
- Team work of the teachers in the department and students;
- Excellent student-teacher/teacher-students rapport;
- Maximum focus on academic activities, outreach programme, co-curricular activities both at departmental as well as at the institutional level;
- Regular assessment of students through unit tests, seminar presentations, assignments etc;
- Availability and accessibility of books both at institutional library.

Weaknesses

- Inability of the students to study in the college library or departmental library because of lack of staffs at college library and lack of space at departmental library. Lack of funds for procuring books, journals and periodicals also act as deterrent;
- Hardly any linkages or collaborative academic and research activities;
- The department has to upgrade e-learning and interactive session geared towards this end.

Opportunities

- Though the college caters to non-creamy students in terms of performances at school level, it is interesting to point that this fact can be converted to an opportunity to serve the non-creamy layer students and first generation learners from surrounding plantation areas;
- The institute can act as a nodal centre for dissemination of information and generation of manpower in the region;
- Skill-based learning can be explored as an option for the students

Challenges

- The department caters to a very large student community. However, the funding allotted to the department in terms of book grant is miniscule. The book grants allotted for the department is insufficient to procure quality books for the students;
- The teacher students ratio especially in the pass courses is severely skewed;
- The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being 'English' introduces a linguistic disconnect among the students;

Future Plan

- Organize regular seminars, workshops to provide a platform for renewed rapport building among the students and teachers;

- Increase the budget for book grants for the department keeping in mind the student book ratio;
- Develop a more equipped student mentoring system
- Extend social outreach programmes in collaboration with the alumni.

Post Accreditation Summary

Recommendations of NAAC Peer Team in March 2007

The Peer Team wishes to recommend the following for the future development of the college.

- 1) Adequate number of permanent teaching staff must be appointed immediately in single-teacher departments.
- 2) Science programmes may be introduced for the benefit of the students of the locality and surrounding areas on top priority basis.
- 3) New and latest editions of books may be purchased for the central as well as departmental libraries.
- 4) Computer and language labs may be set up at the earliest for the benefit of the students.
- 5) Computer lab needs to be strengthened with the addition of more computers and related facilities.
- 6) Internet may be installed in the central library.
- 7) New Degree programmes in Business Management, Computer Application and Public Administration may be started under self financing scheme.
- 8) Certificate/Diploma courses may be introduced in computer application, hotel management, tourism, communicative skill and office management.
- 9) A Centre for Career Advancement may be set up to provide guidance to the students about competitive examinations and other job-related examinations.
- 10) The alumni association needs to be strengthened by publishing its directory and streamlining its activities.
- 11) Specious common rooms are to be provided to boys and girls.
- 12) Library must be completely computerized with bar coding system.
- 13) Steps may be taken to teach computer basics o all students.
- 14) Adequate sports facilities may be provided.
- 15) Courses on agriculture related subjects be started, to help farmers in the predominantly agriculture based neighbourhood.
- 16) Adequate space for each department may be provided.

Actions Taken of NAAC Recommendation

- 1) The college could not appoint any permanent full time teaching staff in the single teacher departments. Because the education department of West Bengal Government has not sanctioned the 2nd teaching posts in these departments. To make up for the short fall, the college has appointed permanent part-time teachers in those departments. These posts are approved by the Directorate of Public Instruction and their salary is paid by the Government. Moreover, the college has appointed guest faculties in many of the Honours departments and their salary is paid by the college.
- 2) Science Programme has been introduced. At present Computer Science (Hons.) and Physics, Chemistry, Mathematics & Computer Science General are offered to students.
- 3) Nearly 8000 new books have been purchased for the central library since the last visit of the NAAC Peer Team.
- 4) Computer and Language Lab. have been setup for the benefit of the students.
- 5) Computer labs have been strengthened with the addition of 43 new computers.
- 6) Internet has been installed in the central library.
- 7) New degree programme in Business Management (BBA) has been started under self financing course.
- 8) A certificate course in Functional/Communicative English has been introduced.
- 9) A Career Counselling Cell has been setup to provide guidance to students about competitive examinations and other job related examinations.
- 10) There is an Alumni Association in the college which has been functioning since 2005-2006 academic session. It meets annually in the college premises. Since the college is located in a backward area, the alumni can not afford any financial support. But they give constructive suggestions for the all round development of the college.
- 11) Common Room have been provided to boys and girls.
- 12) Library has been completely computerised with bar coding system.
- 13) The college has been seriously trying to provide computer education for all its students but he does not have the infrastructural facility/capacity to teach computer basics to all of its nearly 5000 students. Steps are, however, being taken to enhance our capacity in a phased manner.

- 14) Adequate sports facilities have been provided to students. The college play ground has been development and an indoor sports complex has been built up.
- 15) We could not introduce any agriculture based subject/course to help farmers in the predominantly agriculture based neighbourhood because (i) the affiliated university has not yet started any agriculture based course as part of its curriculum and (ii) our college does not have Botany and Zoology to support such courses.
- 16) Adequate space for each department has been provided.



Ph. 03212-276269, Tele/Fax : 03212-279398
NSOU : (03212) 279628

TARAKESWAR DEGREE COLLEGE

Tarakeswar • Hooghly • West Bengal • Pin-712410

Ref. No.....

Date.....

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: Tarakeswar

Date: 18/10/2014


[Dr. Amal Kanta Hati]
Principal 18/10/14



Principal
Tarakeswar Degree College
P.O.-Tarakeswar, Dist.-Hooghly

The University of Burdwan
Department of Inspector of Colleges
Rajball, Burdwan- 713104
West Bengal



Tel. Nos. +91-0342-2634975 (EPABX)
Telegraphic Code : BURDSITY
Fax : +91-0342-2530452
E-mail : icburuniv@gmail.com
Website : http://www.buruniv.ac.in

Dated, 23rd April, 2014

TO WHOM IT MAY CONCERN

This is to certify that *Tarakeswar Degree College, P.O. Tarakeswar, Dist. Hooghly, West Bengal, Pin-712 410* is affiliated to *The University of Burdwan* since 1986 and recognized by the *University Grants Commission, New Delhi*. The following courses/ subjects are taught in the said college.

i) Three year B.A. Hons. Course in Bengali, English, History, Philosophy, Sociology, Geography & Sanskrit

And

ii) Three year B.A. General Course with the subjects Bengali, English, History, Philosophy, Sociology, Economics, Geography, Pol. Science, Physical Education, Music & Sanskrit.

And

iii) Three year B. Sc. Hons. Course in Computer Science.

And

iv) Three year B. Sc. General Course with the subjects Physics, Mathematics, Chemistry & Computer Science.

And

v) Three year B.Com. Hons. Course in Accountancy.

And

vi) Three year B. Com. General Course.

And

vii) Three year B.B.A. Hons. Course.

Authenticated
23/4/14

REGISTRAR

REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN-713104

Government of West Bengal
Education Department
C.S. Branch

22 No. 1696-Edn (CS)
40 -11/86

Dated, Calcutta, the 6th October, 1986

From : Shri S. Sengupta
Deputy Secretary to the Govt. of West Bengal

To : The Director of Public Instruction, West Bengal.

Sub : Establishment of a degree college at Tarakeswar in the district of Hooghly

The undersigned is directed by order of the Governor to say that the Governor is pleased to approve of the proposal for the establishment of a degree college at Tarakeswar in the district of Hooghly with effect from the academic session 1986-87 subject to the following terms and conditions:-

- i) The Organisers shall be required to provide land, by way of registered deed, free from all encumbrances in favour of the college authorities.
 - ii) The organisers shall be required to provide, at their own cost, adequate accommodation for conducting classes, office, teachers, Principal and essential furniture, equipment, books, etc. for purpose of the college.
In case of delay in constructing the permanent building the organisers shall be required to construct temporary structure consisting of at least five rooms.
 - iii) Adequate arrangement shall be made for supply of drinking water, toilets and urinals for students and members of staff.
 - iv) The college shall not be permitted to run Higher Secondary courses.
 - v) The college will be run in the manner prescribed in the students of the affiliating University.
No special constitution of the Governing body shall be allowed.
 - vi) Terms and conditions for the purpose of affiliation laid down by the University are to be fulfilled.
2. The college may for the present be affiliated in B.A. (Pass) with English, Bengali, Economics, History, Political Science and Philosophy.
3. The Governor is also pleased to approve of the creation of the following posts in the usual scales of pay with effect from the date(s) of filling up the posts :-

Principal 1 (One) post

Lecturer 6 (Six) posts, one in each of the subjects, mentioned in para 2 above.

Contd....2

<u>Non-teaching</u>	
Head Clerk	1
Acctt. Clerk	1
Typist/clerk	1
Cashier	1
Clerk	1
Library Clerk	1
Office bearer	3
Durwan	1

Teaching Staff shall be appointed on the recommendation of the West Bengal College Service Commission and recruitment to non-teaching posts should be made in the manner prescribed by Govt.

4. The charge on account of payment of grant towards salary of the staff of the college will be met from the provision under the head "277-Education (Excluding Sports & Youth Welfare) - E - University & other Higher Education - VIII - other chargee - State Plan (Seventh Plan) - Part of new colleges including diversification of essential course of study in existing colleges - grants - in - aid, contribution" in the State budget.
5. The college shall be governed by the West Bengal Colleges (Payment of salaries) Act, 1978.
6. This order issues with the concurrence of the Finance Deptt. Vide their U.C. No. Group-B/1860 dated 1.10.86.

Sd/- Illegible
Deputy Secretary.

No. 1696/1 (1)-Edn (CS)

Copy forwarded for information to the Registrar, Burdwan University,
P.O.- & Dist. Burdwan.

Calcutta,
The 6th October, 1986

Sd/- Illegible
Deputy Secretary

No 1696/2 (89)-Edn (CS)

Copy forwarded for information to the

- i) District Magistrate, Hooghly
- ii) Sub-Divisional Officer
- iii) Deputy Director of Public Instruction (NGC), West Bengal.
- iv) Deputy Director of Public Instruction (PPS), West Bengal.
- v) Deputy Director of Public Instruction (P&S), West Bengal, 6 council House Street, Calcutta -1.
- vi) Secretary, Organising Committee, Degree College at Tarakeswar, P.O.- Tarakeswar, Dist Hooghly.
- vii) Secretary, West Bengal College Service Commission, 147A, Rash Behari Avenue, Calcutta -29.
- viii) Budget Branch of this Deptt.
- ix) Monitoring Cell of this Deptt.

Calcutta,
The 6th October, 1986

Sd/-Illegible
Assistant Secretary

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZARA MARG
NEW DELHI - 2

No.F.8-29/90 (CPP-I)
No.F.8-29(CPP-F)

24 Jan 1991

To
The Registrar
University of Burdwan

Sub: List of colleges prepared under section 2(f) of the UGC Act, 1956- Inclusion of new colleges..

Sir,
I am directed to refer to your letter No.F.IV-2/222/5 dated 6th June, 1990 on the above subject and to say that the name of the following college has been included in the above list under Non-Govt. Colleges teaching upto Bachelor's degree.

NAME OF THE COLLEGE	YEAR OF ESTABLISHMENT	REMARKS
Tarkeswar Degree College P.O.Tarkeshwar Dist.Hooghly	1986	The College is eligible to receive central assistance in terms of the rules framed under sec. 12(B) of the UGC Act, 1956.

Permanent affiliation.

principal : Shri Bidyut Kumar Das.

Yours faithfully,

sd/-
KISHAN CHAND
UNDER SECRETARY

Copy forwarded to:

1. The Principal Tarakeswar Degree College.P.O.Tarekeshwar, Hooghly.
2. The Secretary, Govt. of India, Ministry of Human Resources Development (Department of Education) I-14, Section, New Delhi.

sd/-
MRS.SUSHIL HIRA
SECTION OFFICER



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Tarakeswar Degree College
Tarakeswar, Dist. Hooghly
affiliated to University of Burdwan, West Bengal as
Accredited
at the B level.*

Date : *March 31, 2007*



[Signature]
Director

• This certification is valid for a period of Five years with effect from March 31, 2007
• An institutional score (%) in the range of 55-60 denotes C grade, 60-65- C' grade, 65-70- C'' grade,
70-75- B grade, 75-80- B' grade, 80-85- B'' grade, 85-90- A grade, 90-95- A' grade, 95-100- A'' grade
(upper limits exclusive)

March 31, 2007/216



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
 विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
 An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Tarakeswar Degree College

Place : Tarakeswar, Dist. Hooghly, West Bengal

Criterion	Weightage (W _i)	Criterion Score (C _i)
I. Curricular Aspects	100	70
II. Teaching-Learning and Evaluation	400	292
III. Research, Consultancy and Extension	50	32
IV. Infrastructure and Learning Resources	150	117
V. Student Support and Progression	100	73
VI. Organization and Management	100	73
VII. Healthy Practices	100	70
Total	ΣW _i = 1000	ΣC _i = 727

$$\text{Institutional Score} = \frac{\sum C_i}{\sum W_i} \times 100 = \frac{727}{1000} \times 100 = 72.70$$

Date : March 31, 2007

M. Anand
 Director

March 31, 2007/216

TARAKESWAR DEGREE COLLEGE**Academic Calender for the Session 2014-15**

Date	Activity	Remarks
Tuesday, July 01, 2014	1st Year, 2nd Year & 3rd Year Hons. Class start and course introduction meeting	TD
Wednesday, July 02, 2014	1st Year, 2nd Year & 3rd Year Hons. Class	TD
Thursday, July 03, 2014	1st Year Hons MCQ Test and 2nd Year & 3rd Year Hons. Class	TD
Friday, July 04, 2014 & Saturday, July 05, 2014	Classes held	TD-2
Sunday, July 06, 2014	Sunday	Holiday
Monday, July 07, 2014	IQAC meet with faculty & Classes held	TD
Tuesday, July 08, 2014 to Friday, July 11, 2014	Classes held	TD-4
Saturday, July 12, 2014	IQAC meet with students & Classes held	TD
Sunday, July 13, 2014	Sunday	Holiday
Monday, July 14, 2014	1st Year, 2nd Year & 3rd Year Pass class start & Hons. class held	TD
Tuesday, July 15, 2014 to Saturday, July 19, 2014	Classes held	TD-5
Sunday, July 20, 2014	Sunday	Holiday
Monday, July 21, 2014	Srabani Mala (Local festival)	Holiday
Tuesday, July 22, 2014 to Saturday, July 26, 2014	Classes held	TD-5
Sunday, July 27, 2014	Sunday	Holiday
Monday, July 28, 2014	Srabani Mala (Local festival)	Holiday
Tuesday, July 29, 2014	Id-ul-fitre	Holiday
Wednesday, July 30, 2014 to Saturday, August 02, 2014	Classes held	TD-4
Sunday, August 03, 2014	Sunday	Holiday
Monday, August 04, 2014	Srabani Mala (Local festival)	Holiday
Tuesday, August 05, 2014 to Friday, August 08, 2014	Classes held	TD-4
Saturday, August 09, 2014	Freshers welcome	Other wor. day
Sunday, August 10, 2014	Sunday	Holiday
Monday, August 11, 2014	Srabani Mala (Local festival)	Holiday
Tuesday, August 12, 2014 to Thursday, August 14, 2014	Classes held	TD-3
Friday, August 15, 2014	Independence Day	Holiday
Saturday, August 16, 2014	Classes held	TD
Sunday, August 17, 2014	Sunday & Janmastami	Holiday
Monday, August 18, 2014 to Saturday, August 23, 2014	Classes held	TD-6
Sunday, August 24, 2014	Sunday	Holiday
Monday, August 25, 2014 to Saturday, August 30, 2014	Classes held	TD-6
Sunday, August 31, 2014	Sunday	Holiday
Monday, September 01, 2014 to Thursday, September 04, 2014	Classes held	TD-4
Friday, September 05, 2014	College foundation day & Teachers day	Holiday
Saturday, September 06, 2014	Classes held	TD
Sunday, September 07, 2014	Sunday	Holiday
Monday, September 08, 2014 to Saturday, September 13, 2014	Classes held	TD-6
Sunday, September 14, 2014	Sunday	Holiday
Monday, September 15, 2014 to Saturday, September 20, 2014	All Year Hons. Term-Test & Classes held	TD-6

NAAC Re-accreditation Self Study Report 2014

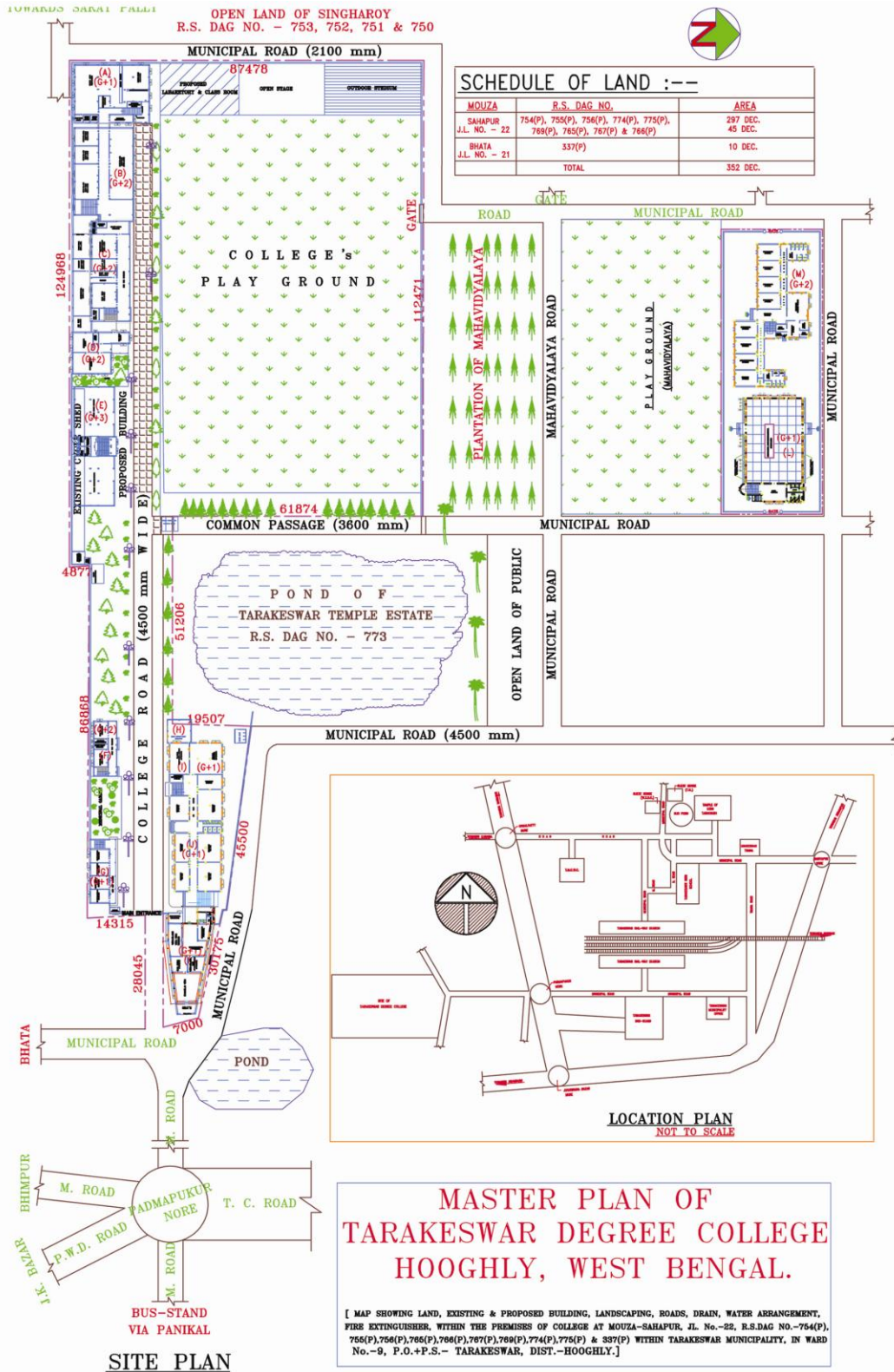
Sunday, September 21, 2014	Sunday	Holiday
Monday, September 22, 2014 to Saturday, September 27, 2014	Classes, other academic activities such as Students seminar, workshop, quiz, debate as well as Term-Review meetings are held	TD-6
Sunday, September 28, 2014	Sunday	Holiday
Monday, September 29, 2014	Classes held (1st Term End)	TD
Tuesday, September 30, 2014 to Saturday, October 25, 2014	Puja Holy days, Id-ud-zuha, NSS Special Camp	Holiday-26 Including 3-Sunday
Sunday, October 26, 2014	Sunday	Holiday
Monday, October 27, 2014	Classes held (2nd Term start)	TD
Tuesday, October 28, 2014	Classes held	TD
Wednesday, October 29, 2014 to Friday, October 31, 2014	Classes held & Departmental Guardians meet	TD-3
Saturday, November 01, 2014	Jagadhatri Puja	Holiday
Sunday, November 02, 2014	Sunday	Holiday
Monday, November 03, 2014	Classes held	TD
Tuesday, November 04, 2014	Maharam	Holiday
Wednesday, November 05, 2014	Classes held	TD
Thursday, November 06, 2014	Guru Nanak's Birthday	Holiday
Friday, November 07, 2014 & Saturday, November 08, 2014	Classes held	TD-2
Sunday, November 09, 2014	Sunday	Holiday
Monday, November 10, 2014 to Saturday, November 15, 2014	Classes held	TD-6
Sunday, November 16, 2014	Sunday	Holiday
Monday, November 17, 2014	College social	Other wor. day
Tuesday, November 18, 2014 to Saturday, November 22, 2014	Classes held	TD-5
Sunday, November 23, 2014	Sunday	Holiday
Monday, November 24, 2014	Classes held & Cultural Competition	TD
Tuesday, November 25, 2014 to Saturday, November 29, 2014	Classes held	TD-5
Sunday, November 30, 2014	Sunday	Holiday
Monday, December 01, 2014 to Saturday, December 06, 2014	Classes & other academic activities such as Students seminar, workshop, quiz, debate are held	TD-6
Sunday, December 07, 2014	Sunday	Holiday
Monday, December 08, 2014	Classes held & IQAC meet with faculty members	TD
Tuesday, December 09, 2014 to Saturday, December 13, 2014	Classes held and 2nd Term Test for Hons.	TD-5
Sunday, December 14, 2014	Sunday	Holiday
Monday, December 15, 2014 & Tuesday, December 16, 2014	Classes held	TD-2
Tuesday, December 16, 2014	Students Union Election	Other wor. day
Wednesday, December 17, 2014 to Saturday, December 20, 2014	Classes held	TD-4
Sunday, December 21, 2014	Sunday	Holiday
Monday, December 22, 2014 & Tuesday, December 23, 2014	Classes held & 2nd Term Review Meeting of the departments	TD-2
Wednesday, December 24, 2014	Classes held & 2nd Term Review Meeting of the departments (2nd Term End)	TD
Thursday, December 25, 2014	Chrishmasday	Holiday
Friday, December 26, 2014 to Wednesday, December 31, 2014	Winter Reces	Holiday-6
Thursday, January 01, 2015	New Year' Day	Holiday
Friday, January 02, 2015	Classes held (3rd Term start)	TD
Saturday, January 03, 2015	Classes held	TD
Sunday, January 04, 2015	Sunday	Holiday
Monday, January 05, 2015 & Tuesday, January 06, 2015	Classes held	TD-2

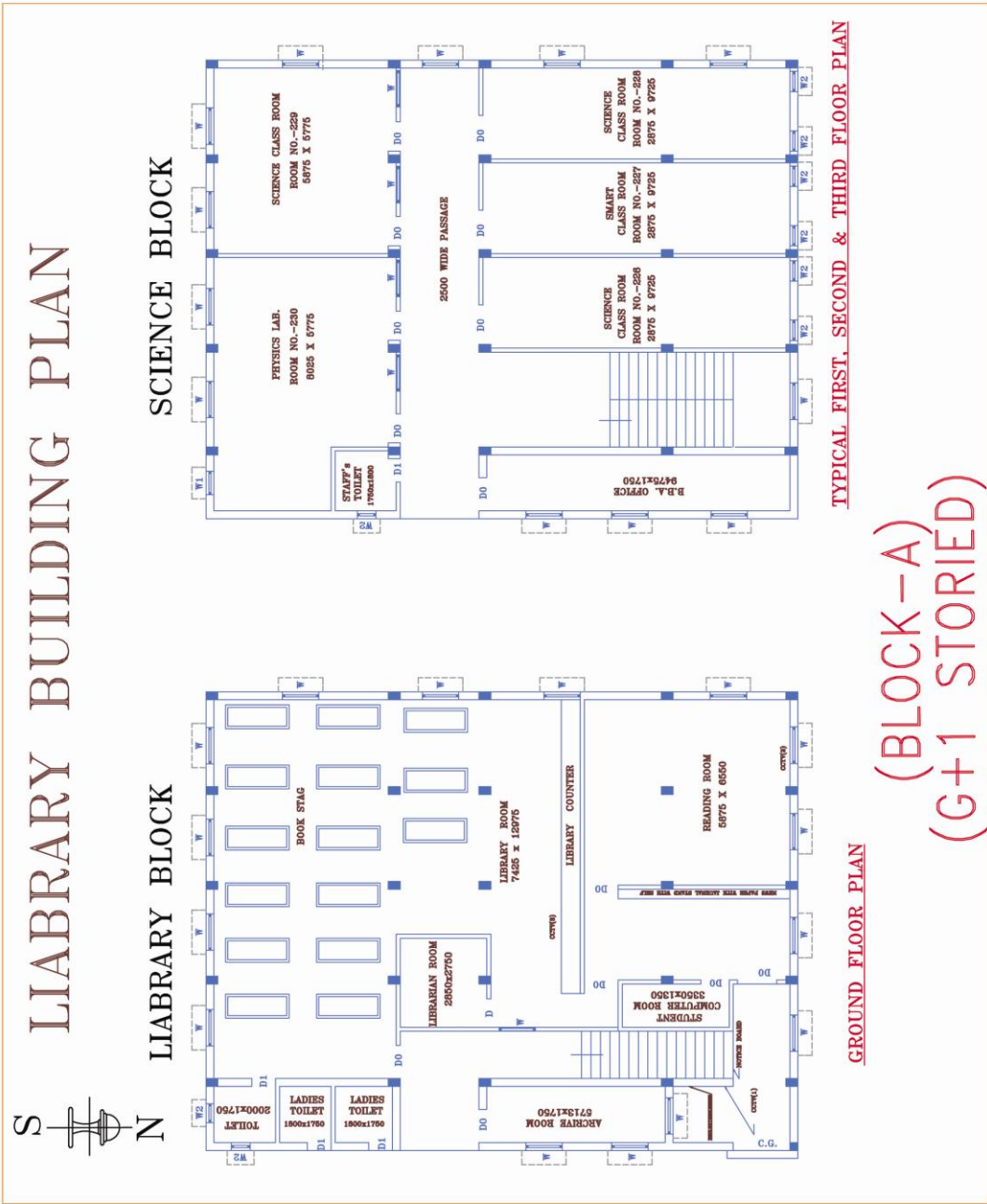
NAAC Re-accreditation Self Study Report 2014

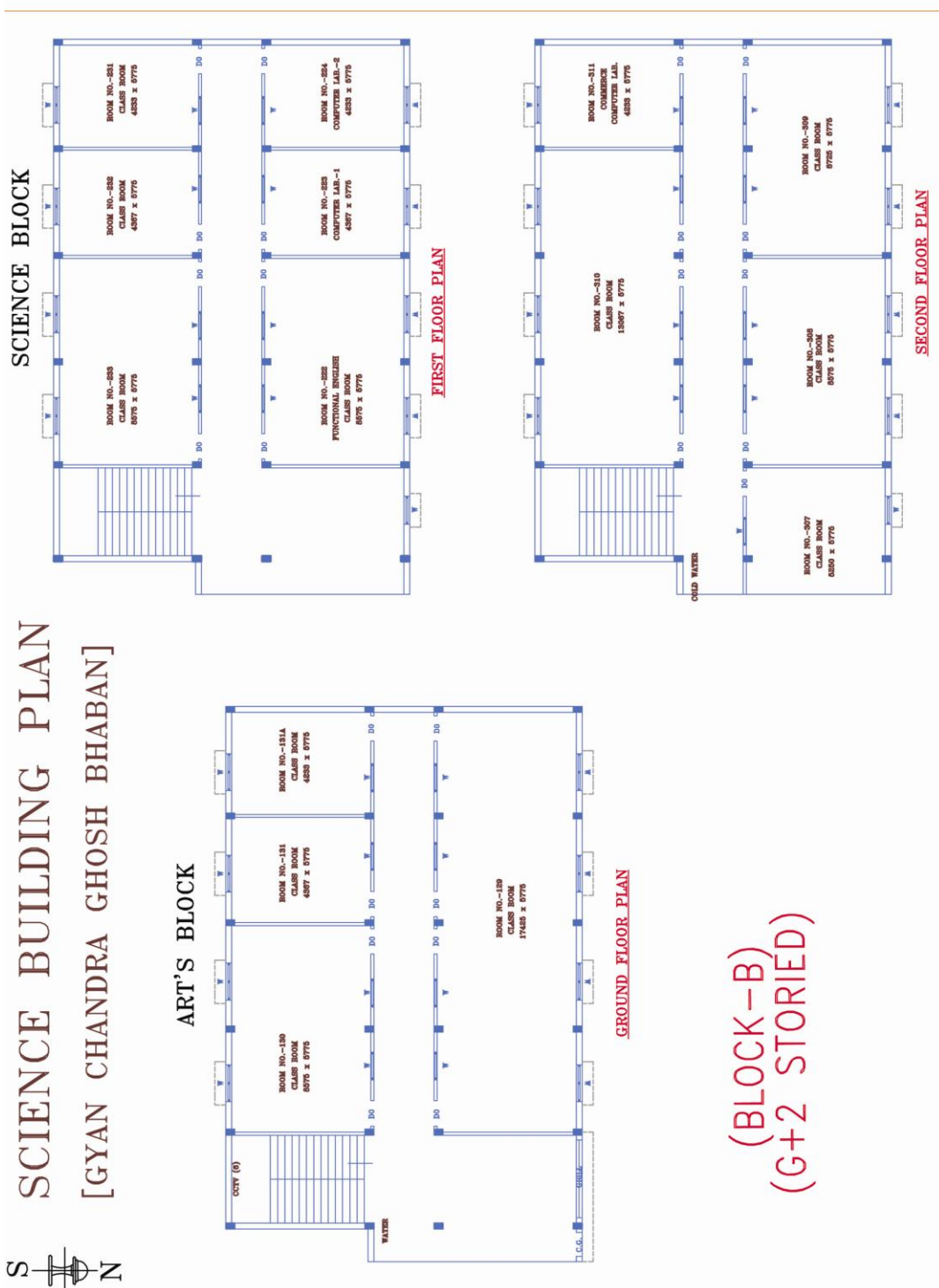
Wednesday, January 07, 2015	College annual sports	Other wor. day
Thursday, January 08, 2015	Classes held	TD
Friday, January 09, 2015 & Saturday, January 10, 2015	Classes and other academic activity such as special lecture by invitee academician are held.	TD-2
Sunday, January 11, 2015	Sunday	Holiday
Monday, January 12, 2015 to Wednesday, January 14, 2015	Classes and other academic activity such as special lecture by invitee academician are held.	TD-3
Thursday, January 15, 2015	Pous Parban	Holiday
Friday, January 16, 2015 & Saturday, January 17, 2015	Classes and other academic activity such as special lecture by invitee academician are held.	TD-2
Sunday, January 18, 2015	Sunday	Holiday
Monday, January 19, 2015 to Thursday, January 22, 2015	Classes and other academic activity such as special lecture by invitee academician are held.	TD-4
Friday, January 23, 2015	Netaji Birthday	Holiday
Saturday, January 24, 2015	Classes and other academic activity such as special lecture by invitee academician are held.	TD
Sunday, January 25, 2015	Sunday	Holiday
Monday, January 26, 2015	Republic Day	Holiday
Tuesday, January 27, 2015 to Saturday, January 31, 2015	Classes and other academic activity such as special lecture by invitee academician are held.	TD-5
Sunday, February 01, 2015	Sunday	Holiday
Monday, February 02, 2015 to Saturday, February 07, 2015	3rd Year College Test Exam	Col. Exam. Day-6
Sunday, February 08, 2015	Sunday	Holiday
Monday, February 09, 2015 to Wednesday, February 11, 2015	3rd Year College Test Exam	Col. Exam. Day-3
Thursday, February 12, 2015	Classes held	TD
Friday, February 13, 2015	Classes held & Probable date of NCC 'B' & 'C' Exam	TD
Saturday, February 14, 2015	Classes held	TD
Sunday, February 15, 2015	Sunday	Holiday
Monday, February 16, 2015	Classes held	TD
Tuesday, February 17, 2015	Shibaratri	Holiday
Wednesday, February 18, 2015 to Saturday, February 21, 2015	1st Year College Test Exam	Col. Exam. Day-4
Sunday, February 22, 2015	Sunday	Holiday
Monday, February 23, 2015 to Saturday, February 28, 2015	1st Year College Test Exam	Col. Exam. Day-6
Sunday, March 01, 2015	Sunday	Holiday
Monday, March 02, 2015 to Wednesday, March 04, 2015	Classes held & 3rd Year Hons Test review	TD-3
Thursday, March 05, 2015	Doljatra	Holiday
Friday, March 06, 2015 to Saturday, March 07, 2015	Classes held & 3rd Year Hons Test review	TD-2
Sunday, March 08, 2015	Sunday	Holiday
Monday, March 09, 2015 to Saturday, March 14, 2015	2nd Year College Test Exam	Col. Exam. Day-6
Sunday, March 15, 2015	Sunday	Holiday
Monday, March 16, 2015 to Saturday, March 21, 2015	2nd Year College Test Exam	Col. Exam. Day-6
Sunday, March 22, 2015	Sunday	Holiday
Monday, March 23, 2015	Academic counselling, Revision class & IQAC meet with the Alumni.	TD
Tuesday, March 24, 2015	Academic counselling & Revision class	TD
Wednesday, March 25, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD
Thursday, March 26, 2015 to Saturday, March 28, 2015	Academic counselling, Revision class, 1st Year Hons Departmental Test review & Guardians Meet	TD-3
Sunday, March 29, 2015	Sunday	Holiday
Monday, March 30, 2015 to Thursday, April 02, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD-4

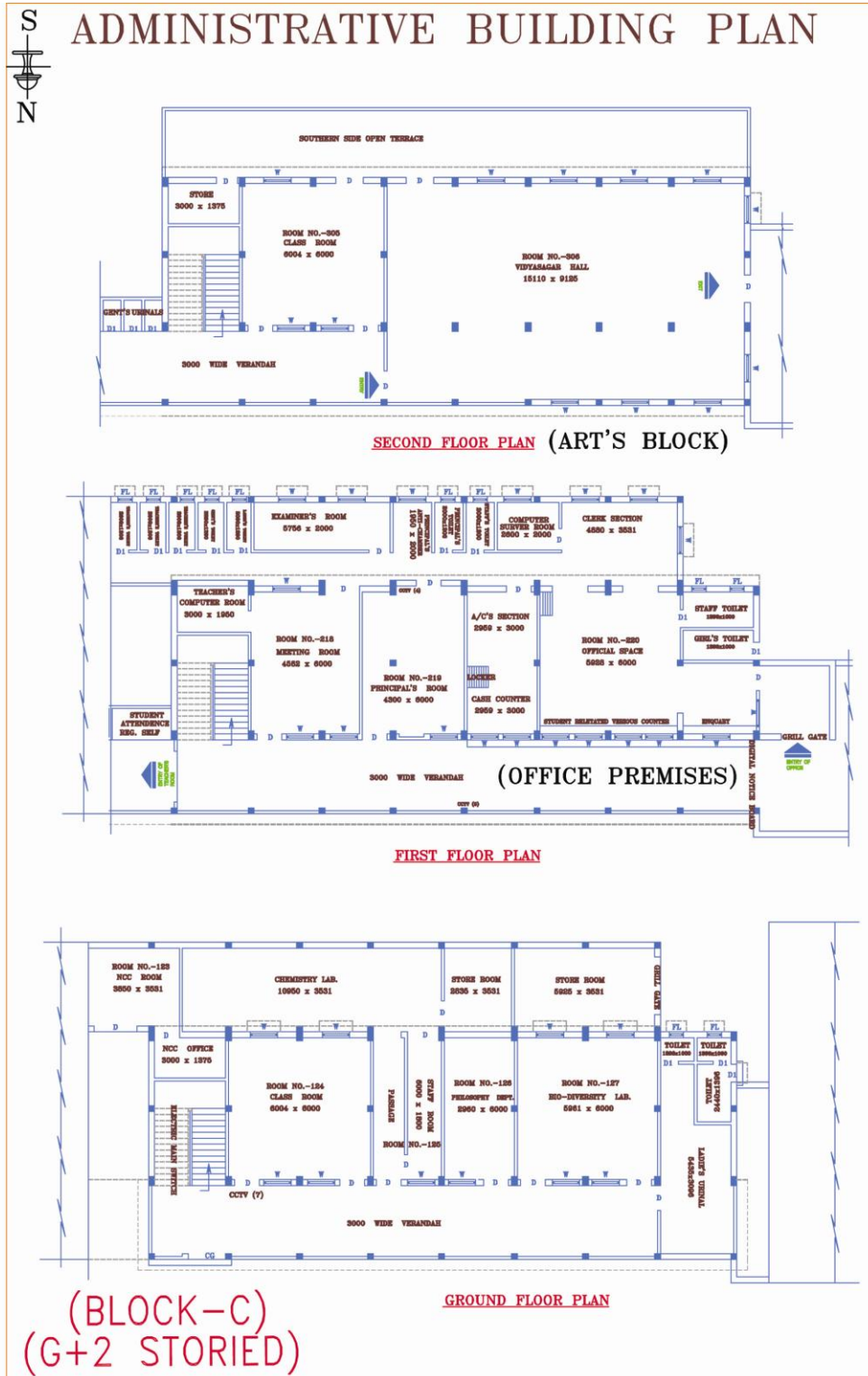
NAAC Re-accreditation Self Study Report 2014

Friday, April 03, 2015	Good-Friday	Holiday
Saturday, April 04, 2015	Revision class	TD
Sunday, April 05, 2015	Sunday	Holiday
Monday, April 06, 2015 to Thursday, April 09, 2015	Revision class, 2nd Year Hons Departmental Test review & Guardians Meet	TD-4
Friday, April 10, 2015	Revision class	TD
Saturday, April 11, 2015	IQAC meet with theParents	Other wor. day
Sunday, April 12, 2015	Sunday	Holiday
Monday, April 13, 2015	Revision class	TD
Tuesday, April 14, 2015	Chaitra Sankranti	Holiday
Wednesday, April 15, 2015	Bengali New Year Day	Holiday
Thursday, April 16, 2015 to Saturday, April 18, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD-3
Sunday, April 19, 2015	Sunday	Holiday
Monday, April 20, 2015 to Saturday, April 25, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD-6
Sunday, April 26, 2015	Sunday	Holiday
Monday, April 27, 2015 to Thursday, April 30, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD-4
Friday, May 01, 2015	May Day	Holiday
Saturday, May 02, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD
Sunday, May 03, 2015	Sunday	Holiday
Monday, May 04, 2015 to Tuesday, May 05, 2015	Academic counselling, Revision class & other academic activity such as special lecturer by invitee academician are held.	TD-2
Wednesday, May 06, 2015 to Thursday, May 07, 2015	Academic Counselling	TD-2
Friday, May 08, 2015	Academic Counselling & IQAC meet with the Non-teaching staff	TD
Saturday, May 09, 2015	Rabindranath Birth Day	Holiday
Sunday, May 10, 2015	Sunday	Holiday
Monday, May 11, 2015 to Friday, May 15, 2015	Academic Counselling & Departmental Annual plan meeting and final review of the year's activities	TD-5
Saturday, May 16, 2015	University Exam & Summer Recess	Univ. Exam. Day
Sunday, May 17, 2015	Sunday	Holiday
Monday, May 18, 2015 to Saturday, May 23, 2015	University Exam & Summer Recess	Univ. Exam. Day-6
Sunday, May 24, 2015	Sunday	Holiday
Monday, May 25, 2015 to Saturday, May 30, 2015	University Exam & Summer Recess	Univ. Exam. Day-6
Sunday, May 31, 2015	Sunday	Holiday
Monday, June 01, 2015 to Friday, June 05, 2015	University Exam & Summer Recess	Univ. Exam. Day-5
Saturday, June 06, 2015	Rathajayatra	Holiday
Sunday, June 07, 2015	Sunday	Holiday
Monday, June 08, 2015 to Tuesday, June 09, 2015	University Exam & Summer Recess	Univ. Exam. Day-2
Wednesday, June 10, 2015 to Saturday, June 13, 2015	1st Year Admission Poecess, University Exam & Summer Recess	Univ. Exam. Day-4
Sunday, June 14, 2015	Sunday	Holiday
Monday, June 15, 2015	Sababarat	Holiday
Tuesday, June 16, 2015 to Saturday, June 20, 2015	1st Year Admission Poecess, University Exam & Summer Recess	Univ. Exam. Day-5
Sunday, June 21, 2015	Sunday	Holiday
Monday, June 22, 2015 to Saturday, June 27, 2015	1st Year Admission Poecess, University Exam & Summer Recess	Univ. Exam. Day-6
Sunday, June 28, 2015	Sunday	Holiday
Monday, June 29, 2015 to Tuesday, June 30, 2015	1st Year Admission Poecess, University Exam & Summer Recess	Univ. Exam. Day-2

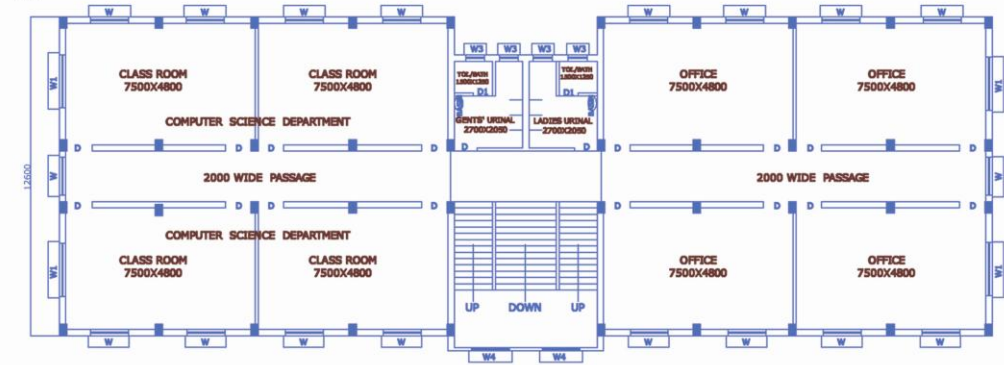




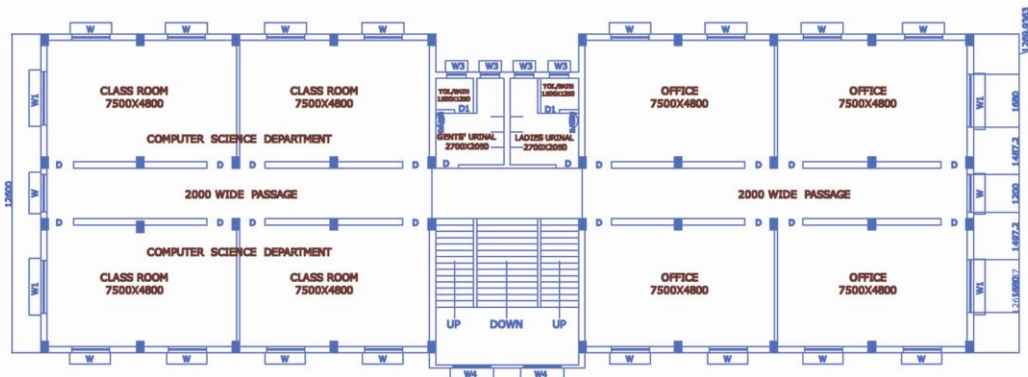




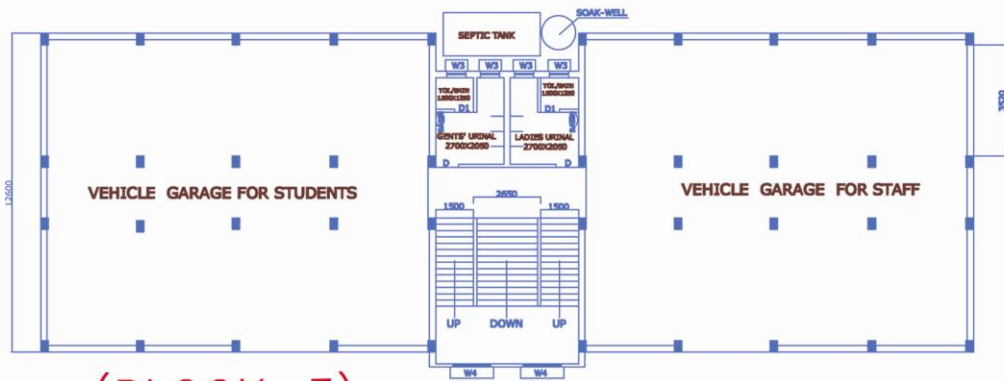
**PROPOSED ADMINISTRATIVE BUILDING PLAN
(ANNEX-2)**



SECOND & THIRD FLOOR PLAN



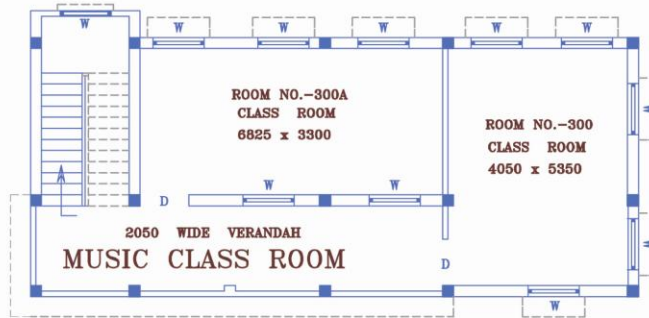
FIRST FLOOR PLAN



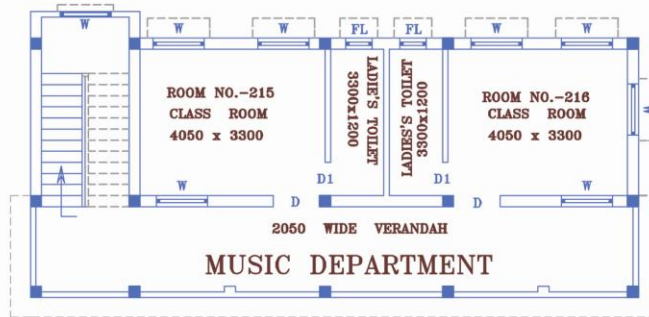
GROUND FLOOR PLAN

**(BLOCK-E)
(G+3 STORIED)**

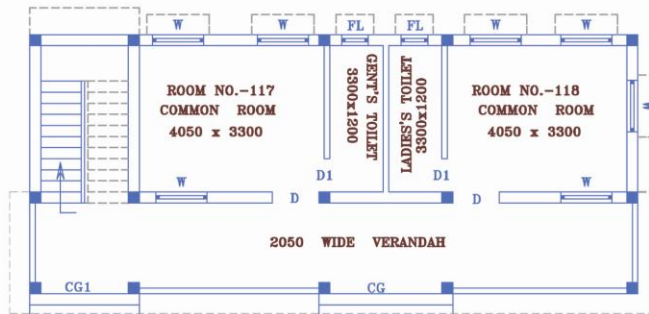
S
N
MUSIC BUILDING PLAN



SECOND FLOOR PLAN

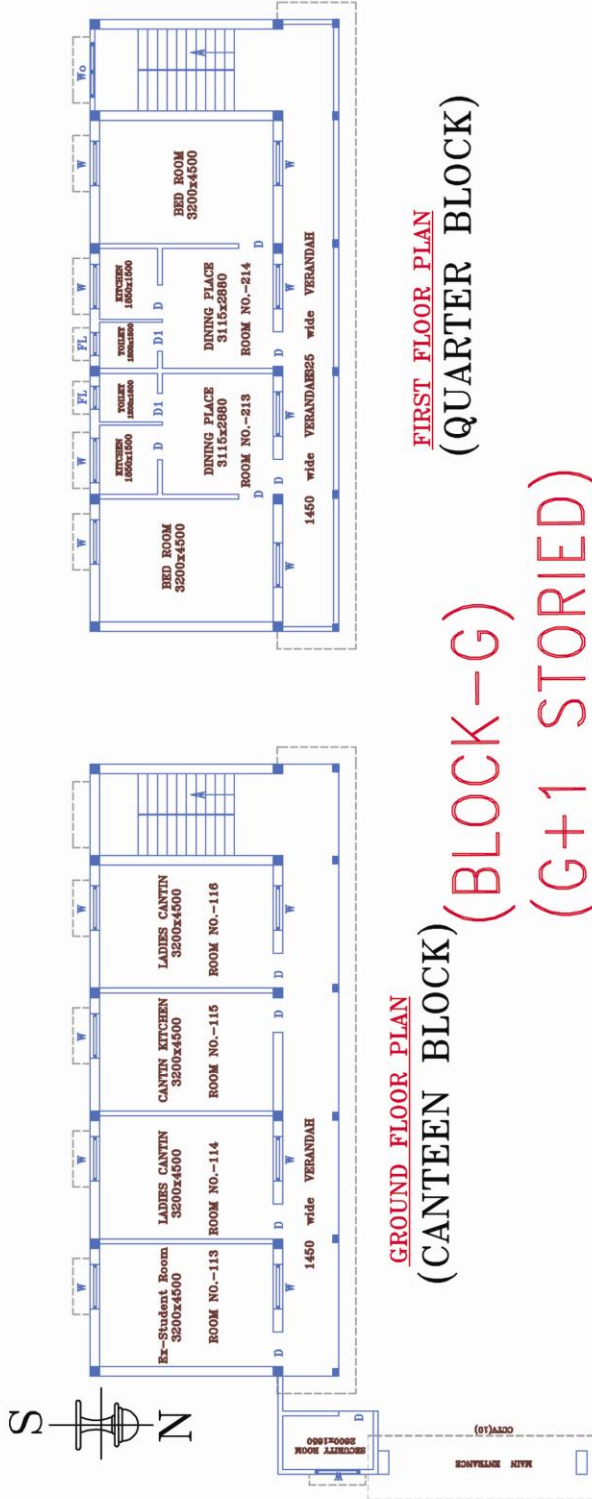


FIRST FLOOR PLAN

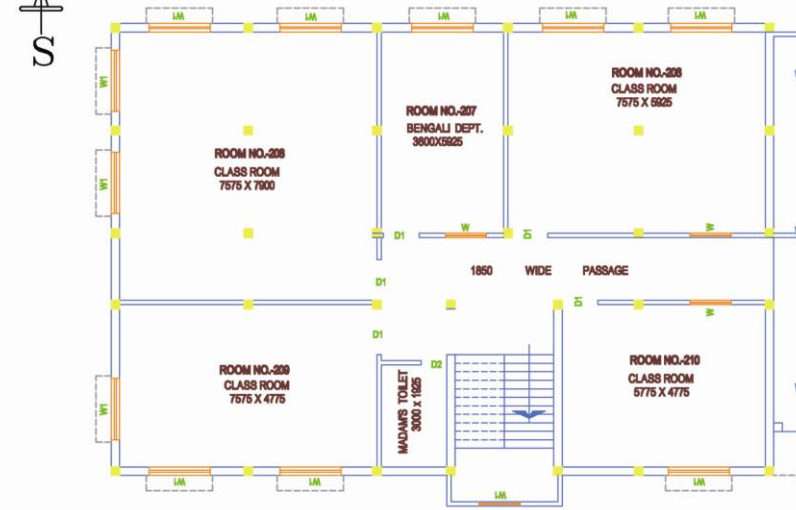


(BLOCK-F) GROUND FLOOR PLAN
(GIRL'S COMMON ROOM)
(G+1 STORIED)

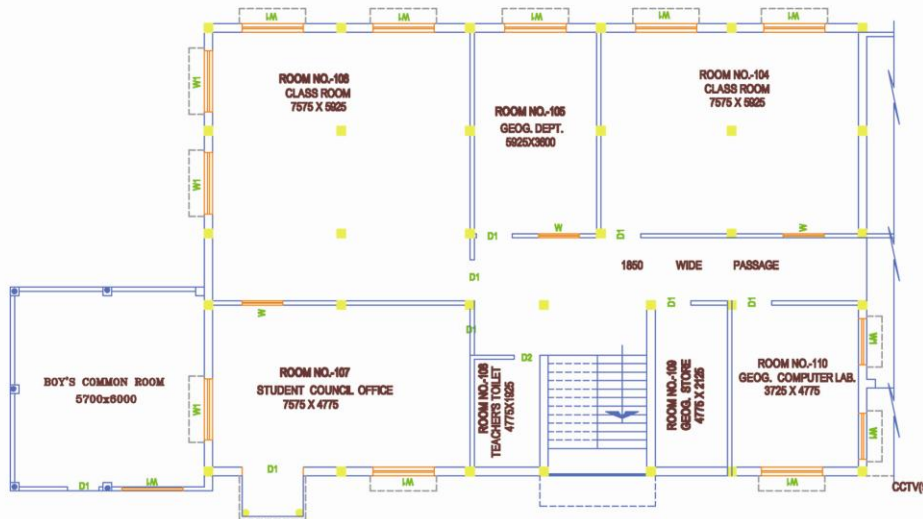
GUARD & SWEEPER QUARTER BUILDING PLAN



N HONOURS BUILDING PLAN



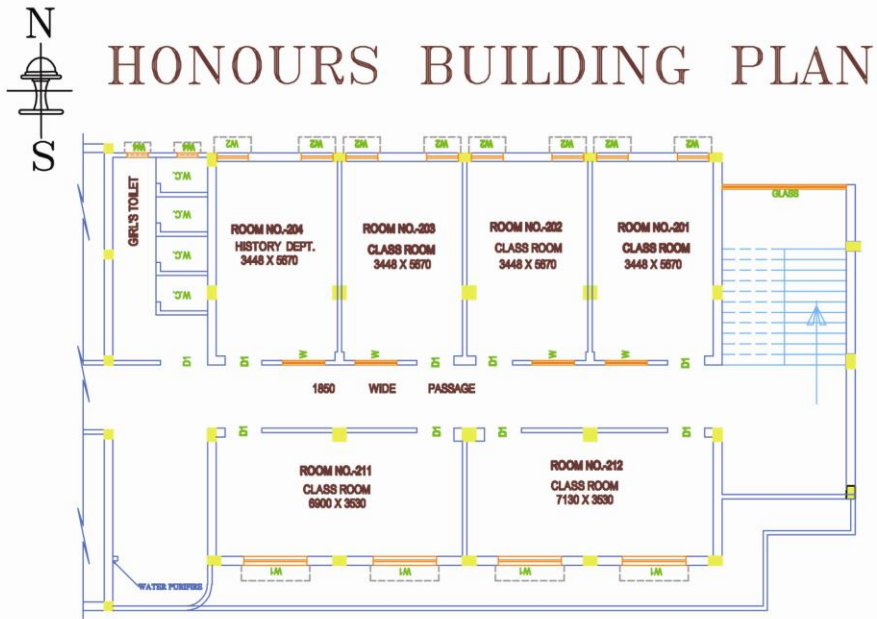
FIRST FLOOR PLAN



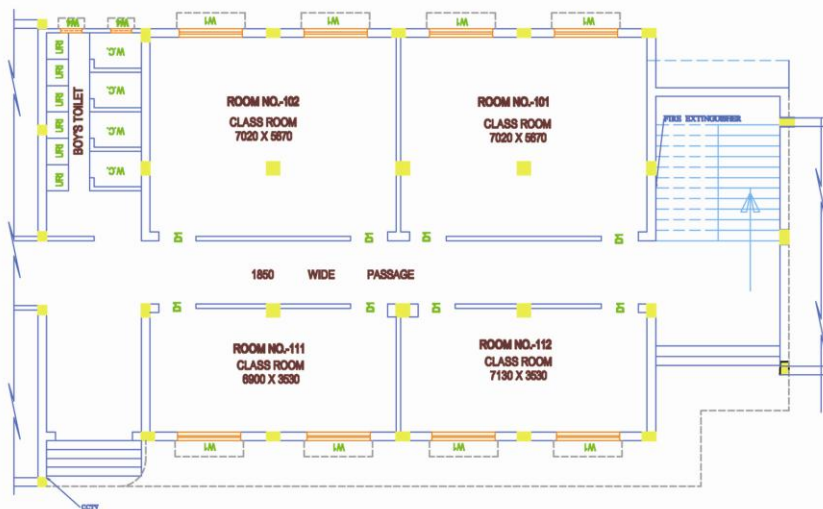
GROUND FLOOR PLAN

(BLOCK-H&I)
(G+1 STORIED)

HONOURS BUILDING PLAN

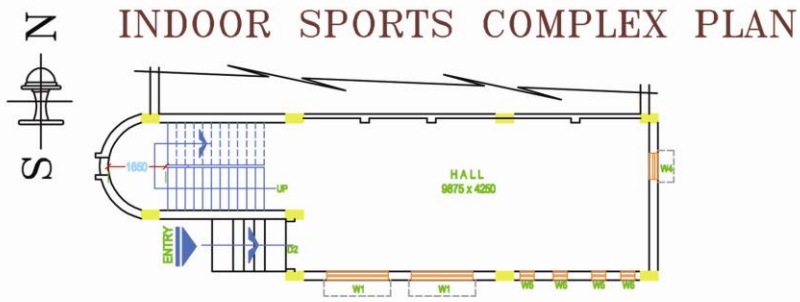


FIRST FLOOR PLAN

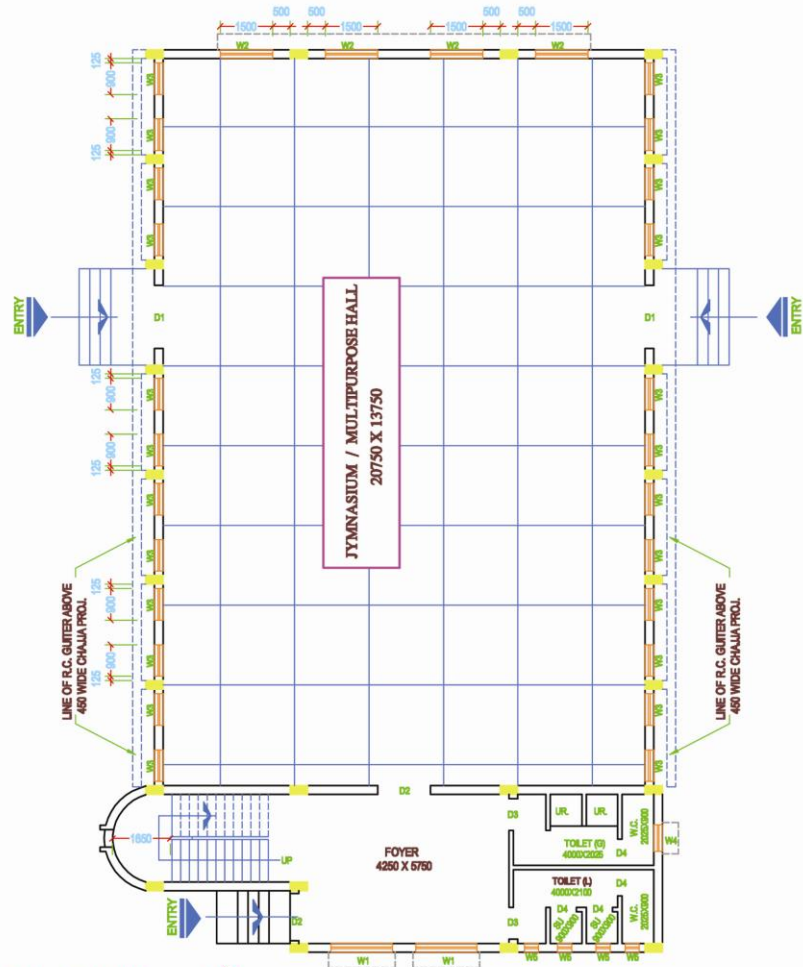


GROUND FLOOR PLAN

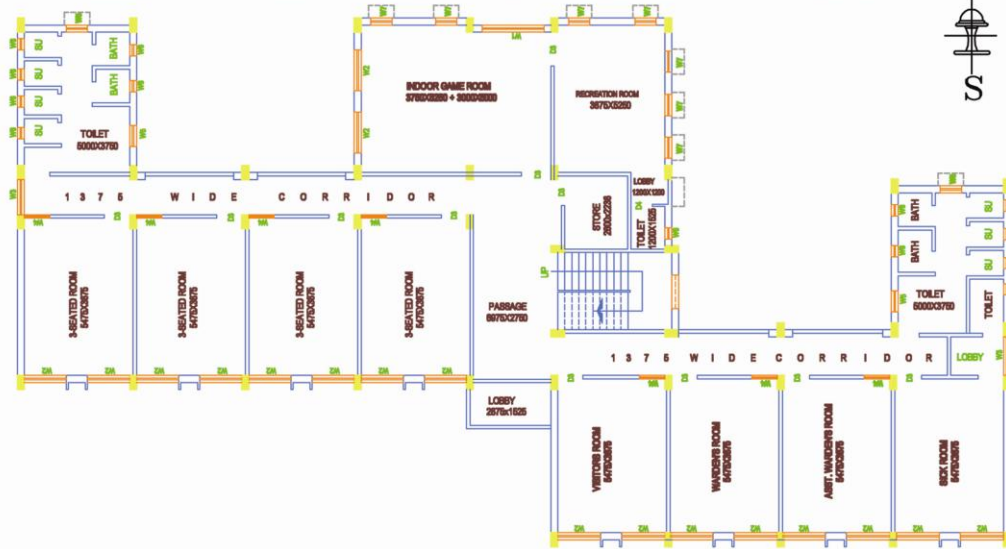
(BLOCK-J)
(G+1 STORIED)



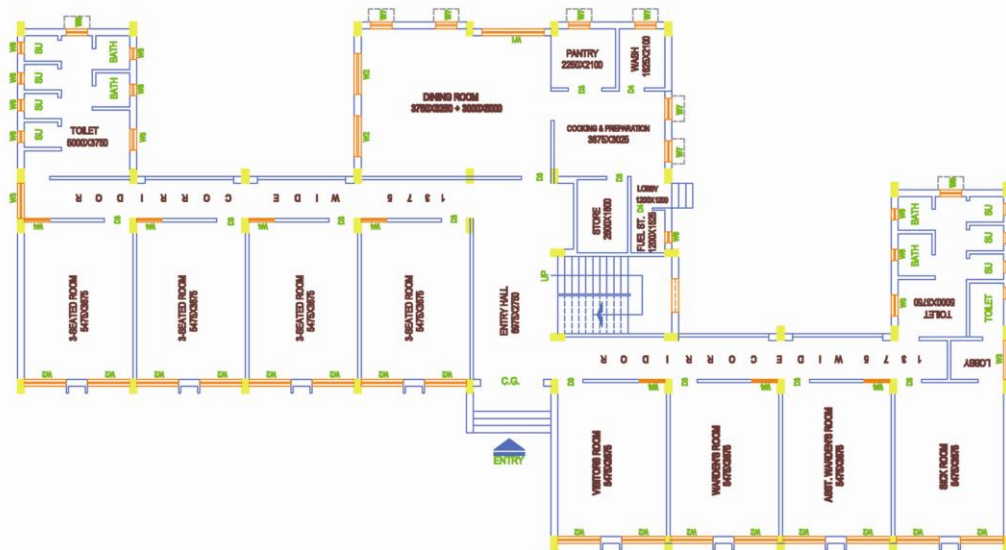
GROUND FLOOR & FIRST FLOOR PLAN



WOMEN'S HOSTEL BUILDING PLAN



FIRST FLOOR & SECOND FLOOR PLAN



**(BLOCK-M)
(G+2 STORIED)**

GROUND FLOOR PLAN



TARAKESWAR DEGREE COLLEGE

Perspective Plan

The perspective plan for the next five years of the college is as follows:

In the Academic Field :

- In order to translate its vision “From Quality Awareness to Quality Assurance to Quality Sustenance” into reality, the college intends to produce high-quality students/scholars for better employability. With this end in view it will pursue impartial and transparent procedure to identify and select meritorious students.
- In addition to the programmes offered at present, the college would like to introduce the following subjects considering the demand of the local students community: a) Physics (Hons.), b) Chemistry (Hons.), c) Mathematics (Hons.), d) Bio-Science (Botany & Zoology) d) Political Science (Hons.) and e) Education (Hons.) as well as Self-financing Professional Courses such as a) M.B.A. & b) B.C.A.
- The Institute intends to infuse best skills among its students and will, therefore, introduce job-oriented Certificate Course such as a) Jewellery Designing; b) Desk Top Publishing, and c) Food Processing under self-financing scheme.

Keeping in mind the recommendation of NAAC Peer Team during its visit to the college in 2007, the institute will encourage the Bio-Diversity Committee to undertake more agro-based projects in collaboration with the local farming community.

- The college will introduce masters course in English, Bengali & History in the distance mode. Our proposal in this regard is presently under consideration of the Directorate of Distance Education, The University of Burdwan.
- Faculty members will be encouraged for more research works and publications and to upgrade themselves for teaching and learning.
- The college will adopt recent innovations in class room teaching.
- More Smart Classes/Interactive Classes will be introduced and greater emphasis will be given on e-learning.

- The research and the placement cells will be further strengthened and steps will be taken to organize regular campus interviews for the students of the professional courses.
- Adequate and effective measures will be taken to improve the quality of teaching and learning and ensure greater success rate in the university examinations.

Infrastructure :

In order to cope with the academic development, the college authority would like to enhance the infrastructural facilities such as construction of—

- More Class Rooms
- Auditorium
- Spacious garage-cum-cycle shade for Staff & Students
- Stadium in the college playground.

Development Plans of the College for the next five years

Sl. No	Name of Scheme	Fund required (Rs.)
1	Library Building 2 nd Floor New Construction for Physics Department	3000000
2	Library Building 3 rd Floor New Construction for Chemistry Department	3500000
3	Science Building 3 rd Floor New construction for Classroom	6500000
4	Students Health Home Building 2 nd Floor New construction for Physical Education Department	2800000
5	Construction of Administrative annex building Gr. Floor for Vehicles Garage (Student & Staff) and Students common room, 1 st Floor Classroom 2 nd Floor Auditorium	17000000
6	Rejuvenation of existing buildings	
	a) Old Administrative Building	500000
	b) Night Guard Room	1000000
	c) Annex-Building Ground Floor for Seminar Hall and Remedial & Entry Service coaching office	1000000
	d) 1 st Floor for Staff room with career counseling cell	500000
7	3 rd Floor Class Room for Coaching Classes for Entry in Service for SC/ST/OBC (Non-creamy layer) & Minorities	2000000
8	Girls' Common room	1000000
9	Common room and toilet for women	500000
10	Facilities for differently abled persons (construction of ramps, rails, special toilets etc.)	500000
11	Completion of Indoor sports complex	7000000
12	Out-door stadium	6500000

Source of funds : i) UGC XII Plan proposal, ii) Higher Education Department, Govt. of West Bengal, iii) MP & MLA LAD, iv) Donation from local benevolent persons. & v) The college's own source.

In addition to these infrastructural improvements

- e) Maximum class rooms will be ICT based
- f) More e-journals will be subscribed to.
- g) More Text & Reference books will be added to the central library
- h) Laboratories of all lab-based subjects will be upgraded.
- i) Printing & photocopying facilities will be provided to the students in the central library.

Student Support & Progression :

In the field of student support and progression the college will (a) provide more financial support to the economically challenged and meritorious students, (b) monitor the progression of the students who pass out from the college, (c) promote training and skill development activities for the students, (d) facilitate placement of students in different sectors, (e) improve and strengthen the system of students' mentoring by the faculty members and (f) ensure more health facilities for the poor and the girl students. In the field of games and sports more facilities will be given to the promising students to enable them to make the best use of and demonstrate their talents.

Srikumar Datta


Chartered Accountant

18D/12, Anupama Housing,
Kolkata.

Auditor's Report

1. We have audited the Balance Sheet of Tarakeswar Degree College, P.O.- Tarakeswar, Dist.- Hooghly as on 31.03.11 together with schedules and Receipts/Payments and Income/Expenditure Accounts drawn up for the year ended 31.03.11. These financial statements are the responsibility of the College Authority. Our responsibility is to express an opinion on these financial statements based on our audit.
2. We conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain the reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.
3. Further to our comment in para 1 & 2, we report that:
 - a) We have obtained all information & explanations which, to the best of our knowledge & belief, were necessary for the purpose of audit.
 - b) In our opinion, proper Books of Accounts have been maintained by the college.
 - c) The Balance Sheet, Income/Expenditure a/c & Receipts/Payments a/cs are in agreement with the Books of Accounts maintained by the College.
 - d) In our opinion and to the best of our information and according to the explanations given to us, stating a true & fair view in conformity with the accounting principles generally accepted in India:
 - i) In the case of Balance Sheet, of the state of affairs of the College as on 31.03.11;
 - ii) In the case of Income/Expenditure a/c, of the Excess of Expenditure over Income for the year ended on the date.
 - iii) Negative figures as shown in the Schedules should be adjusted within next financial year.
 - iv) Unspent balance of UGC & other special fund as per last year schedule C is Rs. 1302427.03. But this year no unspent balance figure, actually this year made over expenditure Rs. 2319518.97.

Dated:- 01-02-2012
Place - Kolkata

SRIKUMAR DATTA

Chartered Accountant
Srikumar Datta
Chartered Accountant
Membership No. - 051547

Srikumar Datta

Chartered Accountant

18D/12, Anupama Housing,
Kolkata.

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 - c) The Balance Sheet, Income/Expenditure a/c & Receipts/Payments a/c are in agreement with the Books of Accounts maintained by the College.
 - d) In our opinion and to the best of our information and according to the explanations given to us, stating a true & fair view in conformity with the accounting principles generally accepted in India:
 - i) In the case of Balance Sheet, of the state of affairs of the College as on 31.03.12.
 - ii) In the case of Income/Expenditure a/c, of the Excess of Expenditure over Income for the year ended on the date.
 - iii) Liability of university dues has increased during the year for amount collected but not deposited with the authorities, which calls for justification.
 - iv) Similarly advance given during the year has shoot up a sizable proportion where as recovery against that is comparatively meagre and demands scrutiny.

Dated:- 8th June, 2013
Place - Kolkata

SRIKUMAR DATTA

Srikumar Datta

Chartered Accountant

Srikumar Datta

Chartered Accountant

Membership No. - 051547

